
**2017-2018 ACADEMIC STAFF ASSEMBLY
MINUTES
12:30PM - 1:45PM ON FEBRUARY 14, 2018, UC-264**

PRESENT: Patricia Fragola, Curt Weber, Terry Tumbarello, Mike Flanagan, Abbie Windsor, Carmen Rivers, Sara Deschner, Huckleberry Rahr, Nadine Kriska, JP Villavicencio, Heather Rasmussen (recorder)

EXCUSED: Valerie Vargas, Carl Fox, Annie Weberpal LaValley

1) Urgent/Priority Business

- a) Minutes of January 24, 2018, approved on motion from Flanagan and a second by Weber.

2) Chair's Report

- Restructuring –
 - Fragola, Weber, Villavicencio and Mike Gorman (UW-Rock) will be discussing how to integrate Academic Staff from UW-Rock on to the Assembly. 44 Academic Staff (32 instructional-9 without voting rights, 23 with voting rights; 12 non-instructional) are on UW-Rock County roster.
 - At this time, there will only be an academic staff member for UW-Rock on the Curriculum Committee.
- Strategic Enrollment Planning Counsel – Provost will attend a future ASA meeting to discuss Strategic Enrollment Planning. The planning process will not necessarily be about growing our enrollment but about aligning with it with our current situation. Working to coordinate a date. Rivers needs a replacement on committee as meeting time conflicts with new teaching schedule for spring semester only. Villavicencio will attend February 15, 2018, meeting.
- Search Updates –
 - HR Director: no new information.
 - Chief Officer of Diversity and Inclusivity: met on February 5, finalized list of candidates for on-campus interviews.
 - Chief of Regulatory and Affairs Commission: Weber will represent AS.
- Emeriti Procedure – Committee meeting in March with Fragola representing AS. Discussion ensued regarding emeriti requirements (length of service, retire vs. resign, age requirement, etc.), idea of excellence, whether it's a governance issue at all or if ASA should be advocates to staff, etc.
- Budget Planning – was invited to Academic Affairs Staff Retreat to discuss new campus directions.
- Civil Discourse – Planning meeting February 15, 2018, at 4:00pm, Fragola and Tumbarello will facilitate pre-planning planning.

3) Vice-Chair's Report

- UW System Reps meeting on February 2, 2018. Time and Total Compensation is progressing, but there are issues with job descriptions for nine month contracts and with job families. Most likely will be ready in the fall. After that has been resolved the next phase will involve developing comparative organizations and institutions for benefits analysis.

4) Academic Staff Committee Reports

- a) **Awards:** In progress, have received some, February 15, 2018, deadline.

- b) **Economic Issues:** None.
- c) **Elections:** None.
- d) **Government:** Flanagan has been in contact with Mandela Barnes, Deputy Director of Strategic Engagement at State Innovation Exchange (SiX). We have a tentative date of March 14, 2018, working to finalize time.
- e) **Instructional Academic Staff Promotions:** Application deadline was January 19. The process was smooth. The committee will be convening shortly.
- f) **Outreach:** None.
- g) **Professional development:** Call for RFPs went out.
- h) **Review:** None.
- i) **Rewards and Recognition:** None.
- j) **Titling Committee:** Fragola is drafting page for Web site with information on process and procedures.
- k) **Title Appeals:** None.

5) Updates/Announcements/Other Business

- a) **Transportation & Logistics (LaValley):** (By means of email to Fragola) Committee met January 25, 2018. UW-System was approached by Amazon to put Amazon lockers on campuses. Moving forward to get one on UW-Whitewater campus, likely near Visitor Center to be used by students, staff, and community for deliveries and returns. Kudos to snow removal team. There will be modifications to UW-Whitewater-to-Milwaukee bus program, Chief Kiederlen is working on bid process. Discussion of changes to parking permits/fees to encourage parking at sub-prime lots along with campaign to encourage more walking on campus. Presentation by Wes Enterline on station-less bike share program, to be discussed further at next meeting.
- b) **Employment Educational Assistance Program Policy (Tumbarello):** Have had several meetings, recommendations will be presented to Cabinet. UW-Whitewater policy is more stringent than UW-System's policy.
- c) **Sustainability Council (Vargas):** None
- d) **Many members of Academic Staff aren't aware of Assembly meetings. Need to make ASA meetings more pronounced to all, especially new hires and changes of employment.**

The meeting adjourned at 1:35 pm on a motion from Rahr (Tumbarello, second).