

## Transfer Contract for Students Transferring

*from*

### Madison Area Technical College Liberal Arts Transfer Program

*to*

### University of Wisconsin-Whitewater

Madison Area Technical College (MADISON COLLEGE) offers the two-year Liberal Arts Transfer Program. UW-Whitewater is a nearby public university offering baccalaureate degree programs. Both institutions recognize the mutual benefit of encouraging students who enroll as freshmen at Madison College in the Liberal Arts Transfer Program and who plan to transfer to UW-Whitewater to complete baccalaureate degrees. Research shows that a student who establishes degree completion goals early with a clear plan is more likely to complete a bachelor's degree. By participating in this agreement, both Madison College and UW-Whitewater enhance support for this outcome.

The Transfer Contract is for students who begin as first year students in the Liberal Arts Transfer Program at Madison College, who meet requirements for admission to UW-Whitewater, and who meet specified levels of academic achievement at Madison College (detailed below). Qualified Liberal Arts Transfer Program students will be guaranteed admission to UW-Whitewater when they apply as transfer students after fulfilling the specified requirements.

### Eligibility for Participation

1. Enroll as a first-year college student in the Liberal Arts Transfer Program at Madison College.
2. Meet with a Liberal Arts Transfer Program advisor at least once per semester while enrolled at Madison College.
3. Complete a minimum of 54 credits in the Madison College Liberal Arts Transfer Program (course numbers 200-299). Students may choose to complete an associate's degree at Madison College. Students are encouraged to apply appropriate credits earned at UW-Whitewater after transfer to the completion of the associate's degree at Madison College. For certain programs (e.g., Communication Sciences and Disorders), early transfer may be recommended.
4. Earn a 2.0 GPA in the Madison College Liberal Arts Transfer Program, based on the UW-Whitewater computation. Although grades earned at other post-secondary institutions will be included on the evaluation of transfer credit and the AR (Advising Report), the UW-Whitewater grade point average is not affected by grades earned elsewhere. Grades earned at other institutions are considered only for purposes of determining eligibility for admission to the University and eligibility for registration in certain majors. Some UW-Whitewater programs require higher grade point averages for admission, notably the Colleges of Business & Economics (2.8) and Education (2.75). Transfer grades also count toward the grade point

average requirements to enroll in business classes and toward the graduation grade point average requirements in the College of Business and Economics. Additional information regarding credit in transfer is found in the

UW-Whitewater *Undergraduate Catalog*; questions involving transfer credits that are not addressed by this document should be directed to the UW-Whitewater Admissions Office. UW-Whitewater's policies allow for courses in which students received a D or an F, or in some cases, a grade of C-, to be repeated, within specific University parameters. Students may repeat courses transferred to UW-Whitewater from other post-secondary institutions subject to UW-Whitewater's repeat policy. Coursework completed at one transfer institution and repeated at a second transfer institution is recognized when calculating the transfer grade point average during the admission process. Students who transfer to UW-Whitewater and wish to repeat courses should contact the Office of Admissions for further details or familiarize themselves with the repeat policy section of the *Undergraduate Catalog*.

5. Take Liberal Arts Transfer Program courses (numbers 200-299) that transfer to meet the following list of UW-Whitewater curricular requirements. (NOTE: Courses taken outside the Liberal Arts Transfer Program may not be considered.) These courses are required for almost all of UW-Whitewater's bachelor's degree programs and the completion of these curricular elements helps to assure a solid foundation of academic preparation for achievement at UW-Whitewater. The terms in this list have specific meanings at UW-Whitewater and lists of courses that meet the requirements will be provided to the Liberal Arts Transfer Program and are available through the UW Transfer Information System.

A. Communication and Calculation Skills (12 units/credits or waivers)

- 1) *ENGLISH 101* Freshmen English (or waiver)
- 2) *ENGLISH 102* Freshmen English **OR**  
*ENGLISH 105H* Freshman English Honors (replaces both 101 and 102)
- 3) *SPEECH 110* Introduction to Human Communication (or waiver)
- 4) *MATH 140* Mathematical Ideas **OR**  
*MATH 141* Intermediate Algebra (certain majors require Math 141, check with your advisor for clarification).

B. University Requirements (32 units/credits)

- 1) Quantitative and Technical Reasoning (7-11 units/credits)
  - a) A 4-5 unit laboratory science course designated GL
  - b) 3-6 units/credits of science, math or computer sciences courses designated GL or GM from at least one subject area (Astronomy, Biology, Chemistry, Computer Science, Geology, Physical Geography 210, Math Physics) other than the lab science used in area 2.a.1
- 2) Cultural Heritages (6 units/credits)
  - a) One course designated General Studies Arts (GA)
  - b) GENED 390 World of Ideas
- 3) Communities (6 units/credits)
  - a) One course designated General Studies Social Sciences (GS)

- b) One course designated General Studies Humanities (GH)
  - 4) Physical Health & Well-being (1-2 units/credits)
    - a) 1-2 units/credits of General Studies Physical Education (GP)
  - 5) Electives (7-12 units/credits)
 

Additional courses designated GA, GE, GH, GI, or GS; no more than 1 course from any one subject area may be counted in electives.
- C. According to UW-Whitewater policies, students who transfer to UW-Whitewater without the associate degrees described below must complete any remaining Communication & Calculation Skills prior to the completion of 60 units/credits toward graduation. Students transferring into a UW-Whitewater degree program which requires math, and who have not completed the equivalent of UW-Whitewater MATH 141 or higher (Intermediate Algebra) will be required to complete a math placement exam unless the ACT math subscore is available. Students must complete MATH 141 with a grade of C (2.00) or higher.
- D. According to UW-Whitewater policies, transfer students who have completed the Associate of Arts/Associate of Science degree from Madison College and who transfer at least 40 acceptable units/credits to UW-Whitewater may be considered to have fulfilled the General Education (Communication & Calculation Skills, Core and General Studies Electives) Requirements. Although the Associate Degree satisfies all General Education requirements, additional courses may still be required to meet degree and/or major/minor requirements.
6. Complete the Transfer Contract requirements within five academic years from the time of matriculation in the Liberal Arts Transfer Program at MADISON COLLEGE.
7. Complete the application for transfer admission to UW-Whitewater according to the regular admissions schedule for the planned term of entry to UW-Whitewater. Students must note in their personal statement that they are applying under the Transfer Contract. (As noted earlier in this document, Madison College will send a copy of the “Intent to Participate” form to the Admissions Office at UW-Whitewater prior to the students’ completion of 30 units/credits in the Liberal Arts Transfer program at Madison College.)

### **Additional Requirements and Considerations**

1. Non-native speakers of English must complete both 801-201 and 801-202 (English I and II) at Madison College. Students who are non-native speakers of English must be exempted from ESL study at UW-Whitewater. The TOEFL is not required.
2. Madison College Liberal Arts Transfer Program advisors, in collaboration with UW-Whitewater staff and faculty, will develop transfer planning guides. Madison College will provide this information to students through various means including links on the Liberal Arts Transfer Program web site.
3. Admission to UW-Whitewater does not guarantee admission to any specific academic major or program. Some academic majors have additional requirements for admission (e.g., auditions are required for entry into the Music programs). Madison College transfer students gain entry

to individual majors and programs through the same path as all other UW-Whitewater undergraduates: admission to some programs is by declaration and admission to other programs is by a competitive application process. For some programs, students may be advised to seek early transfer.

### **Implementation issues**

#### *Madison College Liberal Arts Transfer Program Roles*

1. With UW-Whitewater, develop promotional/educational materials.
2. Provide information to new freshmen about the Transfer Contract.
3. Work with students to complete the "Intent to Participate" form before they complete 30 credits. Send a copy of the "Intent to Participate" form to UW-Whitewater, provide a copy to the student, and keep a copy for their records.
4. Provide advising to Transfer Contract students every semester.
5. Work with UW-Whitewater staff and faculty to develop transfer planning guides and to ensure that all advisors working with Transfer Contract students are providing consistent and up-to-date information. Provide transfer planning guides to students, including through the Liberal Arts Transfer Program web sites.

#### *UW-Whitewater Roles*

1. With Madison College Liberal Arts Transfer Program, develop promotional/educational materials.
2. Upon receipt of the "Intent to Participate" form, establish a UW-Whitewater 'prospect' record for the student.
3. Provide advising to Transfer Contract students.
4. Work with Madison College Liberal Arts Transfer Program to develop advising materials and to ensure that students get accurate information. Work with Madison College Liberal Arts Transfer Program staff and faculty to develop transfer planning guides and to ensure that all advisors working with Transfer Contract students are provided consistent and up-to-date information.

This agreement will be implemented for a five year pilot period and apply to students entering Madison College 's Liberal Arts Transfer Program from Fall 2008 to Spring 2013. The pilot will be reviewed in the fifth year.