Academic Staff Assembly Approved Minutes
Academic Staff Assembly
September 1, 2004

2004-2005 Assembly

Present: Deborah Bowen, Michael Cohen, Michael Flanagan, Kathy Gibbs, Therese Kennedy, Paula Mohan, Michael Wallace, Sandi Scott-Duex, Kristine Yesbeck

Absent: George Clokey, Amy Coon, Nancy Farmer

1. Minutes from the May 12, 2004 meeting were approved.
2. Appointments to Academic Staff Assembly—There is one vacant seat.
3. ASRC Briefing Paper was discussed. Plan to send to Legislators for a greater understanding.
4. The Academic Staff Personnel Policy should be reviewed. Please send any comments to Therese Kennedy.
5. Kennedy will send the 2003-2004 goals to everyone to review. Goals for 2004-2005 are to be updated.
6. Instructional Academic Staff promotions are to be submitted to Provost before February 2005.
7. An updated Academic Staff Brochure will be printed.
8. Academic Staff Committee and Liaisons
   1. Academic Staff Awards Committee-Kennedy—Members have met and will vote at next meeting.
   2. Academic Staff Economics Issues Committee-Kennedy
   3. Academic Staff Elections/Balloting Committee-Gibbs
   4. Academic Staff Government Relations Committee-Cohen
   5. Academic Staff Job Security Committee-vacant
   6. Academic Staff Organization Committee-Cohen
   7. Academic Staff Professional Development Committee-Yesbeck
   8. Academic Staff Promotions Committee-Mohan
   9. Academic Staff Review Committee-Cohen
10. Academic Staff Rewards and Recognition Committee-Flanagan
11. Academic Staff Title Appeals Committee-Duex
12. Academic Staff Titling Committee-Kennedy

10. A list of future Academic Staff Assembly meeting dates was distributed.
11. A survey is being done on Work Loads/Other Issues.
12. The Non Academic Misconduct Hearing for Student Appeals requested four (4) committee members. Mike Wallace, Paula Mohan, Deb Bowen and Sandi Scott-Duex have volunteered.
13. Affirmative Actions Interviews will be scheduled.

Meeting was adjourned at 1:00 p.m.