PRESENT: Freda Briscoe, George Clokey, Denise Ehlen [Chair], Nancy Farmer, Patty Fragola [Vice Chair], Nadine Kriska, Giuliana Miolo, Kyle Naff, Elizabeth Ogunsola, David Reinhart, Kim Simes, and Curt Weber

ABSENT: Mike Flanagan

1. **Approval of 11 May 2011 Minutes** (Final 2010-2011 Meeting and First 2011-2012 Organizational Meeting): Simes/Ogunsola moved to approve the minutes. The Assembly discussed/reviewed the minutes. Approved by unanimous vote.

2. **Academic Staff Committee Reports**
   a. Awards [Weber]: No report
   b. Economic Issues [Ehlen]: No report
   c. Elections/Balloting [Clokey]: No report
   d. Government [Kriska/Flanagan]: No report
   e. Organization [Fragola]: Fragola reported that she is working on filling vacancies on various committees due to retirements. Fragola is also working with Naff on a taskforce/committee for FUN.
   f. Professional Development [Ehlen]: Ehlen reported that the Provost approved the Request for Proposals and the first deadline for application submission are 1 October 2011.
   g. Instructional Promotions [Farmer]: Farmer reported that changes have been made to the Assembly website, and will be made to the handbook, to align our institution’s requirements for promotion from level three to four with System’s requirements. In the past, it was unclear to some that a terminal degree and nine years of service are required rather than a terminal degree or nine years of service.
   h. Review [Ehlen for Ogunsola]: Ehlen discussed with the Assembly what kind of role the Chair, Vice Chair, and Assembly should play in personnel issues. Further discussion will occur at an upcoming meeting
   i. Title Appeals [Ehlen]: No updates
   j. Titling [Naff]: No updates
   k. Rewards and Recognition [Simes]: Simes reported that the fall deadline for application submissions is 1 November 2011 and the spring deadline is 1 March 2012. Ehlen/Pellien will publicize the program in early October.
3. Updates/Announcements
   a. Calendar/Events [Ehlen/Naff]: Ehlen shared the Deadlines and Events flyer with the Assembly and encouraged everyone to attend the FUN events and pay close attention to upcoming deadlines.
   b. Director of FUN [Naff]: Naff/Fragola discussed implementing a taskforce/committee for FUN.
   c. Assembly Priorities [Ehlen]: Pellien will resend the survey to the Assembly making the ranking of the priorities more clear.
   d. Discussion with Chancellor Telfer and Provost Kopper [Ehlen]: Ehlen shared with the Assembly that Chancellor Telfer and Provost Kopper will be coming to speak with the Assembly on 12 October 2011 and 30 November 2011, respectively. Ehlen asked the Assembly members to think of things that they would like to discuss with the Chancellor and Provost. Further discussion will occur at the next meeting.

4. Other Business
   a. Collective Bargaining [Clokey/Ehlen]: No updates
   b. Unit Clarification [Clokey/Ehlen]: No updates
   c. Retirement Resolutions for Batra, Davidson-Zielske, DeMeza, Jankowski and Weaver [Ehlen]: The Assembly discussed/reviewed the resolutions. Briscoe/Kriska moved to approve the resolutions contingent upon updating Gay Davidson-Zielske’s resolution to indicate numerous instead of numberless. Approved by unanimous vote.
   d. Essential Learning & Assessment Review Committee (ELARC) Assessments [Ehlen]: Deferred until the next meeting.
   e. Personnel Policy Book Updates [Ehlen]: Deferred until the next meeting.
   f. LGBTQ Taskforce Meeting [Simes/Ehlen]: Deferred until the next meeting.
   g. Campus Kudos [Assembly Staff]: The Assembly discussed important events/initiatives taking place on campus.

Consensus to adjourn at 1:45 p.m.

Respectfully submitted,
Casey Pellien, Governance Associate