In order to become authorized to drive for university business purposes, driving record information from the past 2 years must be verified by Risk Management & Safety. In addition to the DRIVER AUTHORIZATION FORM the driver completes the UW-WHITEWATER NOTARIZED STATEMENT OF DRIVING RECORD when the driver:

- Presently holds an Out of State driver’s license
  1. Complete the information below (sign in front of a Notary*)
  2. Make a legible photocopy of the out of state driver’s license
     Individuals retaining an out of state driver’s license must submit #1 and #2 to Risk Management & Safety annually

- Has held a Wisconsin driver’s license less than the past 2 years, due to previously being licensed in another state or country
  1. Complete the information below (sign in front of a Notary*)

SUBMIT COMPLETED INFORMATION TO: RISK MANAGEMENT & SAFETY, HYER HALL ROOM 333. QUESTIONS? CALL 262-472-1856

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**DRIVER NAME:** (Please Print) ____________________________________________________________

- I presently hold a valid license from the state of: ___________________________ (Out of Country licenses will not be approved, must obtain a Wisconsin license).
- I have held my WISCONSIN license for less than the past 2 years. Prior to holding my current WISCONSIN license I was licensed in the state of: ___________________________

1) I have been ticketed for the following moving violations in the past 2 years: If none, please enter “None”

<table>
<thead>
<tr>
<th>Date: Mo &amp; Year</th>
<th>Citation and Description:</th>
<th>Miles over/Points Given</th>
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</table>

2) I have been involved in the following accidents in the past 2 years: If none, please enter “None”

<table>
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<tr>
<th>Date: Mo &amp; Year</th>
<th>Accident Description:</th>
<th>Citation? (yes or no)</th>
</tr>
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</table>

**I certify that the above statements about my driving record are true and that I have not omitted any relevant information. If more space is needed, use the back of this page**

**Driver Signature:** Must be witnessed by Notary*  
**Date**

*Notary is a person who is legally empowered to witness and certify the validity of documents. Contact a notary for an appointment. A list of campus notaries can be found at: [http://www.uww.edu/policies/notary-public-services](http://www.uww.edu/policies/notary-public-services)

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To be completed by Notary:

**Subscribed and sworn before me this ______ day of __________________________, 20___________**

**My commission expires __________________________, County of __________________________**

**Notary Signature:** __________________________

Revised 7/16/2015