

## Common UW-W Terms

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TERM	DEFINITION
8W1	8 week course taught 1st half of semester.
8W2	8 week course taught 2nd half of semester.
A/R - ADVISEMENT REPORT - APR	A document that matches an individual student's complete academic course history against the prescribed set of degree program requirements in effect at the time of entry into the major. The report indicates requirements completed as well as those to be completed.
AACSB	American Assembly of Collegiate Schools of Business
ACADEMIC DISMISSAL	Student has been dismissed from the university for at least one semester.
ACADEMIC PROBATION	Related to grades. Student may be prevented from registering during the pre-registration period and may be required to attend additional advising sessions, etc.
ACADEMIC STAFF	Unclassified university employee may be teaching or non-teaching.
AD HOC	Temporary teaching staff.
ADVISEMENT REPORT	See "A/R" above.
APR	Advisement Report - See "A/R" above.
BA	Bachelor of Arts
BACCALAUREATE	Bachelor's Degree
BBA	Bachelor of Business Administration degree
BFA	Bachelor of Fine Arts Degree
BLACKBOARD	A method of on-line teaching, which as been replaced by D2L.
BRIO	A query database used by the UW-System
BS	Bachelor of Science degree.
BSE	Bachelor of Science in Education degree.
CA - CENTER OF THE ARTS	The Center of the Arts Building is located near the intersection of Main and Prince Streets, near the Irvin L. Young Auditorium. It houses most of the College of Arts & Communications faculty and staff.
CSD - CENTER FOR STUDENTS WITH DISABILITIES - formerly DSS	The Center for Students with Disabilities (previously known as DSS, Disabled Student Services) is located in the Roseman Building. Services provided are: classroom and testing accommodations, rides, etc. Project Assist and Supporting Academic Success are two programs affiliated with the CSD.
CHANCELLOR	A university's chief administrative officer. Richard Telfer is UW-W's Interim Chancellor.
CONSORTIUM	An association or grouping of institutions, businesses, or financial organizations, usually set up for a common purpose that would be beyond the capabilities of a single member of the group.
CURRICULUM	The total group of allied courses required for a specific degree.
D2L	Desire to Learn, a method of on-line teaching, assignment retrieval, etc.

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DISMISSAL	Student to be dismissed from the university for at least one semester.
FACILITIES - FP&M	Facilities Planning & Management - call for work orders, custodial help, etc.
FACULTY	Teaching staff.
FH or FLOATING HOLIDAY	Floating Holiday. If a holiday falls on a Sunday, University offices are closed the following Monday. If a holiday falls on a Saturday, you will receive floating legal holiday hours to be used within the calendar year. The amount of legal holiday that part-time employees receive is pro-rated.
FP&M	"Facilities Planning and Management", see facilities above.
GPA - GRADE POINT AVERAGE	The grade point average is based on the computation of units attempted and honor points earned. It is computed by dividing the honor point total by the total number of units attempted (excluding units attempted on a satisfactory/no credit basis). For example, if a student attempted 16 units of work and received a B in each course, they would receive 48 honor points which would give them a grade point average of 3.00. Grade point averages are not rounded. (Honor point system - "A" = 4 points, "B" = 3 points, "C" = 2 points, "D" = 1 point and "F" = 0 points.)
GRADUATE STUDENT	Student attempting a Master's degree. A graduate of a Bachelor's degree program.
HAWKCARD	UW-W ID card containing university name, student name and photo, and a bar code and electronic encoding of the student ID number. The HawkCard will be used during the entire time students are enrolled at UW-Whitewater. It can be used for proof of enrollment, if required, which entitles a student to a number of special privileges and services. For more information about the HawkCard policies and available services, visit the UW-Whitewater HawkCard web page.
iCIT	Previously T&IR. Campus networking office. Desktop Support, Computer Helpdesk.

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ILY	IRVIN L. YOUNG AUDITORIUM
I&P	Incomplete and Progress Grades
ITBE - IT/BE formerly known as BUSEDCNA or Business Education.	The Information Technology and Business Education Department. Houses Business Education, ITI (Infrastructure Technology Information) and MCS (Management Computer Systems) programs.
INCOMPLETE GRADE	Contract between student and professor to complete coursework by a certain date. Shows up as "I" on advising report.
MDS	Materials Distribution System. A program run from the UW-Madison where supplies can be ordered on-line.
ON-CAMPUS DAY	Friday On-Campus Days offer prospective students and their families an in-depth look at the UW-Whitewater campus. The morning begins with a general information reception hosted by representatives from financial aid, housing, food service, career services, study abroad and more; followed by a general admission presentation. Visitors then receive a campus tour, have lunch on campus and wrap up the afternoon discussing academic programs with faculty.
PEOPLESOFT	Software used for most university accounting and student database functions. WINS is part of PEOPLESOFT.
PERSONAL HOLIDAY	In addition to legal holidays, you will receive 3½ personal holiday days per year that must be used within that calendar year or they are lost. (Members of the Crafts Union do not receive personal holidays.) Personal Holidays are pro-rated for part-time employees.
PERSONALIZATION	A change made to an advising report by university staff.
PH	In addition to legal holidays, you will receive 3½ personal holiday days per year that must be used within that calendar year or they are lost. (Members of the Crafts Union do not receive personal holidays.) Personal Holidays are pro-rated for part-time employees.
PREREQUISITE	A preliminary requirement which must be met before certain courses can be taken. For example, English 101 is a prerequisite to all other courses in English and must be successfully completed before other English courses are taken.
PREVIEW	the summer orientation / advising / registration program required of all first year students
PRIORITY REGISTRATION	The process of scheduling next semester's courses by giving preference to students based on their standing.

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PROFESSIONAL DEVELOPMENT	Monies used to promote learning within an individual's position at the university.
PROVOST	A high-ranking administrative officer of a university.
PURPLE POINTS	
QUERY LIBRARY	UW System wide software (may also be called BRIO) allows queries of students by major, e-mail, etc.
RP - ROYAL PURPLE	The Royal Purple is the University of Wisconsin-Whitewater student newspaper.
REGISTRAR	
RES. HALL	Dorm, student living area
RESIDENCE HALL	Dorm, student living area
ROAD	Software used by faculty to teach students (on-line).
SABBATICAL	
SEARCH AND SCREEN	The process of searching for, interviewing and hiring potential faculty and administrative positions on campus
SICK LEAVE	You begin to earn sick leave immediately upon employment and there is no limit of how much can be accumulated. Classified employees accrue sick leave credit at the rate of .0625 hour for each hour in pay status, not to exceed five hours in any biweekly pay period. Sick leave cannot be used before it is accrued. Can be used for personal illness, injury, disability, maternity; medical or dental appts. for employee, spouse or dependents (living in household), temporary emergency care of ill or injured members of immediate family, care of newly adopted children, funeral leave. For a complete list of possible uses, see your union contract and the Wisconsin Administrative Code.
SL	This is an abbreviation for "sick leave" - see above.
SYLLABI	Professor's "outline" for the semester. There should be one for each course.
TENURED	Formally granted the right to hold an academic job until retirement.
TRANSFER STUDENT	Student who has attended another university or is leaving UW-W to attend another university.
UC or JAMES R. CONNOR UNIVERSITY CENTER	The University Center is a gathering place for the campus community. It is currently being remodeled.
UCC	University Curriculum Committee
UNDERGRAD	A student who has not obtained a bachelor's degree.
W GRADE	Withdrawal from a courses after the time period to drop a course on-line.
WEBBE	campus internet storage area for faculty and staff
WINS	Whitewater Information Network for Students. WINS provides internet based educational record self-service applications for students, faculty and staff.

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WINTERIM	The three week period between end of Fall semester and beginning of Spring semester.
WISDM	UW System software used for tracking journal entries and budgets.
WITHDRAWAL	No longer enrolled in the university.
WORK ORDER	a request to have work done within a building. All furniture moving, repairing, etc. requires a work order.
AR - Arey Hall	Dorm, student living area
AC - Alumni Center	Also known as the foundation.
BB - Baseball Services Building	
BE - Benson Hall	Dorm, student living area
BG - Bigelow Hall	Dorm, student living area
C - Carlson Hall	Business building
CA - CENTER OF THE ARTS	Houses College of Art & Communication. Aka Greenhill Center of the Arts.
CL - Clem Hall	Dorm, student living area
CM - Campus Ministry	House on Prairie Street where Lutheran/Episcopalean Campus Ministry services are offered.
DR - Drumlin Hall	Dining Hall
EK - Esker Hall	Dining Hall
FI - Fischer Hall	Dorm, student living area
FR - Fricker Hall	Dorm, student living area
GO - Goodhue Hall	Campus Police, Residence Life, academic offices.
GS - General Services Building	Surplus, Mail Center, FP&M, Stores...
HC - Ambrose Health Center	Medical/counseling facility
HE - Heidi Hall	English/Communications Faculty offices and classrooms.
HY - Hyer Hall	Administrative Offices, classrooms, financial services, human resources.
KF - Kachel Fieldhouse	indoor track, where graduation ceremonies are held.
KN - Knilans Hall	Dorm, student living area
L - Anderson Library	Library building also houses career services, computer help desk.
LC - Log Cabin	historic building
LE - Lee Hall	Dorm, student living area
MC - McCutchan Hall	Houses Academic Support Services, Student Retention Services, Small Business Development Center, etc.
MG - McGraw Hall	Houses MCS Program, Testing Services, labs, iCIT staff.
MO - Moraine Hall	Bookstore and textbook rental.
OB - Observatory	Behind Alumni Center & Hyer Hall.
HP - Heat Plant	
RS - Roseman Building	Graduate School & Continuing Ed, CSD, Admissions, Registrar's Office, Children's Center, Advising Center, etc.
SA - Student Athletic Complex	near stadium
SH - Red School House	historic building
ST - Perkins Stadium/Athletic Building	Football stadium

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TU - Tutt Hall	Dorm, student living area
UH - Upham Hall	Academic offices for the sciences.
VC - Visitor's Center	Parking services, general information.
WC - Williams Center	weight room, swimming pool, basketball courts, academic offices.
WH - Winther Hall	Academic offices and classrooms.
WE - Wells Hall/East	Dorm, student living area
WW - Wells Hall/West	Dorm, student living area
WR - Wellers Hall	Dorm, student living area
WT - White Hall	Houses the College of Letters & Sciences Faculty and Staff.
YA - Irvin L. Young Auditorium	auditorium
R25 - Resource 25	Room scheduling software used by UW-W.
SAPS - Student Appointment Payroll System	Software used for entering student payroll and printing reports.
TER - Travel Expense Report	Used to obtain reimbursement for expenses incurred when traveling, or employee reimbursement for expenses incurred for the university.
P.O. - Purchase Order	Required to be submitted for Purchases of \$5,000 or more
P-Card	Standard Procurement Card used for non-travel purchases under \$5,000
T-Card	Travel Procurement Card used for travel expenses only
Peachtree	Software used for non-student billing for services provided by campus departments - internally or externally
Corporate Card	US Bank VISA card issued to staff for travel expenses not paid directly by university
Quick Order	Cover sheet for submitting invoices for small dollar purchases for payment.