1. Approve minutes November 11, 2015 department meeting

2. edTPA results and success plans

3. Committee Reports
   1. Curriculum and Scheduling (Stevens)
      HELEAD 780
   2. Personnel & Policy (Karla)
      Entering notes in WINS
   3. Assessment (Rivers/Stinson)
   4. MSEPD Council
   5. Secondary Program Coordinators
   6. Reading/Literacy
   7. Elementary/Middle Education
      WIFOR policy for student teaching placements (discussion)
   8. Early Childhood Education

4. Search and Screen Committees
   1. Literacy
   2. Business and Marketing

5. Request from Melanie Agnew for 5 C&I faculty/staff for January 13 Internationalization of the Curriculum conference

6. Online procedure Request for Travel Authorization and Travel Expense reports to be implemented immediately – no later than January