

Logging into TouchNet – UW-Whitewater Payment system.

Authorized Users login to <https://touchnet.uww.edu> with their login and Password. **There are three ways to access your bill:**

- Click on the eBills tab at the top
- Click on A new bill
- Click EBilling on the right.

The screenshot displays the TouchNet eBills interface. At the top, there are navigation tabs: "My Account", "Payments", and "eBills" (highlighted with a red box). Below these are "My Profiles" and "Select Student".

Account Alerts: A green box states "No alerts at this time."

Announcements: A list of notes:

- NOTE: If not paying on-line, payments are due in the Cashiers Office by 3:30 p.m. CST on the due date.
- NOTE: If sending a check in the mail, make check payable to "UW-Whitewater" and mail payment to: UW Whitewater Cashiers Office, PO Box 88 Whitewater, WI 53190.
- NOTE: If paying using a debit card, the transaction will be treated as a credit card and an additional fee will be added.
- NOTE: When viewing your bill be sure to have your pop up blockers turned off.

My Account: A yellow box titled "Current Account Status" shows "Balance: \$0.00" and a "Make a Payment" button.

Statements: A section titled "eBill Statement" contains:

- A blue link "A new bill" (highlighted with a red box) for EBilling was delivered on 1/15/14.
- Account type: EBilling (highlighted with a red box)
- Statement Date: 1/15/14
- Bill Amount: \$0.00

At the bottom, there is a footer with version information and the TouchNet logo, which includes the text "Secured Site".

Once inside the bill you can choose the appropriate bill date and click **GO**. Your billing detail should open in a new window *(if it does not open, you may have a pop up blocker on – check your computer settings)*

eBills

Select the statement to view: 01/15/2014 **Go**

Most Recent Billing Statement

Current balance includes activity since your last statement, including recent payments and new charges.

Account Description	Statement Date	Statement Amount	Current Balance	Action
EBilling Statement	1/15/14	\$0.00	\$0.00	View Pay


Account Activity Since Last Statement

To sort, click on the desired column header.

Description	Code	Date	Amount(\$)
-------------	------	------	------------

U.Commerce 6.0 | Bill+Payment 6.0.0
©1997 - 2014 TouchNet Information Systems, Inc. All rights reserved. | TouchNet Privacy Policy

It is important that you review the TOTAL BALANCE DUE vs the MINIMUM AMT DUE – although your bill may show a balance it may not be due until a future date

Student ID		Statement # UWW BILLING1001231372			
University of Wisconsin-Whitewater Cashiers Office P.O. Box 88 Whitewater, WI 53190-0088					
Student Name		Total Balance:		\$ 3,789.16	
Student address		Minimum Payment:		\$ 0.00	
		Due Date:		01-10-2014	
 UNIVERSITY OF WISCONSIN WHITEWATER					
Name: [Redacted]		Billing Date: 12-10-2013			
ID: [Redacted]					
POSTED DATE	TERM	DESCRIPTION	CHARGES	PAYMENTS & CREDITS	DUE DATE
11-19-2013	Spring 14	Mandatory Segregated Fees	\$ 529.72		01-31-2014
11-19-2013	Spring 14	Tuition	\$ 3,259.44		01-31-2014
Total Balance Due:			\$ 3,789.16		
Minimum Amount Due:			\$ 0.00	01-10-2014	

Your bill may show a past due amount or Prior Invoice Amount. Any payment made will appear on your bill as well. This is an example of a student bill that used the payment plan however he did not pay the first installment by the due date and the due amount went “past due” so a finance charge of 1.25% of that required payment due was applied.



Name: [Redacted]
ID: [Redacted]

Billing Date: 04-01-2014

POSTED DATE	TERM	DESCRIPTION	CHARGES	PAYMENTS & CREDITS	DUE DATE
04-01-2014	Spring 14	Prior Invoice Amount:	\$ 7,336.18		04-25-2014
		Finance Charge	\$ 44.20		
03-14-2014	Spring 14	E-Bill Student Payment		\$ -3,800.00	
			Total Balance Due:	\$ 3,580.38	
			Minimum Amount Due:	\$ 3,580.38	04-25-2014

Age:	Current	0-30 days past due	30-60 days past due	60-90 days past due	90-150 days past due	151+ days past due	Unapplied payments
Amt Due:	\$ 44.20	\$ 3,536.18	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Below this is an example of a student bill that used the Payment Plan note: an activation fee has been applied. The first installment always has the payment plan activation fee applied to it. Take the total balance due and we remove the activation fee and divide by two (as the payment plan is two installments) $\$947.28 / 2 + \17.76 (activation fee) = $\$491.40$ which is the minimum balance due.



Name: [Redacted]
ID: [Redacted]

Billing Date: 02-05-2014

POSTED DATE	TERM	DESCRIPTION	CHARGES	PAYMENTS & CREDITS	DUE DATE
02-05-2014	Spring 14	Prior Invoice Amount:	\$ 947.28		02-28-2014
		Pay Plan Activation Fee	\$ 17.76		
			Total Balance Due:	\$ 965.04	
			Minimum Amount Due:	\$ 491.40	02-28-2014

Age:	Current	0-30 days past due	30-60 days past due	60-90 days past due	90-150 days past due	151+ days past due	Unapplied payments
Amt Due:	\$ 965.04	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00