

**Academic Staff Assembly Draft Minutes**  
**28 January 2009, 12:00 – 1:30 p.m., 264 UC**

**Present:** Deborah Bowen, Bridget Cohen (Assembly Program Associate), Denise Ehlen (Chair), Nancy Farmer, Mike Flanagan, Giuliana Miolo (Vice Chair), Nadine Kriska, Elizabeth Ogunsola, Patty Fragola, Cigdem Unal

**Absent:** Kim Simes (schedule conflict – notified chair), George Clokey, Freda Briscoe (schedule conflict – notified chair)

The meeting was brought to order by Ehlen at 12:15 p.m.

1. **Marketing/Media Relations and Web Presentation** –Sara Kuhl presented to the Assembly an overview of the UW-Whitewater Faculty/Staff homepage.
2. **Approval of Minutes from 19 November 2008 Meeting:** Miolo/Flanagan moved to approve the minutes. The motion was passed by unanimous vote.
3. **Academic Staff Committee Reports**
  - a. **Academic Staff Awards** –Miolo reported the Committee will be meeting tomorrow. Miolo also reported that a list of all the upcoming awards, deadlines and parties responsible has been created.
  - b. **Academic Staff Economic Issues** –Ehlen reported that the Economic Issues Committee met during the break and is making progress on the development of policies and procedures for equity adjustment
  - c. **Academic Staff Elections/Balloting** –Bowen, no report
  - d. **Academic Staff Government** –No report
  - e. **Academic Staff Organization** –Miolo reported there is a Memorial Committee vacancy and requested the help of the volunteers.
  - f. **Academic Staff Professional Development** –Ehlen reported that the Committee will be meeting Friday 13 February 2009, to review the January applications. An email requesting ratification of funding applications will be sent to Assembly members via email.
  - g. **Academic Staff Instructional Promotions** –Farmer reported that the Promotions applications have been distributed to the Committee members. A tentative meeting has been scheduled Friday 6 February at which Committee members will review the applications and develop recommendations.
  - h. **Academic Staff Review** –Ogunsola, no report
  - i. **Academic Staff Title Appeals** –Unal, no report

- j. **Academic Staff Titling** –Miolo reported the Titling Committee will be meeting Monday 2 February 2009. Ehlen will attend for Miolo.
  - k. **Academic Staff Rewards and Recognition Committee** –Flanagan reported that no applications were received in December. The Committee met to discuss the review process. The Committee has set four spring deadlines for 13 February, 13 March, 13 April and 13 May. Another call for applications will be sent via email and campus mail. Flanagan encouraged the Assembly to submit nominations.
4. **2009 Academic Staff Leadership Conference** –Ehlen presented to the Assembly minutes from the 21 January ASLC meeting and mock-up of the webpage. Development of the logo is in progress and should be complete in February.
5. **Updates/Announcements**
- a. **Council of Academic Staff Representatives**—Ehlen, no report
  - b. **Strategic Planning and Budget Committee** –Ehlen reported that thirty four Strategic Initiative proposals were submitted.
  - c. **Provost Search and Screen Committee** –Ehlen reported four finalists have been selected and will visit campus. An open session will be held for the finalists. Assembly members are encouraged to attend.
  - d. **Vice Chancellor of Student Affairs Search and Screen Committees** –Ogunsola reported that applications were due 23 January 2009 and have been collected. The Committee will convene 11 February 2009 to review applications.
  - e. **Lesbian, Gay, Bisexual and Transgender Task Force** –The LGBT Taskforce report has been postponed until the next meeting.
  - f. **Miscellaneous/Round Robin [Assembly Members]** –Flanagan announced the Crossman Gallery is hosting a Faculty Exhibit through February 14 2009. Assembly members are encouraged to stop by and view the selections. Flanagan also reported a painting of Mary Todd Lincoln will be coming to the UWW and will be on exhibit in March.
6. **Other Business** –Thanks were expressed to B. Cohen for her work with the Assembly during the fall semester and Winter break as the Governance LTE. The next Academic Staff Assembly meeting will convene 11 February 2009, UC 264.

Consensus to adjourn at 1:05 p.m.

Respectfully Submitted,  
Bridget Cohen  
Governance Program Associate