Patty Leonard was present as secretary.

Therese Kennedy called the meeting to order at 12:02.

1. Approval of the December 1, 1999 Minutes
   A Miller/Fassl motion to approve the December 1, 1999 minutes passed unanimously.

2. Academic Staff Board of Regents Award Nominees
   Gregory Theune, Jeff Janz, and Michael Flanagan were nominated for this award. A Zahn/Fassl motion for a secret ballot was unanimously approved. Jeff Janz became the Assembly nomination for this award. Therese will send a letter to each of the nominees and to the Chancellor.

3. By-Laws Update
   The revised by-laws were distributed and discussed. A Miller/Stone motion was made to approve the revisions. The vote was unanimous. Typographical errors, changing the terms for the Chair and Vice-Chair to two years, posting of agendas, and the types of representatives on committees were a few of the changes presented.

4. Salary Pay Plan
   Copies of the revised salary pay plan were distributed and discussed. A Fassl/Macur motion was made to accept the amended plan. The vote was unanimous and Therese will send a copy to the Chancellor for his approval.

5. Reward and Recognition Draft
   Discussion about time frame, self nominations and the eligibility of committee members were presented. A Stone/Ongwela motion was made to table this draft until the next Assembly meeting. It passed unanimously. The Reward & Recognition committee will meet again to revise.

6. Appointment to Parking Appeals Committee
   The Assembly needs a representative.

7. Committee Updates
   A. Awards - No report
   B. Economics Issues - No report
   C. Elections/Balloting - No report
   D. Government - No report
   E. Job Security - No report
   F. Organization - No report
   G. Professional Development - Kim Macur noted that the Provost approved the nominations
and letters will be sent.

H. Instructional Promotions - No report
I. Review - No report
J. Title Appeals - No report
K. Titling Committee - No report
L. Rewards & Recognition - See item #5 in minutes.

8. Other Committee Updates
   A. University Center board - No report
   B. Bookstore Advisory - No report
   C. Memorial - A Macur/Flanagan motion to approve the naming of a room after Ernella Hunzinger was unanimously approved.
   D. Campus Safety - No report
   E. Student Misconduct - No report
   F. Equal Opportunity Committee - No report
   G. Institutional Ethics - No report
   H. Sexual Assault Awareness - No report
   I. Strategic Planning and Budget Committee - No report

There were no additional or future items so on a Flanagan/Kennedy motion the meeting adjourned at 1:09 p.m. The next meeting will be held on January 12, 2000 at 12:00 p.m. in UC 65.

Respectfully submitted,
Patty Leonard