

**Academic Staff Assembly Draft Minutes**  
**September 24, 2008, 12:00 – 1:30 p.m., 142 Hyer Hall**

**Present:** Frieda Briscoe, Denise Ehlen (Chair), Nancy Farmer, Mike Flanagan, Patty Fragola, Nadine Kriska, Giuliana Miolo (Vice Chair), Paula Mohan, Elizabeth Ogunsola, Kim Simes, and Cigdem Unal

**Absent:** Deborah Bowen (schedule conflict—notified chair), George Clokey (schedule conflict—notified chair), and Kim Simes (illness—notified chair)

The meeting was brought to order by Ehlen at 12:11 pm.

**1. Approval of Minutes from 10 September 2008 Meeting:** Miolo/Mohan moved to approve the minutes with modifications as discussed. The motion was approved by unanimous vote.

**2. Academic Staff Committees and Liaisons**

- a. **Academic Staff Awards Committee**—Miolo, no report
- b. **Academic Staff Economic Issues Committee**—Ehlen for Cohen, no report
- c. **Academic Staff Elections/Balloting**—Ehlen for Bowen, no report
- d. **Academic Staff Government**—Mohan proposed inviting Karen Kachel to an Assembly meeting to discuss communication with legislators. The Assembly unanimously supported the proposal and Mohan will pursue.
- e. **Academic Staff Organization**—Miolo informed the Assembly that requests for Committee volunteers have been sent via broadcast email. She will convene the Organization Committee to review the data and finalize Committee assignments.
- f. **Academic Staff Professional Development**—Ehlen advised the Committee that the “Request for Proposals” has been released; applications will be accepted and reviewed between 1 October 2008 and 1 April 2009 (or until funds are exhausted).
- g. **Academic Staff Instructional Promotions**—Farmer, no report
- h. **Academic Staff Review**—Ehlen for Cohen, no report
- i. **Academic Staff Title Appeals**—Ehlen for Margulies, no report
- j. **Academic Staff Titling Committee**—Miolo informed the members that the Titling Committee has met several times since the last Assembly meeting. Review of titling/retitling progressing as outlined in the constitution—using Hayes Hill (UPG) data and institutional precedent.
- k. **Academic Staff Rewards and Recognition Committee**—Flanagan provided an update on the 2007-2008 program and funding.

**3. 2009 Academic Staff Leadership Conference:** Ehlen will convene the Committee/volunteers at 12:00 on Wednesday 1 October 2008.

**4. Announcements**

- a. **Chancellor’s Inauguration**—Ehlen provided an update on the Chancellor’s Inauguration to be held 14 November 2008. Additional information regarding the Inauguration may be accessed online at <http://www.uww.edu/inauguration/>. Invitations will be sent in early October.
- b. **Strategic Planning and Budget Committee**—Ehlen provided an update on discussions of community/campus crosswalk safety and “UWW News.”
- c. **Provost Search and Screen Committee**—Ehlen provided an overview of first meeting of the Committee –members received charge from the Chancellor and draft position description reviewed.
- d. **Other**—Ehlen notified the Assembly that Purple Books will be distributed to all new instructional and non-instructional academic staff with appointments of 0.50 or higher. Ogunsola advised the

Committee that she has been selected to serve on the Search and Screen Committee for the Vice Chancellor for Student Affairs. She will provide updates to the Assembly on the progress of the search.

**5. Other Business:** Ehlen distributed the Pulliam Retirement Resolution for review. Miolo volunteered to revise the Resolution and present the edited draft to the Assembly at a future meeting for review. Ehlen/Ogunsola moved to approve the “spirit” of the Resolution; approved by unanimous vote.

Consensus to adjourn at 12:45 pm.

Respectfully submitted,

Denise Ehlen  
Academic Staff Assembly Chair