
**2018-2019 ACADEMIC STAFF ASSEMBLY
MINUTES
12:30PM - 1:45PM ON SEPTEMBER 12, 2018, UC-264**

PRESENT: Patricia Fragola, Curt Weber, Mike Flanagan, Abbie Windsor, Carmen Rivers, Huckleberry Rahr, Nadine Kriska, Terry Tumbarello, Carl Fox, Mike Gorman, Andrew Cole, JP Villavicencio, Annie Weberpal LaValley (guest), Heather Rasmussen (recorder)

EXCUSED: Katie Rutenbar, Nadine Kriska

1) Urgent/Priority Business

- a) Minutes of May 9, 2018 (First Meeting), approved on motion from Rahr and a second by Flanagan. Abstention by Villavicencio and Windsor.
- b) Minutes of May 9, 2018 (Second Meeting), approved on motion from Weber and a second by Tumbarello. Abstention by Villavicencio and Windsor.

2) Chair's Report

- Human Resources & Diversity – Fragola has met with new Chief Human Resource Officer, Janelle Crowley, who will attend our next meeting. Discussions centered mainly around issues affecting Academic Staff. Specifically mentioned was the issue of NetID for staff who had been students.
- By-laws Subcommittee – Consists of Fragola, Weber, Tumbarello, Gorman. Met over summer and continue working on redrafting the current by-laws, and all is up for discussion. Deadline for feedback from subcommittee is September 14. A document will then be created for ASA review and comment. The final revised document will go to the Provost for approval. This will hopefully be completed before the end of the Fall 2018 semester.
- Personnel Rules – Fragola is meeting with Janelle Crowley later in September to start the project. HR's role process will be important and should be discussed prior to starting. After Fragola is meeting with Crowley, an action plan will be developed.
- University Technology Committee – Met September 11, 2018. Elizabeth Watson (CSD) announced upcoming changes to how software accessibility issues will be handled when purchasing. A report of LTC activated was circulated among ASA members.

3) Vice-Chair's Report

- Committees – Weber will continue filling vacancies on ASA committees.
- Title and Total Compensation Advisory Council – Timelines are fluid. Approximately 1,800 job titles will be included in approximately 750 classifications. Project will hopefully be completed by end of academic year but doesn't look promising.

4) Academic Staff Committee Reports

- a) **Awards:** None
- b) **Economic Issues:** None.
- c) **Elections:** None.
- d) **Government:** Our last speaker, Mandela Barnes, Deputy Director of Strategic Engagement at State Innovation Exchange (SiX), is now a candidate for Lieutenant Governor of Wisconsin.

- e) **Instructional Academic Staff Promotions:** Official notification of result were sent from the Chancellor to last year's applicants. The call for applications for this year will go out.
- f) **Outreach:** None.
- g) **Professional development:** None.
- h) **Review:** None.
- i) **Rewards and Recognition:** None.
- j) **Titling Committee:** No issues. The backlog is being cleared up.
- k) **Title Appeals:** None.

5) Updates/Announcements/Other Business

- a) Transportation & Logistics (LaValley): Met over summer. The committee is an information sharing/advisory body, not decision making that meets monthly. Grace Crickett is ultimate decision maker.
 - The Amazon locker is still in the process and is questionable, would be outside Visitor's Center.
 - Stationless bike share is no longer an option. Other options are being considered.
 - A shuttle bus runs between the Whitewater campus and the UW-Whitewater at Rock County campus Monday through Friday with three stops (Visitor's Center, Van Galder in Janesville and the Rock County campus) at this time. Weekend routes will be added once a driver is hired for that time. Wi-Fi will be available on the bus, and there will be an app for tracking which will be paid by Admin Affairs. The bus is owned by UW-Whitewater.
 - Parking meters are being replaced with a system to pay by an app. There are questions regarding duration, the ability to add time.
 - Parking fines were discussed. The new system is tiered. For those parking without a permit, the first offense is a \$50 ticket, the second is \$100, and the third is \$100 and towing. Fines will be waived if an appropriate pass is purchased.
- b) Employment Educational Assistance Program Policy (Tumbarello): None
- c) Sustainability Council (LaValley): Stamm will be replacing LaValley on committee. Fragola will be back up to Stamm.
- d) Mission Statement (Fragola) – The revised UW-Whitewater Mission Statement was discussed. Other than grammatical, consistent use of the Oxford comma, no issues were raised.
 - Motion to approve the UW-Whitewater Mission Statement by Weber, (Flanagan, second). Approved unanimously with one abstention.
- e) Fragola and Weber gave recap of current committee assignments. The process to fill all vacancies continues.
- f) By-laws Subcommittee (Fragola) – Covered in Chair's Report.
- g) Personnel Rules (Fragola) – Covered in Chair's Report.
- h) Report on Math Department Meeting (Rahr) – Efforts to engage and inform AS in Math Department were discussed.
- i) Open Floor – Rock County staff was assigned a NetID but didn't know it for months.

The meeting adjourned at 1:35 on a motion from Windsor (Tumbarello, second).