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**2018-2019 ACADEMIC STAFF ASSEMBLY  
MINUTES  
12:30PM - 1:45PM ON SEPTEMBER 26, 2018, UC-264**

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**PRESENT:** Patricia Fragola, Curt Weber, Abbie Windsor, Carmen Rivers, Huckleberry Rahr, Nadine Kriska, Terry Tumbarello, Carl Fox, Joan Stamm, JP Villavicencio, Mike Gorman (via telephone), Becky Mueller (guest) Annie Weberpal LaValley (guest), Heather Rasmussen (recorder)

**EXCUSED:** Katie Rutenbar, Andrew Cole, Mike Flanagan

**1) Urgent/Priority Business**

- a) Minutes of September 12, 2018, meeting approved on motion from Weber and a second by Villavicencio.
- b) Janelle Crowley, Chief Human Resource Officer, was unable to make today's meeting.
- c) Parking: ASA reviewed resolution from WSG and draft of UW-W Faculty Resolution regarding parking issues. Discussion involved the creation of a Parking Committee being created by Chancellor Kopper, will be advisory only and will deal only with parking issues. UW-Whitewater at Rock County campus does not charge for parking as the lot is owned by Rock County. Currently, when staff at Rock County campus needs to be on the UW-Whitewater campus, a pass purchased by UW-Rock County is "checked out."
  - A motion (Weber/ Tumbarello) supporting the proposed WSG Parking Services Oversight Act passed unanimously.
- d) Program Review: Discussion involved the handout titled "Program Productivity Monitoring" by UW-System. ASA has not been asked to provide feedback. Faculty Senate has discussed, but there are currently no resolutions. If passed, could impact non-tenured staff and affect layoffs. As envisioned, new programs could be cut due to low numbers. Is an incorrect metric being applied? More transparent, clearly formed rubric needed. Some programs are accredited by outside organizations. There are departments which offer few majors but supply a lot of GenEd classes. Educational benefit needs to be examined.

**2) Chair's Report**

- Strategic Enrollment Committee – Fragola contacting either Provost or Matt Aschenbrener, Associate Vice Chancellor, to talk with ASA.
- First meeting with Chancellor for the semester – discussed parking issues, budget and pay plan.
- By-laws Committee – Gorman, Weber, Tumbarello, Fragola are digesting feedback, looking for commonality, membership in this body, committee structure.
- Fragola met with Janelle Crowley. Discussed Personnel Rules, very productive. Will start with a small group to discuss Chapter 3, followed by Chapter 4 (performance reviews). Next meeting will be in mid-October. This year will be a "fix it" year.

**3) Vice-Chair's Report**

- Committees – Weber will continue filling vacancies on ASA committees.
- UW Systems Rep meeting will be in November.
- Nothing new in Titling and Compensation.

**4) Academic Staff Committee Reports**

- a) **Awards:** None
- b) **Economic Issues:** None.
- c) **Elections:** None.
- d) **Government:** None.
- e) **Instructional Academic Staff Promotions:** Very close to sending out the call for applications. Deadline for applications will be in December. Waiting for Janelle. Question of how to explain to Rock County staff and how it will be applied. Possibly send out the call to Rock County staff later?
- f) **Outreach:** None.
- g) **Professional development:** RFP is scheduled for release in December.
- h) **Review:** None.
- i) **Rewards and Recognition:** None.
- j) **Titling Committee:** Met last week. Application needs to be easily findable. Housekeeping tasks need completed.
- k) **Title Appeals:** None.

#### 5) Updates/Announcements/Other Business

- a) Transportation & Logistics (LaValley): LaValley has some answers to questions posed at last meeting.
  - Parking meters which will be app-based will be pay-as-you-go with a two-hour time limit on majority of campus, but four-hour limit by Williams Center. Time can be added up to the limit, then vehicle must be moved to different location. Parking Services will be providing assistance to those in need. Those without access to the app (no smart phone) will need to visit Parking Services prior to parking. Additional meters are not being added, only changing existing meters to be app-based. Parking Services is working on communication plan to inform campus of change. There will be equity issues involved with this change.
  - Motorized scooters are no longer an option due to state law.
  - Shuttle bus between UW-Whitewater and UW-Whitewater at Rock County continues Monday through Friday. In process to hire a night and weekend driver. Most utilized by residence hall students who are shuttling to Rock County classes.
- b) Employment Educational Assistance Program Policy (Tumbarello): None
- c) Sustainability Council (Fragola): None
- d) Open Floor – Kriska discussed UPARC and CPARC updates. Committees are looking into strategic enrollment and how branding differs between colleges. Consulting firm, Noel Levitz Consulting, has been contracted. The Academic Plan material is available at <http://www.uww.edu/acadaff/initiatives>.

The meeting adjourned at 1:40 on a motion from Tumbarello (Windsor, second).