

**Academic Staff Assembly Draft Minutes
November 5, 2008, 12:00 – 1:30 p.m., 142 Hyer Hall**

Present: Deborah Bowen, Frieda Briscoe, George Clokey, Bridget Cohen (Governance Program Associate), Denise Ehlen (Chair), Nancy Farmer, Mike Flanagan, Patty Fragola, Karen Kachel (Guest), Nadine Kriska, Paula Mohan, Elizabeth Ogunsola, Kim Simes, and Cigdem Unal

Absent: Giuliana Miolo (Vice Chair – schedule conflict, notified chair)

The meeting was brought to order by Ehlen at 12:05 p.m.

1. **Karen Kachel Presentation**—Kachel (kachelk@uww.edu, x1918) presented an update on legislative issues and a variety of strategies for promoting University and academic staff issues. She encouraged Assembly members to assume an active role in legislative proceedings by contacting State representatives via email and monitoring legislative activity via the Internet at legis.state.wi.us. Ehlen/Bowen moved that the Government Relations Committee coordinate a breakfast with State representatives and academic staff and Assembly representatives to highlight relevant issues. The motion was passed by unanimous vote.
2. **Approval of Minutes from 22 October 2008 Meeting:** Flanagan/Clokey moved to approve the minutes. The motion was passed by unanimous vote.
3. **Academic Staff Committee and Liaisons**
 - a. **Academic Staff Awards Committee**—Ehlen for Miolo reported that the Committee will soon convene for an organizational meeting. Cohen is taking the lead in obtaining schedule information and identifying a convenient meeting date/time.
 - b. **Academic Staff Economic Issues**—Ehlen reported to the Assembly that the Economic Issues Committee will convene the week of November 17 2008 to discuss the 2009-2011 Pay Plan. Information will be presented to the Assembly at an upcoming meeting.
 - c. **Academic Staff Elections/Balloting Committee**—Bowen, no report
 - d. **Academic Staff Government**—Mohan reported that the Committee will soon convene for an organizational meeting. Cohen is taking the lead in obtaining schedule information and identifying a convenient meeting date/time.
 - e. **Academic Staff Organization**—Ehlen for Miolo reported that the Committee is working to fill the remaining Committee vacancies.
 - f. **Academic Staff Professional Development**—Ehlen reported that the Committee has received two applications for the October / November grant phase. The Committee will soon begin application reviews.
 - g. **Academic Staff Instructional Promotions**—Farmer, no report
 - h. **Academic Staff Review**—Ogunsola, no report

- i. **Academic Staff Title Appeals**—Unal, no report
 - j. **Academic Staff Titling Committee**—Ehlen for Miolo, no report
 - k. **Academic Staff Rewards and Recognition Committee**—Flanagan reported that the Committee must submit a special request form to the Chancellor's office in order to receive 2008-2009 funding. The paperwork has been prepared and will be submitted. The Committee will soon convene for an organizational meeting. Cohen is taking the lead in obtaining schedule information and identifying a convenient meeting date/time.
4. **2009 Academic Staff Leadership Conference**—Ehlen reported that the current conference dates are not feasible for work group chairs. Ehlen proposed alternative dates for the Academic Staff Leadership Conference. Mohan/Bowen moved that the dates be changed to July 23rd and 24th as recommended by the Planning Committee. The motion was passed by unanimous vote.
5. **Updates/Announcements**
- a. **Council of Academic Staff Representatives**—Ehlen reported that the Council will meet next week. Minutes will be distributed via email to all Assembly members.
 - b. **Chancellor's Inauguration**—Ehlen reminded the Assembly that the Chancellor's Inauguration will be Friday 14 November 2008 at 1 p.m.
 - c. **Strategic Planning and Budget Committee**—Ehlen, no report
 - d. **Provost Search and Screen Committee**—Ehlen reported that the applicant review process will begin soon after the application target deadline of 15 November 2008.
 - e. **Vice Chancellor of Student Affairs Search and Screen Committees**—Ogunsola reported that the review process will begin soon.
 - f. **Other**—Ehlen reported that revisions to the Pulliam Resolution are in progress and will be presented to the Assembly at a future meeting.
6. **Other Business**—Kim Simes reported the University Center will accept student team enrollments in "Food on the Move" until 6 November 2008.

Consensus to adjourn at 1:05 p.m.

Respectfully Submitted,
Bridget Cohen
Governance Program Associate