College of Business and Economics
Computer Lab Reservation Procedures
Hyland Hall

Computer labs within Hyland Hall may only be reserved for College of Business and Economics (CoBE) classes. Exceptions to this guideline can be approved by Bob Schramm, John Chenoweth, or Chris Clements. Please contact Nadia Freie at ext. 1343 to make reservations.

The first computer lab option should be the portable laptop computer carts. We have two carts with approximately 10 computers on each cart. Due to the high number of personal laptop ownership, we estimate that only five percent of the class will require laptops from the cart. The remainder of students should be directed to bring their personal laptop to class along with a charged battery and/or power cable.

If the portable laptop carts are unavailable or do not fit the instructional needs of the class, the second option should be the HH 3202 computer lab. This lab holds 52 students plus the instructor’s computer. This lab should be chosen if there is special software on the lab image that is consistently required in classes.

If the above two options are unavailable, the third option should be the HH 3101 computer lab. This lab holds 66 students plus the instructor. This lab is an open lab when not used for classes. For this reason, HH 3101 computer lab should only be selected when a computer lab is required and HH 3202 is reserved by another class or more than 52 students are in the class.

If you have any questions or concerns about the computer labs, please contact any of the key staff members below. Technical support for the computer labs is provided by the Online Education and Technology Support Center in Hyland Hall 3001.

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CoBE Tech Support Center
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