98-99 Academic Staff Assembly
Wednesday, October 7, 1998
Minutes

Chair Therese Kennedy called the meeting to order at 12:07 p.m.
in room 206N of the James R. Connor University Center.

Present
Phyllis Batra
Deborah Bowen
Karen Buckley (Vice Chair)
Steve Chene
Larry Clem
Mike Cohen
Mike Flanagan
Therese Kennedy (Chair)
Kim Macur
Pat Miller
Kimberly Patten
Julia Yeater
Lou Zahn

Absent
X
X
X (notified Chair)
X
X
X (notified secretary)
X
X
X
X
X
X

Rita Subrt was present as secretary.

1. Minutes from September 9 and September 23 were distributed.
The minutes from September 9 were unanimously approved on a
Chene/Flanagan motion/second. The minutes from September 23
were reviewed and Lou Zahn indicated under section 3a that
she had contacted Robin Pettersen and she and Robin were
scheduled to meet the following week, but the entire
committee has not gotten together yet. A motion to approve
the minutes as amended was made by Zahn and seconded by
Miller. The motion passed unanimously.

2. In the absence of Vice Chair Karen Buckley, Chair Kennedy
announced that Andra River-Jones filled the vacancy on the
Promotions Committee, and the tabulator will remain the same
as last year, Jerome Tanguay.

3. Academic Staff Committee Reports:
a. Academic Staff Awards Committee (Zahn) Lou Zahn met
with Robin Pettersen and the Awards process is in
place.
b. Academic Staff Economic Issues Committee (Kennedy)
Therese distributed a draft of the Instructional
Academic Staff Salary Plan. She met with Randy
Marnocha and the money has been separated out and a
structure is in place. There will be a meeting of the
Economic Issues Committee Wednesday morning at 7:30 AM
to draft the Non-Instructional Academic Staff Salary
Plan. Academic Staff with concerns are welcome to
attend. There was discussion regarding the draft of
the letter with regard to contractual obligations,
evaluation of research and service, peer and student
evaluation.
c. Academic Staff Election/Balloting Committee (Bowen)
Deborah indicated there was nothing to report at this
time. A timeline needs to be developed for the
remainder of the year.
d. Academic Staff Government Relations Committee (Cohen)
No report as Mike Cohen was not present. Therese is
still checking to determine when Government Relations
became a standing committee.
e. Academic Staff Job Security Committee (Clem) Larry Clem
met separately with two of the new members of the
committee to fill them in on the background of the
committee. The next meeting of this committee will be
held on October 26 to re-write the comments from the
survey to assure anonymity.
f. Academic Staff Organization (Buckley) See item #2.
g. Academic Staff Professional Development (Chene) The
deadline for proposals is October 23. The proposal
forms are the same as last year. The money for the
current proposals will be available Jan-Jun, 1999. The
proposals presented in the Spring will be for money
available Jul-Dec of 1999.
h. Academic Staff Instructional Promotions Committee
(Yeater) The committee met last Wednesday. The
Promotion Policy needs to be updated to reflect the
changes that were approved at the April meeting. The new dates for the Promotions Policy timeline should be published in the UW-W Reporter and the website should be updated. The plan is to have the promotion packets available in the secretary's office on Oct. 12.

i. Academic Staff Review Committee (Buckley) Not present.
j. Academic Staff Title Appeals (Flanagan) No appeals pending.
k. Academic Staff Titling (Macur) Nothing to report

4. Strategic Planning and Budget Committee - No Report

5. Marketing Committee (Macur) Committee is working on what their goals will be and where they should invest their time. Still in the brainstorming stage.

6. Non Instructional Recognition/Rewards - Need to get someone from the Committee to address Assembly.


8. Academic Staff Brochure - On going. Kim Macur has offered to be apart of an ad hoc committee to develop a brochure.

9. A motion to adjourn the Academic Staff Assembly was made/seconded by Yeater/Flanagan and was unanimously agreed upon. The Academic Staff Assembly adjourned at 1:16 p.m.