Present: Phyllis Batra, Deborah Bowen, Michael Cohen (Vice), Terre Golembiewski, Yvette Kell, Therese Kennedy (Chair), Susan Kidd, Janet Ley, Virgil Miller, Gado Ongwela, Sandi Scott-Duex

Absent: Michael Flanagan*

*Notified Chair of absence

1. Minutes from the October 2, 2002 meeting were approved unanimously, with corrections, on a Kell/Kidd motion.

2. Another Purple Book training session will be coming on either a Tuesday or Thursday. Kennedy will get that information out when a date has been set.

3. Kennedy has been asked if the Academic Staff Assembly will look into the Pay Plan and the possibility of coming up with a pool of money for people with pay compression issues. This may also help deal with the question regarding promotions for Librarians that has been raised. Currently the Pay Plan is 50% merit and 50% across the board. The question the Assembly will look into is if it should be changed to something similar to what the faculty have, which is one-third merit, one-third across the board, and one-third for pay compression. Kennedy will speak with the Provost and get his opinion regarding the situation.

4. The Provost search and screen committee will be meeting on October 22, 2002 to narrow down the search. There are currently 57 applications that are being looked over. Kennedy encouraged members of the Assembly to attend any open interviews if they have the opportunity.

5. The Job Security Committee will begin looking at the following issues: 1.) Instructional Academic Staff hired are not always sure of what their percentage of employment will be from semester to semester. 2.) Academic Staff hired to fill faculty positions may then removed from the position to hire faculty. 3.) Split appointments

6. Academic Staff Committee and Liaisons
   a. Academic Staff Awards Committee/Kell-No report
   b. Academic Staff Economic Issues/Kennedy-Will take the issues regarding the pay plan to the Provost.
   c. Academic Staff Election/Balloting/Ley-No report
   d. Academic Staff Government/Cohen-No report
   e. Academic Staff Job Security/Farmer-No report
   f. Academic Staff Organization/Cohen-Currently all committees are full.
g. Academic Staff Professional Development/Scott-Duex-No report  

h. Academic Staff Instructional Promotions/Bowen-A copy of an updated Promotion Application was given to each Assembly member. The application was approved, with corrections, on a Kell/Miller motion.  

i. Academic Staff Review/Kennedy-No report  

j. Academic Staff Title Appeals/Scott-Duex-No report  

k. Academic Staff Titling Committee/Kidd-No report  

l. Academic Staff Rewards and Recognition Committee/Flanagan-No report  

7. Mike Cohen gave the Assembly a brief summary of the Academic Staff Leadership Conference that he attended this past July.  

8. No additional Agenda items.  

9. No future Agenda items.  

10. Meeting was adjourned at 1:05 p.m. by unanimous vote on a Cohen/Kell motion.