Academic Staff Assembly Draft Minutes
1 April 2009, 12:00 – 1:00 p.m., Hyer 142

Present: Deb Bowen, Freda Briscoe, Bridget Cohen (Assembly Program Associate), George Clokey, Denise Ehlen (Chair), Nancy Farmer, Patty Fragola, Mike Flanagan, Nadine Kriska, Elizabeth Ogunsola, Cigdem Unal

Absent: Giuliana Miolo (notified chair), Kim Simes (notified chair), Paula Mohan (notified chair), Elizabeth Ogunsola (notified chair)

The meeting was brought to order by Ehlen at 12:15 p.m.

1. **Approval of 25 February and 11 March Meeting Minutes:** Kriska/Fragola moved to approve the 25 February Assembly minutes. Motion was approved unanimously. Kriska/Clokey moved to approve the 11 March Assembly minutes. Motion was approved unanimously

2. **Academic Staff Committee Reports**

   a. **Academic Staff Awards–**Miolo, no report

   b. **Academic Staff Economic Issues–**Ehlen, no updates

   c. **Academic Staff Elections/Balloting–**Clokey, for Bowen, reported that half of the Assembly members are up for reelection for 2009-2010. Nominations of self or another staff member are encouraged. Clokey also reported the timeline for the elections process has been finalized and can be found at the ASA website (http://www.uww.edu/asa/elections.html). The notice of election and request for nominations will be sent out via email 16 March 2009 and the deadline for nominations will be 30 March 2009.

   d. **Academic Staff Government–**no report (Mohan absent)

   e. **Academic Staff Organization–**no report (Miolo absent)

   f. **Academic Staff Professional Development–**Ehlen, no updates

   g. **Academic Staff Instructional Promotions–**Farmer, no updates

   h. **Academic Staff Review–**Ogunsola, no report

   i. **Academic Staff Title Appeals–**Unal, no report

   j. **Academic Staff Titling–**no report (Miolo absent)

   k. **Academic Staff Rewards and Recognition–**Flanagan reported that the Committee met Monday 30 March 2009 to review two applications. The Committee recommended one award of $100 and a second award of $200. Flanagan/Clokey moved to ratify the Committee's recommendation, which was motion was passed unanimously. Flanagan/Burrows will update the award letter template notify Chancellor's Office of March recipients of the Rewards and Recognition honor.

3. **2009 Academic Staff Leadership Conference–**Ehlen reported that website is now available. Assembly members are encouraged to review the site organization and content and submit any comments to the Chair (ehlend@uww.edu). Ehlen also reported that "Save the Date" cards were sent out to the Academic Staff Representatives. And the call for proposals would be sent next week. Proposals for short (~20 minutes) and long (~60 minute) presentations will be accepted. Assembly members are encouraged to solicit proposals from colleagues.

4. **Updates/Announcements**

   a. **Council of Academic Staff Representatives—**Ehlen reported that the Council will meet Friday 3 April 2009.

   b. **Strategic Planning and Budget Committee–**Ehlen, no report

   c. **Provost Search and Screen Committee –**Ehlen reported the Provost search has been closed. A new search will bin in July.

   d. **Vice Chancellor of Student Affairs Search and Screen Committees–**Ehlen, for Ogunsola, reported that the open forums for the Vice Chancellor position have been scheduled and announced as follows: Thomas Rios (7 April 2009), Calvin Phillips (8 April 2009), and Sally Walker (14 April 2009). These three sessions will occur in Summers Auditorium at 1:30 p.m. The final forum for candidate Jeff Janz will occur on 9 April 2009 in White Hall 2001 at 1:30 p.m.

   e. **Lesbian, Gay, Bi-Sexual, Transgendered Taskforce–**Ehlen, for Hollar, reported that keynote speakers for the Women's Conference have been identified. The next Safe Zone training has been scheduled for Thursday 2 April 2009 from 11 to noon in UC 266.

   f. **Retirement Resolutions–**Ehlen reported that she received an updated list of retirees from the Provost's office and will work with units/departments to draft resolutions.

   g. **Academic Staff Personnel Matters and Correspondence –**Ehlen presented a letter from Kevin Reilly regarding UPG 3.05. The Assembly discussed the correspondence.

   h. **Collective Bargaining–**no update (Clokey absent)

5. **Other Business/Good News**

   a. **Library:** The Library's Strategic Directions Group has been established. Ehlen will serve on the Group and will present updates at future meetings.

   b. **ASA:** The next ASA meeting will be Wednesday 15 April 2009 at 12:00 in UC 264.

Consensus to adjourn at 12:50 p.m.

Respectfully Submitted,

Bridget Cohen
Governance Program Associate