Academic Staff Assembly
Academic Staff Assembly Approved Minutes
May 4, 2005

2004-2005 Assembly

Present: Deborah Bowen, Michael Cohen (Vice), George Clokey, Nancy Farmer, Michael Flanagan, Kathy Gibbs, Therese Kennedy (Chair), Paula Mohan, Richard Schraufnagel, Sandi Scott-Duex, Michael Wallace, Kristine Yesbeck

Absent: Amy Coon

1. Minutes from April 27, 2005 were approved unanimously on a Duex/Farmer motion.

2. WSG Update – No Report

3. Chancellor’s Search and Screen – Kennedy reminded ASA of Open Forums and encouraged attendance. The online survey to rate the candidates will be up and running on Monday, May 9.

4. Chancellor’s Resolution – Kennedy and Duex will work on next week. It needs to be voted on electronically this week. The Chancellor’s Reception is Friday, May 20, 2005.

5. Retirement Resolutions – Pamela Lipka’s retirement resolution was approved unanimously on a Gibbs/Cohen motion.

6. IAC Academic Staff Rep Appointment – This committee acts as an advisory committee to the Athletic Board. There is an opening for one academic staff male. A mass email will be sent early next week looking for anyone interested.

7. Academic Staff Leadership Conference – July 14 & 15. The Chancellor will support six (6) academic staff to attend. Cohen, Farmer, Groshek and Schraufnagel are interested in attending.

8. Instructional Academic Staff Survey – Final report was shared. This information will be forward to the Provost. It was suggested that a similar survey be sent in the fall.

9. Committee Appointments (Titling)/Cohen – The chair of each committee must submit a Year End Report on accomplishments throughout the year. Please submit electronically to acadstaff@uww.edu.

10. Academic Staff Committee and Liaisons

   a. Academic Staff Awards Committee/Kennedy-winners will be announced on Friday, May 13 at the Reward/Recognition/Retirement reception.

   b. Academic Staff Economics Issues Committee/Kennedy-No report.

   c. Academic Staff Elections/Balloting Committee/Gibbs- No report.

   d. Academic Staff Government Relations Committee/Cohen-No report.

   e. Academic Staff Organization Committee/Cohen-There are openings on every committee.

   f. Academic Staff Professional Development Committee/Yesbeck-Ten (10) grants were submitted. Nine (9) were approved.

   g. Academic Staff Promotions Committee/Mohan-No report.
h. Academic Staff Review Committee/Cohen-No report

i. Academic Staff Rewards and Recognition Committee/Flanagan-Flanagan gave a final report of moneys awarded throughout the year.

j. Academic Staff Title Appeals Committee/Duex-No report

k. Academic Staff Titling Committee/-Kennedy-No Report

11. Other Committee Reports- No Report.

12. Explanation of Chair & Vice Chair – Kennedy gave a brief description of responsibilities.

13. Summer obligation to Academic Staff Assembly (June 30)

14. Adjournment of 2005-2005 Academic Staff Assembly Members – Outgoing certificates were given to Gibbs, Wallace, and Kennedy. The ASA thanked them for their service. An extra thanks was given to Therese Kennedy for the many years she served as Chair of the Academic Staff Assembly.

The meeting was adjourned at 12:50 p.m.