



## Requested Schedule

Please CIRCLE one of the options for each day. **Children dually enrolling for WWUSD 4K need to select a minimum of 4 days. All other age groups need to select a minimum of two days.**

If your child becomes enrolled, you will need to complete an exact schedule of where you will be while your child is at the Children's Center. Please do not add that information on this form. If you are a UW-Whitewater student, we will also need a copy of your class schedule from WINS.

<b>Monday</b>	Full Day (7:30-5:30)	No care needed
<b>Tuesday</b>	Full Day (7:30-5:30)	No care needed
<b>Wednesday</b>	Full Day (7:30-5:30)	No care needed
<b>Thursday</b>	Full Day (7:30-5:30)	No care needed
<b>Friday</b>	Full Day (7:30-5:30)	No care needed

### **Notes about enrollment:**

\*The first priority is to re-enroll children who are currently enrolled. Once a child is enrolled at the center, that child is guaranteed a like spot for continuing semesters with the same schedule (if paperwork is completed and turned in by deadline).

\*For new enrollees, priority is given to students who have completed applications and paid registration fees by the deadline for each session.

\*There is a 10% childcare fee discount for the second, third, etc. child in a family. (The discount does not apply during interim/winterim sessions.)

\*It is very difficult to add blocks of time after the semester has started. \*Please read the section "Fees and Billing Procedure" in the Children's Center Family Handbook which will be followed if child-care is reduced or terminated during the semester. **Withdrawal fees will be charged.**

### **Authorized Pick-up:**

The following people, along with the parent(s)/guardian(s) listed on the first page are authorized to pick up and drop off my child and are authorized to have access to his/her health information. If I cannot be reached in case of emergency, the staff at the Children's Center will contact the following people--please list in order of who should be contacted first, second, third, etc. **Please make sure these are people that work or live close to the Children's Center and please let these people know that they are on the emergency list.**

\_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to child/family \_\_\_\_\_

\_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to child/family \_\_\_\_\_

\_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to child/family \_\_\_\_\_

\_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship to child/family \_\_\_\_\_

### **Healthcare Information:**

**Doctor** \_\_\_\_\_ Phone \_\_\_\_\_ Address \_\_\_\_\_

**Dentist** \_\_\_\_\_ Phone \_\_\_\_\_ Address \_\_\_\_\_

**Clinic** \_\_\_\_\_ Phone \_\_\_\_\_ Address \_\_\_\_\_

**Hospital** \_\_\_\_\_ Phone \_\_\_\_\_ Address \_\_\_\_\_

Does your child have any allergies? Yes (please explain) No

Are there any health concerns/conditions which might be important to know in an emergency? Yes (please explain) No

Has your child had a preschool and/or child-care experience previous to this one? Yes (please explain) No

How would you describe your child?

Do you have any concerns about your child's development?

Please provide additional information about your child below (or on an additional piece of paper) that would help us to get to know your child better and meet his/her needs while at the center (i.e., toileting concerns, difficulty in separating, food preferences, nap/resting needs, custody concerns, major changes in the family that may affect your child and that you feel we should be aware of at the center).

**Tuition Rates & Fees Are Available on A Separate Document. Please Request if needed.**

**Family Handbook Statement:** We have tried to include all necessary information needed to make you well versed on our program in the Center Handbook. By signing this form you are agreeing with the policies that are included in the handbook. The Children's Center Handbook can be found at [www.uww.edu/childrenscenter](http://www.uww.edu/childrenscenter) for your review. Any updates or changes to our handbook will be emailed or handed out in writing.

**Registration Fee and Payment:** The Registration Fee must be paid at the time of registration to hold your child's place on our waiting list. We cannot refund this fee for any reason. Whitewater Unified School District has a separate registration fee and application process for 4K. You must complete both to secure a spot. UWW Student Registration Fee: \$65.00 / UWW Faculty-Staff and Community Registration Fee: \$85.00

By signing below, you are **agreeing to all policies in the Family Handbook, our fee schedule, and accepting responsibility for payment for your child's scheduled hours** (unless covered by another agency). In addition, by signing below, I hereby give my consent for emergency medical care or treatment, to be used only if I cannot be reached immediately.

\_\_\_\_\_  
Parent(s)/guardian(s) Signature(s)

\_\_\_\_\_  
Date

Decisions about enrollment are usually made in May for the fall semester and in November for the spring semester. After enrollment decisions have been made, a letter confirming your child's enrollment status will be emailed as soon as possible.

The U.S. Department of Agriculture prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. Persons with disabilities who require alternative means for communication of program information should contact USDA's TARGET Center at (202) 720-2600.