Patty Leonard was present as secretary.

Therese Kennedy called the meeting to order at 12:05 p.m.

1. Approval of Minutes from February 9, 2000 Meeting

   A Zahn/Miller motion to approve the February 9, 2000 minutes passed unanimously.

2. Provost Prior

   Provost Prior was present to explain how the “Purple Book”, implemented in the Spring of 1999, is used as an evaluation tool and guideline for new faculty. The Assembly questioned whether it could be adapted to meet the needs of Academic Staff, both instructional and non-instructional, as a standard evaluation tool across campus. It was noted that discussion to possibly create an ad hoc committee to look into this will be tabled until the March 8th Assembly meeting.

3. Membership to Academic Staff Assembly Ad Hoc Committee/Cohen

   The committee has met and is currently reviewing Whitewater’s definitions of membership. They will continue by looking at wording other institutions have implemented.

4. Pay Plan

5. Academic Staff Committee Reports

   a. Academic Staff Awards Committee/Bowen - No report.
   b. Academic Staff Economic Issues Committee/Clem - The “Academic Staff Pay Plan Analysis” was distributed. The Assembly will discuss this at the March 8th meeting.
   c. Academic Staff Elections/Balloting/Zahn - A mass email notifying Academic Staff of the upcoming election was distributed. A ballot will be distributed later in March.
   d. Academic Staff Government/Cohen - No report.
   e. Academic Staff Job Security/Schmidt - No report.
   f. Academic Staff Organization/Cohen - No report.
   g. Academic Staff Professional Development/Macur - The committee will be meeting on February 25th to discuss publicity in the UW Reporter and updating the web site.
   h. Academic Staff Instructional Promotions/Miller - They will submit an end of the year report and follow up with the promotion letters.
   i. Academic Staff Review/Macur - No report.
j. Academic Staff Title Appeals/Stone - No report.
k. Academic Staff Titling Committee/Yeater - No report.
l. Academic Staff Rewards and Recognition Committee/Kennedy - They are waiting for a letter from Systems verifying the involved monies.

6. Other Committee Reports

   Strategic Planning & Budget Committee/Cohen - The latest draft of the Chancellor’s goals were distributed to the Assembly. Suggestions from the committee were added.
   Intercollegiate Athletics Committee/Kennedy - Still waiting for approval from the Faculty Senate’s Organization Committee.

7. Chancellor’s Inauguration/Founders Day
   a. Proclamation - Will be written at the March 8th meeting.
   b. Selection of Academic Staff Marshals - On Friday, April 28th, the Chancellor’s Inauguration will occur. The Assembly would like to have two Academic Staff Marshals to join in the procession. A Miller/Macur motion was made and seconded to have last year’s Academic Staff Award winners (Deborah Hall and Michael Flanagan) be the instructional and non-instructional representatives. Miller moved/seconded for unanimous consent.

8. Friends of the Library
   Therese serves on this committee which is interested in how to best utilize the library for its patrons. Fliers will be mailed to help generate ideas on ways to fund.

9. Additional Agenda Items - None

10. Future Agenda Items
    - Ad Hoc committee to look into the “Purple Book”
    - Chancellor’s proclamation
    - Pay Plan

       A Miller/Macur motion to adjourn the meeting at 1:35 p.m. passed unanimously. The next Assembly meeting will be on March 8, 2000 at 12:00 p.m. in UC65.

Respectfully submitted,
Patty Leonard