Deborah Bowen Absent * Kim Macur Present
Michael Cohen, Vice Present Pat Miller Absent*
Michael Flanagan Present Gado Ongwela Absent*
Therese Kennedy, Chair Present Mark Stone Present
Yvette Kell Present Julia Yeater Present
Susan Kidd Absent* Lou Zahn Present
Vacant

*Notified chair of absence

Debbie Masterson was present as secretary

Kennedy called the meeting to order at 12:10 p.m.

1. Approval of Minutes from October 25, 2000
   Zahn/Yeater motion to approve the October 25th minutes, passed unanimously.

2. Reward and Recognition Update
   As of today we have only received one request. Kennedy did send a mass email soliciting nominations.

3. Membership to Academic Staff Assembly Ad Hoc Committee/Cohen
   Cohen has received 4-5 responses, which he feels is not enough to draw a conclusion. He will send a follow up to his first request in hopes to get more feedback.

4. By-Laws Ad Hoc Committee
   Kennedy, Zahn & Macur recently met and realized the by-laws had not been up-dated as previously voted upon. Kennedy went over some important areas in which proposed changes were discussed by the committee. The proposals will be reprinted and sent out prior to the next meeting for their review. A vote will be taken at the next meeting.

5. Non-Instructional Academic Staff Board of Regents Award
   This award can now be reviewed on our Web site. The nominations are due in February. Kennedy would like to see a campus wide search but would be happy nominating last years campus non-instructional academic staff award winner.

6. Vacant Instructional Academic Staff Seat on the Assembly
   Kennedy informed the assembly that she has had no response to this request. The assembly needs to now appoint someone. Flanagan and Zahn both offered names of appointees. They will contact the Academic Staff members and give us their response at our next meeting.

7. Purple Book Update
   Kennedy has ordered the dividers for the books.

8. Academic Staff Committee
   a. Academic Staff Awards Committee/Bowen - No Report.
   b. Academic Staff Economics Issues Committee/Flanagan - Will meet Monday November 13th @ 11:00
a.m. in the commons.
e. Academic Staff Job Security/ Kell - No Report.
f. Academic Staff Organization/Cohen - There is one vacancy that needs to be filled.
g. Academic Staff Professional Development/Macur - Applications are due today. The committee will meet on the 21st to review these applications and give their report at our December meeting.
h. Academic Staff Instructional Promotions/Miller - Packets are being requested.
i. Academic Staff Review/Yeater - No Report.
j. Academic Staff Title Appeals/Stone - No Report.
k. Academic Staff Titling Committee/Kidd - No Report.
l. Academic Staff Rewards and Recognition Committee/Kennedy - See article 2.

9. Additional Agenda Item:
The committee members need to be updated on the web page.
   • There is a vacancy on the Promotions committee.
   • On Nov. 6th a form was distributed to all Faculty Senate and Academic Staff Members calling for Nominations to Faculty Senate and Committees. Zahn questioned some of the names on this ballot on how and who issued voting rights to these individuals. Kennedy will research this with the Provost.
   • The proposed By-Law changes will be sent out to the Assembly members so they may be reviewed and be ready to vote on at our next meeting.

10. Future Agenda Items:
    None to report.

Macur/Cohen motion to adjourn the meeting at 12:50 p.m. passed unanimously. The next Assembly meeting will be November 29th in UC 65.

Respectfully submitted,
Debbie Masterson