Academic Staff Assembly  
Wednesday, September 15, 1999  
UC 209 12:00 – 2:00 p.m.  

1999-2000 Assembly  

Deborah Bowen  Present  
Karen Buckley  Resigned  
Lawrence Clem  Present  
Michael Cohen  Absent  
Therese Kennedy  Present  
Kim Macur  Present  
Pat Miller  Present  
Gado Ongwela  Absent  
Kimberly Patten  Present  
Kathy Schmidt  Absent (short term leave of absence)  
Julia Yeater  Present  
Lou Zahn  Present  *notified chair

Patty Leonard was present as secretary.

Therese Kennedy called the meeting to order at 12:04 p.m. in room 209 of the James R. Connor University Center.

1 Approval of Minutes from May 5, 1999.
   After viewing the minutes which were distributed at the meeting, a motion was made by Zahn/Miller to approve the minutes of the May 5, 1999 meeting. The motion passed unanimously.

2. Approval of Minutes from September 1, 1999.
   A correction was noted that Julia Yeater was not present at the September 1st meeting. A motion was made by Zahn/Miller to approve the amended minutes of the September 1, 1999 meeting. Miller moved for unanimous consent.

3. Elections
   A special election will need to be held to fill two assembly seat vacancies. Lou Zahn, elections liaison, will head up the election process. The vacancies are for an instructional, 1 year term position and a non-instructional, 2 year term position. A vacancy was created by the resignation of Karen Buckley. The ballot and committee surveys will be sent as a mass mailing within the next two weeks. The information will be given to the Reporter.

4. Academic Staff Committee Updates
   Liaisons are responsible for contacting their committee members, setting up the first meeting and electing a chairperson. The liaisons for the following committees are:
   a. Awards Committee - Deborah Bowen
   b. Economics Issues - Lawrence Clem
   c. Elections/Balloting - Lou Zahn
   d. Government - Michael Cohen
   e. Job Security - Kathy Schmidt
   f. Organization - Michael Cohen
   g. Professional Development - Kim Macur
   h. Instructional Promotions - Pat Miller
   i. Review - Kim Macur
   j. Title Appeals - Kimberly Patten
   k. Titling - Julia Yeater
   l. Reward & Recognition - Therese Kennedy

5. Appointment to Campus Safety Committee
   Tabled until a future date.

6. Appointment to University Center Board
   Kimberly Patten volunteered to be the designated UC Board member.

7. Appointment to Bookstore Working Group
   Julia Yeater expressed interest in filling the vacancy.

8. Brochure Update
   The Academic Staff Assembly brochure is in its final stages. Based upon Macur/Kennedy’s judgement of the final product, it will go to print immediately.

Lou Zahn noted that goal three should read as: “Continue to have representatives involved with campus wide committees to keep Academic Staff Assembly aware of what is occurring across campus.”

10. Rewards and Recognition
    Therese Kennedy has contacted the committee members and will report back to the Assembly next meeting.

11. Additional Agenda Items
    Therese Kennedy shared the agenda items that will be discussed at the Academic Staff meeting she will be attending in Madison on September 16, 1999. Therese plans on bringing up the issue of Category C at the meeting.

12. Future Agenda Items
    There was discussion on extending an invitation to Jim Freer or Bob Brecklin to speak on the west campus development plan. A concern was also expressed concerning the role of the Academic Staff Assembly during the Chancellor’s inauguration.

A Miller/Zahn motion was issued to end the meeting at 1:56 p.m. The next meeting will be on Wednesday, September 29, 1999 in UC 206.

Respectfully submitted,
Patty Leonard