1. Approval of agenda (9:00)
2. Approval of minutes (9:02)
3. Announcements (9:10)
   a. New graduate-only commencement ceremony being planned for May 2011
   c. Summer course blurbs to John by January 26, Wednesday, for inclusion in email flyer
   d. QEI items to John OR register someone on behalf of your own department to post items (join as a “provider” at https://qei.wisconsin.edu/join_portal.cfm)
   e. Program documents now on UW-Whitewater Google Docs
4. Capstones: What should they be? (Review: Why are we asking this question now) (9:15)
   a. Program outcomes addressed by capstone (see program outcomes matrix)
   b. Qualities of a good capstone project (see capstone projects working paper)
   c. Project options (see capstone projects working paper)
5. Capstone reports (9:45)
   a. Five Chapters or something else?
   b. Capstone project vs. Thesis Research (or Practicum in HHPR emphasis)
6. Core course sequence and development of capstone projects (10:00)
   a. Capstone project seminar
      i. Initial report from John and Edric on spring sections
      ii. Feedback sought by/from this group
   b. Other core courses in relation to capstone – set agenda
7. Advisor role in the capstone process – set agenda (10:15)
8. New business
9. Old business
10. Adjourn (10:30)