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**2017-2018 ACADEMIC STAFF ASSEMBLY  
MINUTES  
12:30PM - 1:45PM ON DECEMBER 6, 2017, UC-264**

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**PRESENT:** Patricia Fragola, Curt Weber, Mike Flanagan, Valerie Vargas, Abbie Windsor, Annie Weberpal LaValley, Carmen Rivers, Sara Deschner, Huckleberry Rahr, Nadine Kriska, Terry Tumbarello, Carl Fox, Heather Rasmussen (recorder)

**EXCUSED:** JP Villavicencio

**1) Urgent/Priority Business**

**2) Chair's Report**

- Merger – UW-Rock County needs to be incorporated into our governance. ASA needs to include UW-Rock County in committees; elections and outreach will be largely affected. UW-Rock County members also need placed onto University committees. How representation will be determined needs to be discussed and decided with governance leaders from UW-Rock County. ASA bylaws will also be affected. ASA is meeting with two members, Brian Duckwitz and Mike Gorman, from UW-Rock County governance on December 8, 2017. Transition Advisory Group met December 4, 2017, with goal to complete the HLC document.
- Civil Discourse Committee – Met December 5, 2017. Planning event for February 15, 2018, that will be the precursor to a larger event. The initial event is solely meant to gather information to shape the larger event. It is not meant as a time to discuss the issues but to determine the larger event. Hoping that faculty can incorporate event attendance into Spring 2018 class syllabi.
- Other – Office 2010 is being phased out on campus. Canvas migration is eliciting questions regarding timeline. Systems policy affects dates for things to be removed from D2L.

**3) Vice-Chair's Report**

Systems Meeting on December 15, 2017.

**4) Academic Staff Committee Reports**

- a) **Awards:** None
- b) **Economic Issues:** None.
- c) **Elections:** None.
- d) **Government:** Flanagan has been in contact with Mandela Barnes, Deputy Director of Strategic Engagement at State Innovation Exchange (SiX), and he'd be happy to visit campus.
- e) **Instructional Academic Staff Promotions:** Information has been posted on web; Applications are being received.
- f) **Outreach:** None.
- g) **Professional development:** None.
- h) **Review:** None.

**i) Rewards and Recognition:** None.

**j) Titling Committee:** First request was submitted and approved under the new expedited procedues for new positions.

**k) Title Appeals:** None.

**5) Updates/Announcements/Other Business**

a) Transportation & Logistics (LaValley): None

b) Employment Educational Assistance Program Policy (Tumbarello): Focusing on number of credits, possibly limiting number of classes and credits to 12 credits in a fiscal year. After 10 years, the lilmit would increase. Will require justification for how the department benefits. Many questions still exist.

c) Sustainability Council (Vargas): None

The meeting adjourned at 1:19 pm on a motion from Windsor (Rahr, second).