Academic Staff Assembly
Academic Staff Assembly Approved Minutes
April 13, 2005

2004-2005 Assembly

Present: Deborah Bowen, George Clokey, Nancy Farmer, Michael Flanagan, Kathy Gibbs, Therese Kennedy (Chair), Paula Mohan, Richard Schraufnagel, Sandi Scott-Duex, Michael Wallace, Kristine Yesbeck

Absent: Amy Coon *, Michael Cohen (Vice)*

* Informed Chair of absence

1. Minutes from March 16, 2005 were approved unanimously on a Duex/Gibbs motion.

2. WSG Update – No Report

3. Chancellor’s Search and Screen – Have chosen 5 candidates and are currently doing reference checks. Are looking at strength and weaknesses of each candidate. Kennedy encourages all academic staff to attend the open forum sessions of the candidates when they are invited to campus.

4. Retirement Resolutions – Carlene McMonagle’s retirement resolution was approved unanimously, after a correction on a Clokey/Wallace motion.

5. Election Update – We have received approximately 50 ballots back at this time. A mass email reminder will be sent on Friday, April 15 encouraging those that have not voted, to do so by Monday, April 18.

6. Academic Staff Survey – Schraufnagel, Clokey, and Wallace distributed and discussed the survey results. They will forward this information onto the Provost. The Instructional Academic Staff will be surveyed again in the fall.

7. Letter from the Chancellor – Kennedy shared a letter from Jack Miller. He thanked the Academic Staff for the supportive letter commending him on how he handled the Ward Churchill speech.

8. Academic Staff Awards Reception – 3:30-5:00 p.m. Fern Young Terrace today

9. Budget Update from Chancellor Miller – Open Forums scheduled for today, 2-3 p.m. and tomorrow (4/14) at 4:30-5:30 p.m. in the S. Commons.

10. Academic Staff Committee and Liaisons

a. Academic Staff Awards Committee/Kennedy-Kennedy thanked the ASA for electronically voting. The winners will be announced by the Chancellor today at the Awards Reception.

b. Academic Staff Economics Issues Committee/Kennedy-waiting on Pay Plan.

c. Academic Staff Elections/Balloting Committee/Gibbs- See #5 above.

d. Academic Staff Government Relations Committee/Cohen-No Report.

e. Academic Staff Organization Committee/Cohen-No Report

f. Academic Staff Professional Development Committee/Yesbeck-Met and approved three of the applicants.

g. Academic Staff Promotions Committee/Mohan-The recommendations are being reviewed by the Chancellor.

h. Academic Staff Review Committee/Cohen-No Report
i. Academic Staff Rewards and Recognition Committee/Flanagan-No Report

j. Academic Staff Title Appeals Committee/Duex-No Report

k. Academic Staff Titling Committee/-Kennedy-No Report

11. Other Agenda Items –
   
a. Orientation reception of new staff in the fall was discussed. It has not been well attended in the past. Please let Kennedy know of any ideas on how to handle orientation differently. She will talk with the Provost. Will discuss more at the next meeting.

b. Responsibility of the Academic Staff Assembly over the summer – term is up June 30 so you need to be available until then if something should come up.

12. Future Agenda Items –
   
a. Academic Staff Survey

b. Results of Election

c. Fall orientation for new staff

   The next meeting will be April 27, 2005

   Meeting was adjourned at 1:00 p.m.