Academic Staff Assembly  
Wednesday, October 13, 1999  
UC65 12:00 - 2:00

1999-2000 Assembly

Deborah Bowen       Present
Lawrence Clem       Present
Michael Cohen       Present
Jeanine Fassl       Present
Therese Kennedy     Present
Kim Macur           Present
Pat Miller          Present
Gado Ongwela        Absent
Kimberly Patten     Present
Kathy Schmidt       Absent (short leave of absence)
Julia Yeater        Absent
Lou Zahn            Present          *notified chair

Patty Leonard was present as secretary.

Therese Kennedy called the meeting to order at 12:07.

1. Approval of Minutes for September 29, 1999.
   A motion was made by Zahn/Clem to approve the minutes of 
   the September 29, 1999 Assembly meeting. The motion passed 
   unanimously.

2. Introductions of Assembly Members
   Welcome was extended to Jeanine Fassl who graciously 
   accepted to finish Karen Buckley’s term as Assembly member.

3. Elections Update
   Notice of the upcoming election was printed in 
   the Reporter. Lou Zahn, Election Committee liaison, 
   sent out nomination forms on October 11, 1999. Ballots 
   with the new Academic Staff Assembly brochures will be 
   mailed on October 22, 1999. It was noted that fees are 
   now being charged for requesting mailing labels and bulk 
   mailing.

4. Academic Staff Committee Assignment
   Mike Cohen has completed the task of finding committee 
   members. He noted that there were still 3 - 4 openings 
   available.

5. Academic Staff Committee Updates
   a. Promotions: The committee has met and made revisions 
      to update the Academic Staff website. T&IR 
      will put the information onto the web. In the 
      meantime, those people that have contacted the 
      Governance Center have received hard copies of 
      the updated material.
   b. Staff Development: No report.
   c. Economic Issues: There is still one opening for a 
      an instructional staff member.
   d. Other committee updates: The Awards Committee has 
      a vacancy for a non-instructional member.

6. Retirement Proclamations
   Betty Kobs (17 years) and Rae Miller(15 years) are 
   retiring from the Communications Department. A Fassl/Macur 
   motion was made to present retirement proclamations to 
   Betty and Rae. The motion passed unanimously.

7. Rewards and Recognition
   Therese noted that the committee met on October 13, 1999. 
   They will meet again on October 27, 1999 to discuss criteria 
   for granting a reward and then put it into writing to 
   present to the Assembly.

8. Academic Staff Appointees to Student Conduct Board
   Chancellor Miller has requested four representatives from 
   the Academic Staff Assembly to form a Student Misconduct 
   Hearing Committee. Kimberly Patten indicated interest.
Other names were mentioned to contact for their interest.

9. Additional Agenda Items
   Kim Macur inquired about the Ad Hoc committees and memberships. A list of committees will be compiled and distributed to Academic Staff Assembly Members.

   Lou Zahn mentioned that the Titling Committee has met.

   Therese noted that the University Center Board needs another Academic Staff member and will ask Julie Yeater if she is willing to finish out her second term or if a replacement will be needed.

   Kim Macur extended an invitation to the Assembly for the unveiling of artwork for the dedication of the Excellence for 21st Century Campaign. The dedication will be on Saturday, October 23, 1999 at 11:30 in the UC main hallway.

   Therese noted that she is still awaiting a response from the System’s lawyer on Category C Academic Staff.

   Concerns were expressed as to the posting of the Assembly’s Agendas. A copy is available on-line and will also be posted in the University Center, Library, Goodhue Hall and by the Governance Center.

   A Miller/Cohen motion was issued and seconded to convene the meeting at 1:03 p.m. The next Assembly meeting will be held on October 27, 1999 in UC 65.

Respectfully submitted,
Patty Leonard