Academic Staff Assembly Approved Minutes
Academic Staff Assembly
April 16, 2003

Present: Phyllis Batra, Deborah Bowen, Michael Cohen (Vice), Nancy Farmer, Michael Flanagan, Terre Golembiewski, Therese Kennedy (Chair), Yvette Kell, Susan Kidd, Janet Ley, Virgil Miller, Sandi Scott-Duex, Mark Stone

1. Minutes from the March 5th and 19th, 2003 meetings were approved unanimously on a Kell/Flanagan motion.

2. Minutes from the April 2, 2003 meeting were approved unanimously on a Kell/Flanagan motion.

3. No WSG report

4. Kennedy distributed a collection of comments from the Open Forum Discussion on the budget issue. She has already sent a rough draft to the Provost and will forward any additional comments added by the assembly. The assembly was also informed of a Faculty Senate Resolution asking that the departments be the ones to decide the workload distribution for its faculty and staff.

5. The assembly voted unanimously on a Kell/Bowen motion to appoint Mark Stone to the Technology Committee.

6. Core Values-The assembly suggests that the core values be a guiding principle in what and how budget decisions are carried out.

7. Retirement Resolutions for Joyce Ryan and Jo Anne Hobbs were approved unanimously, with corrections, on a Farmer/Scott-Duex motion.

8. Harry Averkamp has announced his retirement at the end of the spring semester. A request for a resolution will be sent to the department and brought forth at a later meeting.

9. A resolution was submitted to the Assembly by a member of the Language and Literature Department, Kennedy will make some changes to it and ask the Assembly to vote electronically.

10. Academic Staff Committee and Liaisons

   a. Academic Staff Awards Committee/Kell-The awards dinner will be held on May 16, 2003. A reception is being held today, April 19, 2003.
   b. Academic Staff Economic Issues Committee/Kennedy-No report
c. Academic Staff Elections/Balloting/Ley-The results of the election were announced to the assembly. The individuals who were elected will be notified and invited to the remaining two (2) assembly meetings on April 30th and May 7th. An email went out to all the write-ins to see who would be interested in serving on the assembly. The assembly voted unanimously to approve the recommendations of the committee on a Cohen/Bowen motion.

d. Academic Staff Government/Cohen-No report

e. Academic Staff Job Security/Farmer-No report

f. Academic Staff Organization/Cohen-No report

g. Academic Staff Professional Development/Scott-Duex- No report

h. Academic Staff Instructional Promotions/Bowen-No report

i. Academic Staff Review/Kennedy-No report

j. Academic Staff Title Appeals/Scott-Duex-No report

k. Academic Staff Titling Committee/Kidd-No report

l. Academic Staff Rewards and Recognition Committee/Flanagan-Announcement and applications for nominations will be sent out for this quarter.

11. No additional Agenda items


13. Meeting ended at 1:00 p.m.