
**2017-2018 ACADEMIC STAFF ASSEMBLY
MINUTES
12:30PM - 1:45PM ON SEPTEMBER 13, 2017, UC-264**

PRESENT: Patricia Fragola, Curt Weber, Mike Flanagan, Valerie Vargas, Terry Tumbarello, Abbie Windsor, Annie Weberpal, Carl Fox, Sara Deschner, Huckleberry Rahr, Nadine Kriska, Heather Rasmussen (recorder)

EXCUSED: Carmen Rivers, JP Villavicencio

GUESTS: Becky Mueller

1) Urgent/Priority Business

- a) **Shared Governance Statement 2017-18:** Thomas Kind forwarded Shared Governance Statement 2017-2018 document to Fragola requesting she sign as ASA Chair. For context, this was signed by ASA Chair in 1998 and 2015. The document was shared with Assembly members for discussion. It was noted that this level of student involvement in shared governance is positive, as is the recognition of RHA's role. Also noted was the fact that shared governance is outlined in Wisconsin state statutes, making the endorsement of this statement redundant.

MOTION by Weber and seconded by Flanagan: *The Academic Staff Assembly authorizes the Chair to endorse by means of signature the Shared Governance Statement presented by WSG President Thomas Kind.* Unanimously denied.

- b) **Website Taskforce:** Deschner is chair of taskforce. Rahr, Vargas, and Mueller will also serve on taskforce. A meeting will be arranged with the UW-W Webmaster for discussion. The purpose and timeline of the taskforce was presented and discussed.
- 2) **Chair's Report** – A campus advisory group for the UW-System's Titling and Total Compensation (TTC) study has been formed. The group consists of a member from each of Academic Staff, University Staff, and Faculty governance groups along with representatives from other key administrative departments. LaDonna Steinert, Interim Director of HR&D, will serve as Chair. The group will have its first meeting on September 15, 2017. The purpose of the TTC study is to review titling structure with consistency across the UW-System as a primary goal.

A new Chief Diversity Officer search and screening committee is being formed. Paul Waelchli, Library Director, will serve on committee as the Academic Staff representative.

Civil Discourse Programs Steering Committee has been formed by the Provost. All governance groups are represented, with WGS having two representatives. Representatives from other areas of campus include, among others, Political Science, Dean of Students, Student Services, MMR, Police Services, and First Year Experience. The committee is actively expanding membership. Tumbarello was contacted to represent University Housing. Three main areas were discussed at the last meeting: 1.) The need to review the current campus speaker policy. 2.) Teaching students, staff, and faculty how to participate appropriately in civil disobedience and discourse. 3.) Providing a space for civil disobedience and discourse on campus. As work continues, additional AS representation may be requested. Anyone interested in sitting on the committee should contact Fragola.

This year's priorities: improving the Instructional Staff promotion process and outreach to all Academic Staff, were discussed. Initial discussions between LaDonna Steinert (HR&D) and Fragola about the promotions process were held over the summer. The Outreach Committee (Chaired by Weber) will include Rahr, Weberpal, and Tumbarello. Additional members will be sought as needed. It was suggested that planning for Orientation Week 2018 be an initial project for the Outreach Committee. It was also noted that the work of the Website Taskforce will be an important element of outreach.

3) **Vice-Chair's Report** - Weber is working on committees and will be emailing soon. UW-System governance representatives meeting will be next Friday, September 22, 2017.

4) **Other Reports:**

- a) Athletic Director Search – Tumbarello reports that it was a great search with a great pool. Todd Garzarelli was hired.
- b) HLC Complaint Log Process Committee -- Tumbarello reports ICIT is currently testing the site with a process to allow students to log complaints with auto routing to the proper department and Paige Reed as a default.

5) **Academic Staff Committee Reports**

- a) **Awards:** None.
- b) **Economic Issues:** Rivers has agreed to serve as liaison for this committee.
- c) **Elections:** None.
- d) **Government:** Flanagan reports that efforts to bring Senator Tammy Baldwin to campus continue.
- e) **Instructional Academic Staff Promotions:** Addressed in Chair's Report.
- f) **Outreach:** Addressed in Chair's Report.
- g) **Professional development:** RFP was re-written and streamlined during the summer with the help of ORSP staff.
- h) **Review:** None.
- i) **Rewards and Recognition:** None.
- j) **Titling Committee:** Met electronically in July. Next meeting is scheduled for Thursday, September 21st.
- k) **Title Appeals:** None.

6) **Updates/Announcements/Other Business**

- Updating NetID: Weberpal reports that ICIT will only change NetID for former students hired as regular employees on campus if they have a legal name change. Discussion ensued regarding confidentiality of academic history, appearance of nepotism, and effect on University Staff, Academic Staff, and Faculty. First step is to gather information to see how employees are affected. Fragola will be in contact with WSG, University Staff, and Faculty Senate to discuss what, if any, effects this has on their constituents.

The meeting adjourned at 1:45 pm on a motion from Weber (Weberpal, second).

Web Site Taskforce

Membership:

2 Non-Instructional and 2 Instructional;
Sara Deschner will chair

Purpose:

Improve Academic Staff Assembly Web site

Steps:

1. Meet with Campus Webmaster to review design options, criteria, and best practices;
2. Review, recommend and implement content for accuracy, duplication, usefulness, etc.;
3. Review, recommend and implement organizational framework of information;
4. Recommend policy and procedures for long-term site maintenance.

Time Line:

The majority of the work should be completed by the end of Fall 2017 and maintenance policies and procedures submitted for Assembly consideration before the end of the 2017-2018 sessions.