2001-2002 Assembly

Deborah Bowen Present  Janet Ley Present
Michael Cohen, Vice Present  Gado Ongwela Present
Nancy Farmer Absent*  Mark Stone Absent*
Michael Flanagan Absent*  Phyllis Batra Present
Therese Kennedy, Chair Present  Wendy DeMore Present
Yvette Kell Absent*  Terre Golembiewski Present
Susan Kidd Present

*Notified Chair of absence

Jennifer Brown was present as secretary.

1. Minutes were unanimously approved from November 7, 2001 by a Golembiewski/Kidd motion.
2. WSG had nothing to share with the Assembly at this meeting.
3. Kennedy continues to conduct group, as well as one-on-one, Purple Book Training sessions. Approximately fifteen (15) people attended the sessions offered November Sixteenth. There have been a few individuals who have taken books for others in their department. Kennedy intends to send a mass e-mail with information regarding future training sessions. Kennedy indicated that at some point training would be required for department chairs, but keep in mind that the book serves as a useful tool during the evaluation process. She would also like to congratulate Mark Stone on his Purple Book Power Point Presentation, which has received many compliments.
4. Kennedy indicated she is aware of one (1) staff member who has retired this year. Dave Vander Meulen, Men's Head Basketball Coach, retired from the Athletic Department over the summer. She has requested that assembly members aware of retirements bring that information forward at any meeting. She also asked to be made aware of any individuals who have already retired and were missed.
5. Lou Zahn was the winner of the Non-Instructional Campus Award and therefore will be nominated for the Board of Regents Award of Excellence. If she accepts the nomination she will be the representative. If she declines, nominations will be chosen from the responses to Kennedy's e-mail.
6. Academic Staff Committee
   a. Academic Staff Awards Committee/Kell-No report
   b. Academic Staff Economic Issues Committee/Farmer-No report
   c. Academic Staff Elections/Balloting/Ley-No report
   d. Academic Staff Government/Cohen-No report
   e. Academic Staff Job Security/Kennedy-No report
   f. Academic Staff Organization/Cohen-No report
   g. Academic Staff Professional Development/Stone-There have been sixteen (16) requests for Professional Development Grants. The committee is meeting and reviewing the applications and will forward their recommendations to the Assembly and then the Assembly will forward to the Provost.
   h. Academic Staff Instructional Promotions/Bowen-No report
   i. Academic Staff Review/Kidd-No report
   j. Academic Staff Title Appeals/Stone-No report
   k. Academic Staff Titling Committee/Ley-A new non-instructional Math/Computer Science staff position has been accepted at a level 4.
1. Academic Staff Awards and Recognition Committee/Flanagan-The committee did meet. They will be sending a mass e-mail as well as information to the Reporter encouraging individuals to apply for this upcoming quarter.

7. Brown continues to work on updating the web pages. Any information/dates that need to be updated should be given to her.

8. Additional Agenda Items
   a. At the last UW Systems Rep meeting Kennedy received some information that Phyllis Batra was interested in. Kennedy will forward that information to Batra.
   b. The Chancellor sent a letter requesting a representative from Academic Staff for an Ad Hoc Committee. Bowen indicated she would be willing to be part of this committee as long as her other commitments would allow. If she is unable to attend, she will let the Assembly know so they can have representation on the committee.
   c. Nancy Farmer questioned if she should resign from the Assembly because of the number of meetings she has missed. Kennedy will discuss her schedule for next semester and see if there will be as many conflicts. The Assembly may need to decide if her resignation is in order.
   d. Continues discussion on Collective Bargaining. No new information was passed on from the UW Systems meeting.

9. No Future Agenda Items The meeting was adjourned at 12:50p.m. unanimously by a Ley/Cohen motion.

Respectfully submitted by Jennifer Brown