Debbie Masterson was present as secretary.

Kennedy called the meeting to order at 12:10 p.m.

1. Approval of Minutes from February 7, 2001 Meeting
   Kell/Macur motion to approve with one (1) word change, passed unanimously.

2. Retirement Resolutions
   a. Judith Knapp - This resolution still has not been received from her chair.

3. Pay Plan/ Flanagan
   Kennedy clarified the first paragraph of Averkamp's letter. Regarding how to interpret the timeline of two (2) more years. The Pay Plan will be for 2001 - 2003 at 4.2% if passed by the legislature. Our last Pay Plan was for 5.2% that covered July 1,1999 & July 1, 2000. Flanagan/Macur motion to approve was passed unanimously

4. Instructional Academic Staff Promotions Recommendations
   Kennedy handed out the promotion recommendations from the Instructional Academic Staff Promotions Committee. Kennedy noted that one (1) out of seven (7) applicants was not recommended. Kennedy will be meeting with the Provost on Friday, and at that point, will decide whether to send a letter addressing concerns of the committee regarding criteria used by a Chair and Dean. With that Stone/Bowen motion to approve was unanimously passed.

5. Academic Staff Awards Committee
   a. Deadlines - The deadline for this is Friday February 23, 2001
   b. Publicity - Kennedy noted that not only did we send out a mass email, there was also an article in the Reporter.

6. Academic Staff Committees
   a. Academic Staff Awards Committee/Bowen - See Article 5.
   b. Academic Staff Economics Issues Committee/Flanagan - Kennedy will send a letter to the Chancellor on behalf of the Assembly.
   c. Academic Staff Elections/Balloting/Zahn - Nomination forms will be mailed out to all AS members on March 2nd.
   d. Academic Staff Government/Vacant - Kennedy spoke on what could be some important changes going on in Madison. Though these changes have not been passed by the Board of Regents, these changes could directly involve the ASA. Kennedy will follow up with these issues and more at our next meeting. Next week she will be in Madison attending UW Day on Wednesday, March 7 and gathering information.
   e. Academic Staff Job Security/Kell - No Report.
f. **Academic Staff Organization/Cohen** - Kennedy thought it would be a good idea to also send out AS committee vacancies along with the Election forms.
g. **Academic Staff Professional Development/Macur** - They are setting up their meeting for spring.
h. **Academic Staff Instructional Promotions/Miller** - See Article 4.
i. **Academic Staff Review/Yeater** - No Report.
j. **Academic Staff Title Appeals/Stone** - No Report.
k. **Academic Staff Titling Committee/Kidd** - Again, there is a lot going on but nothing to report on at this time.
l. **Academic Staff Rewards and Recognition Committee/Kennedy** - A mass email went out Wednesday as a reminder.

7. **Additional Agenda Items**
   None to Report.

8. **Future Agenda Items**
   None to Report.

9. **Purple Book Training Session**
   Kennedy and Stone showed the Assembly the Power Point presentation that the Assembly will be presenting to all AS members. Hopefully, we all understand the importance of the Purple Book and what it will bring to us as an Assembly. A motion was made to acknowledge Masterson's hard work in preparing the Purple Books. Flannigan/Cohen motion to accept was passed unanimously.

Yeater/Kell motion to adjourn the meeting at 1:20 p.m. passed unanimously. The next Assembly Meeting will be March 7 in UC 63.

Respectfully submitted
Debbie Masterson