
**2017-2018 ACADEMIC STAFF ASSEMBLY
MINUTES
12:30PM - 1:45PM ON OCTOBER 25, 2017, UC-264**

PRESENT: Patricia Fragola, Curt Weber, Mike Flanagan, Valerie Vargas, Terry Tumbarello, Abbie Windsor, Annie Weberpal, Carl Fox, JP Villavicencio, Carmen Rivers, Huckleberry Rahr, Nadine Kriska, Heather Rasmussen (recorder)

EXCUSED: Sara Deschner

1) Urgent/Priority Business

- a) Minutes of October 11, 2017, September 13, 2017, and May 3, 2017, approved on motion from Rahrs and a second by Weber.

2) Chair's Report

- a) Pay Plan - tied to merit and awarded only to those with a current review. Current is considered anything from July 2016 through the end of 2017. Reviews must be completed and submitted to HR by January 2018 and show a level of "meeting expectations" to be considered meritorious. The first wave will be July 2018 and the second January 2019.
- b) Merger Update – Board of Regents will meet November 9, 2017, to vote on merger. Provost Elrod and interim Vice Chancellor of Student Affairs Bilodeau are co-chairing the advisory group, Transition Advisory Group, that will meet October 30, 2107.
- c) Other Committees
 - Transportation & Logistics – The chair of this committee is Grace Crickette. The first meeting will be November 14, 2017, with campus parking being the focus. Annie Weberpal will represent Academic Staff.
 - Employment Education Assistance – Paige Smith is the point person on this committee. The first meeting will be November 1, 2017, with tuition reimbursement being the focus. Terry Tumbarello will represent ASA.
 - Academic Freedom – Paige Smith is making recommendation to present the resolution to governance groups. The resolution needs to align with UW-W policies. State legislation may impact the resolution as well.

3) Vice-Chair's Report

- a) ELARC Committee – The function of the committee is to discuss assessment data and other indicators related to student achievement of the UW-Whitewater baccalaureate learning outcomes and make recommendations to improve teaching, learning and assessment. Rivers will represent ASA.
- b) UW Systems Representative Update - next meeting will be held Friday, October 27, 2017.

4) Academic Staff Committee Reports

- a) **Awards:** Notice to put forward candidates.
- b) **Economic Issues:** None.
- c) **Elections:** Will be held in spring.
- d) **Government:** Flanagan reports that State Representative Don Vruwink will visit campus on October 30, 2017, at 12:30pm. Invitations will be sent to WSG, USA, ASA, FS. Flanagan will send announcement to Marketing & Media. University Police will be providing security.
- e) **Instructional Academic Staff Promotions:** Weber and Fragola will be meeting with Greg Cook and Ladonna Steinert in November to discuss ways to improve the application process.

- f) **Outreach:** None.
- g) **Professional development:** None.
- h) **Review:** None.
- i) **Rewards and Recognition:** None.
- j) **Titling Committee:** None.
- k) **Title Appeals:** None.

5) Other Reports

- a) **Academic Plan Update** – Kriska presented information regarding the UW-Whitewater Program Array Review. The plan is to begin implementation at the college level in Spring 2018. A website is being created to allow access to the document which is being seen as a “living” document with constant updates.

6) Updates/Announcements/Other Business

- Discussion of Academic Staff hiring being a lengthy process to get new hires access to systems necessary to perform essential job functions. The delay seems to be in both HR and ICIT. This problem isn't confined only to AS. Fragola will seek to raise the issue with appropriate parties.

The meeting adjourned at 1:39 pm on a motion from Flanagan (Kriska, second).