Academic Staff Assembly Approved Minutes  
April 19, 2000  
12:00 - 2:00 p.m., UC 65

1990-2000 Assembly
*notified Chair

Deborah Bowen                          Present                   Pat Miller                          Present
Lawrence Clem                           Present                   Gado Ongwela                  Present
Michael Cohen, Vice                   Present                   Kathy Schmidt                  Present
Jeanine Fassl                               Present                   Mark Stone                      Present
Michael Flanagan                        Present                   Julia Yeater                       Present
Therese Kennedy, Chair             Absent*                  Lou Zahn                          Present
Kim Macur                                 Present

Patty Leonard was present as secretary.

Mike Cohen called the meeting to order at 12:07 p.m.

1. Approval of Minutes from April 5, 2000 Meeting
   A Fassl/Bowen motion to approve the April 5th minutes, with one spelling correction, passed unanimously.

2. Instructional Academic Staff Forum/ Kim Dockus
   Mike welcomed Kim Dockus to speak to the Assembly regarding the Instructional Academic Staff Forum he attended on March 24th in place of Provost Prior. The purpose of that meeting was to listen to issues concerning Academic Staff titling policy and practice, hiring policy and practice, job security and practice, and policy administration of the UW-System. Kim answered questions including those regarding titling/promotion policies and hiring and retention practices. The Assembly thanked Kim for sharing this information with the Assembly.

3. Instructional/Non-Instructional Academic Staff Award Nominees
   The Academic Staff Awards committee nominated __________ for the Instructional Academic Staff Award and __________ for the Non-Instructional Academic Staff Award. A Miller/Ongwela motion to approve these nominees passed unanimously. A thank you was extended to the committee for all of their effort.

4. Membership to Academic Staff Assembly Ad Hoc Committee/Cohen
   The committee is still looking into the issue as to who is entitled to be elected to the Assembly and whether some members may have a conflict of interest when joining a committee. They still need to contact other UW-System schools to view their definitions.

5. Retirement Resolutions
   A Zahn/Bowen motion to approve the retirement resolutions for Wayne C. Lusk and Roland C. Woodbeck passed unanimously. Final copies of the Chancellor’s and Mrs. Miller’s proclamations were distributed and perused. A Stone/Fassl motion to approve the proclamations passed unanimously. The proclamations will be on display in the glass cases in the Atrium of the Center of the Arts.

6. Retirement Resolution Format
   It was suggested that Patty draft a suggested retirement resolution outline since she has access to past and present resolutions. A suggested format may include: years of service, degrees earned, courses taught, awards/recognition
received, emeritus status, and a deadline of April 1st if possible. She will have this available for viewing at the
May 3rd
Assembly meeting.

7. Academic Staff Committee Reports
   a. Academic Staff Awards Committee/Bowen - Deborah Bowen shared an email message she received from
      the committee expressing their interest in continuing to serve on this committee next year.
   b. Academic Staff Economic Issues Committee/Clem - No report.
   c. Academic Staff Elections/Balloting/Zahn - There has been a good return of ballots this semester. The
      committee will be meeting on April 24th to count the ballots. The results will then go to Patty who will email
      Assembly members on the 25th for their approval. Each member will then notify Patty by phone or email by noon
      on April 27th as to their approval of the election results.
   d. Academic Staff Government/Cohen - No report.
   e. Academic Staff Job Security/Schmidt - No report.
   f. Academic Staff Organization/Cohen - The committee will be sending a memo to academic staff on April 20th
      inquiring as to whether they would like to serve on a committee.
   g. Academic Staff Professional Development/Macur - The committee will be meeting on April 27th at 4:00 p.m.
   h. Academic Staff Instructional Promotions/Miller - No report.
   i. Academic Staff Review/Macur - No report.
   j. Academic Staff Title Appeals/Stone - No report.
   k. Academic Staff Titling Committee/Yeater - No report.
   l. Academic Staff Rewards and Recognition Committee/Kennedy - No report.

8. Other Committee Reports
   Mike noted that the Strategic Budget & Planning Committee has not met within the past two weeks.

9. Additional Agenda Items - None.

10. Future Agenda Items
    *Draft retirement resolution proposal
    *Emeritus status - What are the requirements? procedures? privileges?

11. Adjournment
    A Fassl/Yeater motion to adjourn passed unanimously. The next Academic Staff Assembly meeting will be
    held on Wednesday, May 3, 2000 in UC 65. The new Assembly members will be welcomed.

Respectfully submitted,
Patty Leonard