Chair Therese Kennedy called the December 2, 1998 meeting of the Academic Staff Assembly to order at 12:09 p.m. in room 206N of the James R. Connor University Center.

Present Absent
Phyllis Batra X
Deborah Bowen X
Karen Buckley (Vice Chair) X
Steve Chene X
Larry Clem X
Mike Cohen X
Mike Flanagan X
Therese Kennedy (Chair) X
Kim Macur X
Pat Miller X (notified chair)
Kimberly Patten X (notified chair)
Julia Yeater X
Lou Zahn X
Rita Subrt was present as secretary.

1. Approval of the Minutes: The minutes of November 18, 1998 meeting were approved unanimously on a Macur/Flanagan motion/second.

2. Selection of Names for Submission to President Lyall for Chancellor's Search and Screen Committee: President Lyall asked that four names be submitted for consideration for the Search and Screen Committee to replace Chancellor Greenhill. Therese Kennedy sent a memo to all academic staff members for nominations for this committee with a deadline of December 1st. Packets were prepared and delivered to Assembly members prior to the 12/2 meeting. There was a motion/second made by Buckley/Chene to have two names submitted from the ranks of instructional academic staff and two names submitted from non-instructional. Discussion followed regarding ranking the two groups, or to rank all nominees in one group. A vote was called for. A show of hands indicated two for the motion, six against the motion, and three abstentions. The motion failed. A second motion was made/seconded by Macur/Buckley to rank the top four individuals. An amendment was made to this motion by Yeater to rank all eleven nominees and tally the results for the four names for selection. The amended motion passed unanimously. Chair Kennedy deferred to Vice Chair Buckley as Kennedy's name was in nomination. Kennedy, Cohen, and Flanagan left the room and ranking process continued. Discussion regarding the ranking followed. It was decided to rank from one to eleven with one being the top. Rita Subrt tallied the ballots. The top four ranking name (indicated here in alphabetical order) were Janz, Kennedy, Stewart, and VanderMeulen. A motion was made by Steve Chene and seconded by Bowen and Batra to forward these names to President Lyall. The motion passed unanimously and the three nominees returned to the meeting.

3. By-Laws Revision: Therese Kennedy indicated she had checked in Robert's Rules of Order and since there are major changes in the By-Laws, it is appropriate to rule on them as a unit instead of amending each article. A motion to accept the new By-Laws was made by Karen Buckley and seconded by Cohen and Batra. Discussion followed. Kim Macur outlined the major changes. Headings were simplified. Wording was changed to reflect current usage and consistency. Articles and sections were put in a logical sequence and information was combined where appropriate. Other information was added, deleted, or edited to reflect current functions of the Academic Staff Assembly. Existing and new standing committees were defined in a standard format. A stipulation was added to review the By-Laws annually. After reviewing the changes, a vote was called for. The motion to accept the new By-Laws passed unanimously. Chair Kennedy thanked Lou Zahn, Deborah Bowen, Kim Macur, and Pat Miller, members of the ad hoc committee for the Review of the By-Laws for their efforts in completing this process.
4. Academic Staff Committee Reports:
   a. Awards Committee (Zahn) No report.
   b. Economic Issues (Kennedy) Therese Kennedy and Committee Chair Harry Averkamp will meet with Randy Marnocha to discuss the two-year pay plan.
   c. Elections (Bowen) No report.
   d. Government Relations (Cohen) No report.
   e. Job Security (Clem) Larry Clem distributed a handout which was tabled until the next meeting.
   f. Organization (Buckley) No report.
   g. Professional Development (Chene) No report.
   h. Instructional Promotion (Yeater) No report.
   i. Review (Buckley) No report.
   j. Title Appeals (Flanagan) There are no appeals pending.
   k. Titling (Miller) Not present.
   l. Rewards and Recognition (Kennedy) The current membership of this committee is Therese Kennedy, Kim Macur, and Kathy Schumacher. Two more non-instructional members are needed. Interested individuals should contact Karen Buckley.
5. Strategic Planning and Budget Committee (Cohen) No report.
6. UW-W Marketing Committee (Macur) No report.
7. Additional Agenda Items: None.
8. Future Agenda Items: Memorial Committee representation.
9. There was a motion to adjourn the meeting made/seconded by Zahn/Cohen. The motion passed unanimously and the meeting adjourned at 1:52 p.m.