June 28, 2017

Dear CyberGirlz Parent:

UW-Whitewater's CyberGirlz Day Camp is just around the corner – July 18th & 19th. We have planned a busy and fun two days worth of activities, and we are looking forward to meeting and working with your camper. Below you will find important information about the camp. Please take some time to read it carefully.

Drop-off & Pick-up

Arrival at the camp is scheduled from 7:30 – 8 a.m. Parents and campers should report to Hyland Hall, Timmerman Auditorium (near the north entrance). Please park in Lot 7 just to the north of Hyland Hall. Hyland Hall's address is 809 West Starin Rd., Whitewater, WI 53190. Driving directions to UW-Whitewater and a copy of the UW-Whitewater campus map can be found at http://www.uww.edu/Campus/.

A parking permit is generally required; however, parking services will not be enforcing parking restrictions during the drop off and pick up times. You may park anywhere in Lot 7 with the exception of metered and reserved stalls. If you plan on parking during times other than drop off and pick up, please use metered stalls and/or purchase a parking permit from the Visitor Center to avoid being ticketed.

Camp ends at 4 p.m. Dismissal will take place in Hyland Hall, Timmerman Auditorium. For the safety of all campers, we require that an authorized adult pick-up campers in person in that room. The authorized adult will be required to check-out with the camper's assigned mentor. Please notify us ahead of time if someone other than the designated parent or guardian will be picking up your camper – we will require them to show identification.

Acceptable Use Policy

The safety of your daughter as well as the other campers is important to us. We are well aware of the concerns that many parents have regarding the use of technology, in particular the Internet. It is our expectation that all campers will use the technology appropriately and for educational purposes. If you haven't already, please review the CyberGirlz Acceptable Use Policy with your daughter and bring a signed copy of this policy to camp on the first day.

Cell Phone Policy

Campers are allowed to bring cell phones, but use of cell phones (including texting) during camp activities is strictly prohibited unless they are a part of the activity. Please make sure your daughter knows to keep her cell phone put away and on silent while we are working on camp activities. If she is unable to do so when instructed, camp mentors will confiscate the phone and return it at the end of the day. If you need to contact your daughter during the camp and can't reach her on her cell phone, please feel free to call the ITSCM department office at (262) 472-1322.

Lunch & Snacks

We will provide a morning and afternoon snack each day. Lunch will be served in one of the University's dining halls. This will be buffet style and will include salad bar, sandwich bar, and various hot meal choices as well as beverages and desserts.

Special Needs

If your daughter has any dietary restrictions and/or needs any kind of accommodations that have not yet been communicated to us, please contact us ASAP at techcamps@uww.edu or (262) 472-1322.

CyberGirlz Open House

On Wednesday, July 19 there will be a short open house for the **parents of all campers** from 3:15 - 3:30 p.m. in Timmerman Auditorium, after which, the parents can visit the campers in their labs so that the campers can share what they have been doing.

The parent open house is completely optional. RSVPs are NOT necessary. If you can make it, just show up!

What to bring / prepare

Attire

On the first day of camp, each girl will receive a camp bag, t-shirt, flash drive (for saving all of the projects she works on), pen and one or more goodies (i.e., stickers, water bottle, etc.). **Campers are expected to wear their camp t-shirt both days.** That helps us to keep track of them. Please make sure your daughter knows this and wears clothing that will enable her to change into her t-shirt easily.

The girls will be both inside and outside during the camp. The buildings on campus can be cold in the summer. The computer labs even colder because of the need to keep the equipment cool. Consider having your daughter dress in layers (but, remember, she will be wearing her camp t-shirt) and having her bring a sweatshirt or sweater. Also, in case of rain, provide a poncho or small umbrella.

Ideas

Each grade level will be completing different activities. Many of the activities – **particularly for 8th grade** - will require the girls to pick a topic of their choice (either one they come up with or one from a suggested list). The girls do not need to bring any materials for these activities; however, past experience shows that the girls tend to want to pick a topic that is important and personal to them. Take a look at our tentative camp schedule to see the tools and activities we'll be working on.

Email/Google accounts

Some of the software that we use during the camps is Internet-based and requires the creation of an account. Account creation is based on e-mail addresses. It is NOT necessary to have or bring an e-mail address, but without an email address, the camper may not be able to access their work after the camp ends. Some girls prefer to create their own accounts so that they can access them from home. If your daughter would like to create her own personal accounts, please have her bring an e-mail address that she can use. School email addresses usually work just fine and are typically compatible with Google-based online sites (i.e., App Inventor, which is a tool the 6th graders will use).

We are looking forward to a fun and exciting camp with your daughter. Please remember to **review and sign the acceptable use policy and bring it on the first day of camp**.

If you have any questions, please contact us either via e-mail (techcamps@uww.edu) or via phone (262) 472-1322.

Sincerely

Christina N Outlay

Dr. Christina Outlay,
CyberGirlz Camp Director

University of Wisconsin – Whitewater CyberGirlz Day Camp Computer Acceptable Use Policy

Please read the following excerpts from the UW-Whitewater Acceptable Use Policy and indicate your agreement to the policy by signing at the end of the document.

Appropriate Use

Listed below are the policies that govern data network access and usage for students, staff and faculty at the University of Wisconsin Whitewater.

1.   Authorized users

Authorized users are (1) current faculty, staff, and students of the University; (2) individuals connecting to a public information service supported on the Campus network and (3) others who are specifically authorized to use a particular computing or network resource by the campus unit responsible for the resource.

2.   General Guidelines

Those who use the campus network resources are expected to do so responsibly, that is, to comply with state and federal laws, with this and other policies and procedures of the University, and with normal standards of professional and personal courtesy and conduct.

3.   Security

Information security at UW-Whitewater is everyone's responsibility. To maintain security in using the campus network services, it is important to adhere to the following guidelines:

> Protect your login ID and password. Computer accounts, passwords, ids and other types of authorization are assigned to individual users and should not be shared with others.
> Be aware that the person to whom an account is assigned will be held accountable for any activity originating from that account.
> Do not access data or systems for which you have not been given specific authority.
> Take reasonable steps to ensure that your desktop or laptop computer system does not create a security risk when connected to the network, including keeping anti-virus software and operating patches up-to-date.
> Report security violations.

4.   Confidentiality

Information stored on computers is considered confidential, whether protected by the computer system or not, unless the owner intentionally makes that information available to other groups or individuals. The University of Wisconsin Whitewater takes the position that computer users desire that the information that they store on central and/or campus shared computing resources remain confidential.

While all efforts will be made to ensure confidentiality, users should be aware that data (including e-mail) might, due to software or hardware failure, become accessible to those who are not explicitly authorized for that access. iCIT personnel may also on occasion have access to such data while

performing routine operations or pursuing apparent systems or user problems. No guarantee of complete privacy is made or implied by this policy.

Requests for the disclosure of confidential information will be governed by the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA) and the Wisconsin Open Records Statutes (Chapter 19, ss. 19.31 - 19.39, Laws of 1992). All such requests will be honored only when approved by University officials who are the legal custodians of the information requested, or when required by state or federal law, or court order. Users found to be copying, modifying, or otherwise accessing information for which they have not been granted permission may be liable to disciplinary action.

Unacceptable Use

Network resources at UW-Whitewater may not be used for unlawful activities, commercial purposes not associated with the University, or uses that violate other University policies or guidelines. The following activities are NOT acceptable use of the campus network resources:

Damaging or performing unauthorized removal of networking equipment, software or data
Tampering with network hardware, wiring, or software
Disrupting or interfering with the normal operation of network communications, generating excessive network activity or performing unauthorized monitoring of network traffic
Willfully introducing computer viruses or other disruptive programs into the university network, which are intended to damage or create excessive load on network resources
Intentionally violating or attempting to bypass network security strategies
Using unauthorized accounts, passwords, IP addresses or other network access information
Accessing or modifying any software, files, data or other university information for which an individual has not been given authorization
Using network resources to harass or intimidate others
Using network resources to impersonate others or to forge another's identity
Interfering with the computing activities of others.
Setting up network services or equipment without knowledge or involvement of iCIT.
Violating state, federal or copyright laws
Using network resources for commercial activity or financial gain which does not conform to UW-W rules and regulations.

I have read the above policy and agree to abide by the terms listed.

_____   _____

Student   Date

_____   _____

Parent/Guardian   Date

Schedule
CyberGirlz – 6th Grade
Lead Mentor - Dr. Outlay
Tuesday, July 18

Time	Activity	Location
7:30 - 8:00 a.m.	Arrival & Check-in	Timmerman Auditorium
8:00 - 8:30 a.m.	Introduction and Team Building	Timmerman Auditorium
8:30 - 8:45 a.m.	Snack	Outside of Timmerman Auditorium
8:45 - 9:05 a.m.	Mobile Development Overview / App Inventor Introduction	Hyland 3106
9:15 - 9:45 a.m.	Group1, Tour of UWW TV/Radio Group 2, Tour of CoBE Media Studio	Anderson 1208 - Jim Mead Hyland 3001 - Joe Kokott
10:00 - 10:30 a.m.	Group 1, Tour of CoBE Media Studio Group 2, Tour of UWW TV/Radio	Hyland 3001 - Joe Kokott Anderson 1208 - Jim Mead
10:45 - 11:15 a.m.	Mobile App Development	Hyland 3106
11:30 a.m. - 12:15 p.m.	Lunch (Group picture before/after lunch)	Esker Hall
12:30 - 1:00 p.m.	Mobile App Development	Hyland 3106
1:00 - 2:00 p.m.	Project Work Time or Activity	Hyland 3106
2:00 - 2:15 p.m.	Snack	Hyland 3200
2:15 - 3:00 p.m.	Meeper Bots	Hyland 3106
3:00 - 3:45 p.m.	Project Work Time or Activity	Hyland 3106
3:45 - 4:00 p.m.	Closing & Dismissal	Timmerman Auditorium

Schedule
CyberGirlz - 6th Grade
Lead Mentor - Dr. Outlay
Wednesday, July 19

Time	Activity	Location
7:30 - 8:00 a.m.	Arrival & Check-in	Timmerman Auditorium
8:00 - 8:30 a.m.	Review of Day 1 & Announcements	Timmerman Auditorium
8:30 - 8:45 a.m.	Snack	Outside of Timmerman Auditorium
8:45 - 9:15 a.m.	Robotics and Development	Hyland 3106
9:15 - 10:00 a.m.	Project Work Time -- Build Robots	Hyland 3106
10:00 - 11:15 a.m.	Project Work Time - Program Robots	Hyland 3106
11:30 - 12:15 p.m.	Lunch	Esker Hall
12:30 - 1:30 p.m.	Project Work Time - Robotics or App Development	Hyland 3106
1:30 - 2:30 p.m.	Get IT -- Kacie Conroy	Hyland 3106
2:30 - 2:45 p.m.	Snack	Hyland 3200
2:45 - 3:15 p.m.	Open Work Time	Hyland 3106
3:15 - 3:45 p.m.	Parent Open House / Open Lab Time	Hyland 3106
3:45 - 4:00 p.m.	Closing & Dismissal	Timmerman Auditorium

Schedule
CyberGirlz – 7th Grade
Tara Stewart - Lead Mentor
Tuesday, July 18

Time	Activity	Location
7:30 - 8:00 a.m.	Arrival & Check-in	Timmerman Auditorium
8:00 - 8:30 a.m.	Introductions & Team Building	Timmerman Auditorium
8:30 - 8:45 a.m.	Snack	Outside of Timmerman Auditorium
8:45 - 9:00 a.m.	Day 1 Introduction	Hyland 3101
9:00 - 9:30 a.m.	Hardware Overview	Hyland 3101
9:30 - 10:00 a.m.	Computer Project	Hyland 3101
10:00 - 10:30 a.m.	Group 1:Police Center Tour Group 2: UWW Data Center Tours	UWW Police Dept McGraw Hall
10:45 - 11:15 a.m.	Group 1: UWW Data Center Tours Group 2: Police Center Tour	McGraw Hall UWW Police Dept
11:30 - 12:15 p.m.	Lunch (Group Picture before/after Lunch)	Esker Hall
12:30 - 1:30 p.m.	Little Bits	Hyland 3101
1:30 - 2:00 p.m.	Raspberry Pi Intro	Hyland 3101
2:00 - 2:15 p.m.	Snack	Hyland 3200
2:15 - 3:15 p.m.	Raspberry Pi / Little Bits Project	Hyland 3101
3:15 - 3:45 p.m.	Student Project Share or Project Work Time	Hyland 3101
3:45 - 4:00 p.m.	Closing & Dismissal	Timmerman Auditorium

Schedule
CyberGirlz - 7th Grade
Tara Stewart - Lead Mentor
Wednesday, July 19

Time	Activity	Location
7:30 - 8:00 a.m.	Arrival & Check-in	Timmerman Auditorium
8:00 - 8:30 a.m.	Review of Day 1 and Announcements	Timmerman Auditorium
8:30 - 8:45 a.m.	Snack	Outside of Timmerman Auditorium
8:45 - 9:45 a.m.	Internet Safety Presentation -- Officer Sacco	Hyland 3101
10:00 - 10:30 a.m.	Security Self Check	UWW Police Dept McGraw Hall
10:45 - 11:15 a.m.	Search Engine Assignment	McGraw Hall UWW Police Dept
11:30 - 12:15 p.m.	Lunch	Esker Hall
12:30 - 1:30 p.m.	Designing Security Systems	Hyland 3101
1:30 - 2:00 p.m.	Project Work Time	Hyland 3101
2:00 - 2:15 p.m.	Snack	Hyland 3200
2:15 - 3:15 p.m.	Project Work Time	Hyland 3101
3:15 - 3:45 p.m.	Parent Open House or Open Lab Time	Hyland 3101
3:45 - 4:00 p.m.	Closing & Dismissal	Timmerman Auditorium

Schedule
CyberGirlz - 8th Grade
Sara Gelle - Lead Mentor
Tuesday, July 18

Time	Activity	Location
7:30 - 8:00 a.m.	Arrival & Check-in	Timmerman Auditorium
8:00 - 8:30 a.m.	Introductions & Team Building	Timmerman Auditorium
8:30 - 8:45 a.m.	Snack	Outside of Timmerman Auditorium
8:45 - 9:45 a.m.	Campus Tour	Hyland 3202
9:45 - 10:15 a.m.	Mobile Web Development and Entrepreneurship Intro	Hyland 3202
10:15 - 11:15 a.m.	Intro Basic HTML (ie: text, pictures, background color)	Hyland 3202
11:30 - 12:15 p.m.	Lunch	Esker Hall
12:15 - 1:15 p.m.	Intro to CSS for mobile web sites	Hyland 3202
1:15 - 1:45 p.m.	Project Work Time	Hyland 3202
1:45 - 2:00 p.m.	Snack -- Send in small groups	Hyland 3200
2:00 - 3:00 p.m.	Intro to Javascript	Hyland 3202
3:00 - 3:45 p.m.	Project Work Time or Github	Hyland 3202
3:45 - 4:00 p.m.	Closing & Dismissal	Timmerman Auditorium

Schedule
CyberGirlz - 8th Grade
Sara Gelle- Lead Mentor
Wednesday, July 19

Time	Activity	Location
7:30 - 8:00 a.m.	Arrival & Check-in	Timmerman Auditorium
8:00 - 8:30 a.m.	Review of Day 1 & Announcements	Timmerman Auditorium
8:30 - 8:45 a.m.	Snack	Outside of Timmerman Auditorium
8:45 - 9:45 a.m.	8th Project Review and Next Steps	
9:45 - 10:00 a.m.	Project Planning	Hyland 3202
10:00 - 11:15 a.m.	Project Work Time	Hyland 3202
11:30 - 12:15 p.m.	Lunch	Esker Hall
12:15 - 1:00 p.m.	Review, Feedback, and Project Work Time	Hyland 3202
1:00 - 1:45 p.m.	Project Work Time	Hyland 3202
1:45 - 2:00 p.m.	Snack -- Send in small groups	Hyland 3200
2:00 - 3:00 p.m.	Project Work Time	Hyland 3202
3:00 - 3:15 p.m.	Student Project Share	Hyland 3202
3:15 - 3:45 p.m.	Parent Open House/Open Lab Time	Hyland 3202
3:45 - 4:00 p.m.	Closing & Dismissal	Timmerman Auditorium