Present: Phyllis Batra, Deborah Bowen, Michael Cohen (Vice), Nancy Farmer, Michael Flanagan, Terre Golembiewski, Therese Kennedy (Chair), Janet Ley, Virgil Miller, Sandi Scott-Duex, Mark Stone  

Absent: Yvette Kell, Susan Kidd*  

*Informed Chair of absence

1. Elected and appointed members for the 2003-2004 assembly were introduced to the assembly.

2. The minutes from the April 16, 2003 were approved unanimously on a Flanagan/Cohen motion.

3. The assembly would like to thank Virgil Miller for his time and effort in the writing of a resolution to Maintain the Integrity of Instruction During the Current Budget Situation. The assembly voted unanimously to accept the resolution, with changes, on a Bowen/Scott-Duex motion. The resolution will be sent onto the Chancellor’s office.

4. The election results were verified and the new members were introduced to the assembly. The elected members to the 2003-04 Assembly are: Benny Belvin, Deborah Bowen, George Clokey, Vic Grassman, Michael Flanagan, Therese Kennedy, Virgil Miller, Michael Wallace, and Sandi Scott-Duex.

5. No retirement resolutions have been received. The assembly is still waiting for the resolution for Harry Averkamp.

6. There has been a good response for appointments to Academic Staff Assembly Committees. The forms are due May 6th and it looks as if all committees will be filled. The committee liaisons will be picked at the final assembly meeting on May 7th.

7. There has been no word regarding the funding for Professional Development Grants.

8. Mike Cohen handed out information regarding SPBC. Any comments that the assembly may have should be sent to Mike and he will take them to the next meeting.

9. Academic Staff Committee Final Reports

   a. Academic Staff Awards Committee/Kell-John Luecke and
Sandi Scott-Duex were this years instructional and non-instructional nominees.

b. Academic Staff Economic Issues Committee/Farmer-No report
c. Academic Staff Elections/Balloting/Ley-Previously discussed
d. Academic Staff Government/Cohen-No report
e. Academic Staff Job Security/Kennedy-No report
f. Academic Staff Organization/Cohen-No report
g. Academic Staff Professional Development/Bowen-No report
h. Academic Staff Instructional Promotions/Kidd-No report
i. Academic Staff Review/Kidd-No report
j. Academic Staff Title Appeals/Stone-No report
k. Academic Staff Titling Committee/Ley-No report
l. Academic Staff Rewards and Recognition Committee/Kennedy-Nominations for this quarter are due Friday May 2\textsuperscript{nd}.

10. No other committee reports.

11. Explanation of Chair & Vice Chair: The Chair receives either a $6000 stipend or release time. The attend UW System meetings monthly, fill in on any committees which a representative has not been found for Academic Staff, write up agendas for meetings, attend Leadership Conference, communicate with the Chancellor. The Vice Chair takes care of committee assignments and will take over if the Chair is not in attendance.

12. Summer obligations: The 2002-03 committee is in effect until June 30\textsuperscript{th}, so they need to be available for any emergency meetings that may come up. The 2003-04 committee will begin July 1\textsuperscript{st}, and will need to be available thereafter for any emergency meetings that may come up prior to the start of their contracts.

13. The meeting was adjourned at 1:00 p.m. by unanimous vote on a Miller/Farmer motion.