FALL 2015 APPLICATIONS TO REGULAR ADMISSION
WILL BE AVAILABLE SEPTEMBER 4, 2015
REVIEW WILL TAKE PLACE SEPTEMBER 8 – 25, 2015

To see the complete list of BASIC ELIGIBILITY REQUIREMENTS, visit:
www.uww.edu/coeps/advising-admissions/admissions/requirements.

Students must achieve a combined GPA of at least 2.75 to apply for admission to Professional Education.

Combined GPA is calculated from all graded UW-Whitewater coursework and all transferable credits earned from regionally accredited post-secondary institutions at the undergraduate and graduate level.

*Early Childhood Education admits based on a competitive application process. Students must achieve the minimum 2.75 combined GPA to apply, but a 3.0 combined GPA or above is strongly recommended to be more competitive.*

Minimum combined GPA for GUARANTEED program admission:

- Elementary/Middle Education: 3.0
- Secondary Social Studies Education: 3.2
  (Broadfield Social Studies, Economics, Geography, History, Political Science, Psychology, and Sociology)

  Note: If a student has at least a 2.75 combined GPA, but does not meet the minimum combined GPA for GUARANTEED admission to Elementary/Middle Education or Social Studies Education, they will be ranked by combined GPA and admitted if space is available.

- All other programs (except Early Childhood Education) offer guaranteed admission if a student meets the minimum 2.75 combined GPA.

Students must earn qualifying scores on the Praxis I (PPST) and/or Praxis CORE or the ACT, SAT, or GRE.

The minimum qualifying test scores for Wisconsin as of September 1, 2015 are listed below.

<table>
<thead>
<tr>
<th>ACT (<a href="http://www.act.org">www.act.org</a>)</th>
<th>ACT plus Writing (<a href="http://www.act.org">www.act.org</a>)</th>
<th>SAT (<a href="http://www.sat.collegeboard.org">www.sat.collegeboard.org</a>)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Composite 23</td>
<td>Composite 22</td>
<td>Critical Reading 510</td>
</tr>
<tr>
<td>Reading 20</td>
<td>Reading 20</td>
<td>Writing 480</td>
</tr>
<tr>
<td>English 20</td>
<td>English 20</td>
<td>Mathematics 520</td>
</tr>
<tr>
<td>Mathematics 20</td>
<td>Mathematics 20</td>
<td></td>
</tr>
</tbody>
</table>

Qualifying ACT, SAT, or GRE scores are valid for 10 years and must be from the same test date.

Praxis CORE (www.ets.org/praxis) The Praxis I (PPST) is no longer offered, but qualifying scores (Reading: 175, Writing: 174, Mathematics: 173) may still be used.

- Reading 156
- Writing 162
- Mathematics 150

Qualifying Praxis I (PPST) and Praxis CORE scores do not expire. Subtests may be combined between these exams and be from different dates.

*Please note the 350 hours of experiences with learners is NOT required effective September 7, 2011.*
Admission to Professional Education Application Form

Applications must be turned in at the College of Education & Professional Studies Information Desk (Winther Hall lobby area) along with attachments listed on the next page. Staff at the College of Education & Professional Studies Information Desk may review the submitted application for possible completion, but they are not responsible for incomplete forms or attachments. Forms without appropriate attachments will be returned to you.

A new date/time stamp will be given when completed application is re-submitted.

READ 2ND PAGE FOR APPROPRIATE ATTACHMENTS
and Summer Results options

Fall 2015 Regular Admission:

Business Education

(Comprehensive majors fill out Marketing Ed application also)

Do you have transfer credits? (circle) YES NO

Do you hold a bachelor's degree? (circle) YES NO Minor 1 __________________________

Please print clearly:

Name: ______________________________________  ID #______________________  Local Phone: ______________________

RESULTS: Available at Winther Hall Information Desk window beginning October 9, 2015. *Picture ID required to pick up results*

Memo of Understanding: Please read and sign the following:

I am aware that if approved for admission into a Professional Education program while concurrently taking the Foundations Block and/or Speech course, I must successfully complete the courses that same semester or I will be removed from the Professional Education program and any pre-registered courses that require program admission. I understand that an incomplete grade is not considered successful completion.

I am aware that passing the Foundations Block does not automatically mean that I pass the Phase 2 Portfolio evaluation in the Introduction to Education and Teaching course. If I fail the portfolio requirement, I understand that I must take the 1-credit Phase 2 Portfolio course (EDFOUND 214) immediately following the current semester (in winterim or summer). I understand that failure to take the portfolio course in the next term (winterim or summer) will result in my being removed from the Professional Education program and any pre-registered courses that require program admission. In addition, I understand that I will need to re-apply for admission to Professional Education during the next semester.

I am aware of and understand the requirements for admission to a UW-Whitewater Professional Education program leading to Wisconsin teacher licensure. Acceptance into a Professional Education program does not guarantee that I will be able to register for the methods block and student teaching during the semester and/or location of my choice. I understand that I must make an appointment with my Licensure Program Coordinator (listed on our website by program area) within 30 days of my date of admission to establish a recommended program sequence of courses.

If I change my desired program area, I am aware that I must re-apply for admission into the new Professional Education program. If I am accepted into a new program area, I am aware that I lose my priority for the previously approved methods block and student teaching semesters. I also understand that if admitted, a Criminal Background Check may be required and processed at my expense. Failure to receive clearance from this background check may result in the removal of my admission and from pre-registered course(s).

I am also aware that if I am accepted to the above program, formal admission will not take effect until I have returned the “Advising Obligation and Admission Understanding” form that I will receive with my acceptance letter.

I verify that I have not intentionally omitted or falsified information. Falsified records are grounds for removal from Professional Education and any courses that require program admission. I have read the attached instructions page and am fully aware of the appropriate paperwork needed to consider my application.

Signed:

OFFICE USE ONLY -- DO NOT FILL IN

<table>
<thead>
<tr>
<th>Course</th>
<th>Combined Cum Crs</th>
<th>Reading</th>
<th>Composite (ACT/SAT/GRE)</th>
<th>Praxis II and/or Content Exam(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 110 / Speech (not Early Child)</td>
<td></td>
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<tr>
<td>EDFNDPRC 210 (not Early Child)</td>
<td>Combined Cum GPA</td>
<td>Writing/English/Verbal</td>
<td>Major</td>
<td>5101</td>
</tr>
<tr>
<td>EDFOUND212/222/481/681 (not Early Child)</td>
<td>Degree/Student?</td>
<td>Math</td>
<td>Exception?</td>
<td>Minor 1</td>
</tr>
<tr>
<td>EDFOUND 243 / 710 (not Early Child)</td>
<td>Transfer Credits?</td>
<td>Phase 1</td>
<td></td>
<td>Minor 2</td>
</tr>
<tr>
<td>Portfolio / EDFOUND 214 (not Early Child)</td>
<td>Acad/Forgive?</td>
<td>Phase 2</td>
<td>Processed By:</td>
<td>A minor is not required for Business Education. If you wish to be licensed in your listed minor, see your advisor and the instructions page for more details.</td>
</tr>
</tbody>
</table>

ACCEPTED DENIED NOT ELIGIBLE
Instructions for Applying to Professional Education

1. Print off the appropriate Professional Education application form
2. Fill in application by printing clearly (black ink is preferable)
3. Indicate if you have transfer credits
4. Indicate if you hold a previous bachelor’s degree
5. If you have declared a licensure minor, or plan to declare a licensure minor, fill in the name of minor(s). This information is necessary for possible determination of Praxis II and/or Content Exam(s)
6. Print your name, student ID number, and phone number clearly.
7. Read and sign the Memo of Understanding
8. Attach appropriate materials listed below
9. Submit the completed application to the College of Education & Professional Studies Information Desk (Winther Hall lobby area) by the deadline listed on the application. Late applications will be returned to you. (Applications for admission by exception will not be considered during Continuous Admission cycles.)
10. Results will be available at the College of Education & Professional Studies Information Desk (Winther Hall lobby area) on the Results Date listed on the application, unless otherwise notified by campus email. If applying during Continuous Admission, you will be notified by campus email when your results are available. You will need a picture ID to obtain your results.
11. If admitted to Professional Education, you will be furnished a photocopy of your application which indicates the Praxis II and/or Content Exam(s) that will need to be passed before student teaching, interning, or practicum placements will be made. Please note: The College of Education & Professional Studies does not take responsibility for students who take incorrect Praxis II and/or Content Exam(s) before notification of official admission acceptance.
12. Admission determinations will be based 1st on those applicants who meet all basic eligibility requirements AND specified guaranteed GPA; 2nd consideration will be granted to applicants who meet the basic eligibility requirements; and 3rd consideration will be granted to applicants who are considered an exception.
13. SUMMER ADMISSION only: If you wish your summer admission results to be mailed to you, then you must furnish a self-addressed, stamped envelope.
14. SUMMER ADMISSION only: Admission GPA will be the combined cumulative GPA using courses received from the Spring Semester.

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**Required Attachments for 1st Degree Students**

- UW-W Unofficial Transcript showing completion of the Phase 1 and Phase 2 online meetings, passing scores of the PPST (Praxis I)/CORE, ACT, SAT, or GRE, minimum of 40 completed credits, and successful completion of or current enrollment in COMM 110, the Foundations Block courses, and Phase 2 Portfolio (or EDFOUND 214 Portfolio course)
- Academic Advisement Report (AAR) showing combined cumulative GPA (1st page of PDF)
- If COMM 110 or any of the Foundations Block courses have been waived or substituted, then official waiver/substitution forms must be on file with the Winther Hall Information Desk and a full AAR (in PDF) must be submitted with application demonstrating waivers/substitutions
- Praxis II test results (if applicable)

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**Required Attachments for Students who hold Degrees**

- Unofficial transcripts from ALL previous institutions (to verify combined cumulative GPA and number of credits)
- Current UW-Whitewater Unofficial Transcript showing completion of the Phase 1 and Phase 2 online meetings, passing scores of the PPST (Praxis I)/CORE, ACT, SAT, or GRE, and successful completion of or current enrollment in COMM 110, the Foundations Block courses, and Phase 2 Portfolio (or EDFOUND 214 Portfolio course)
- If COMM 110 and/or any of the Foundations Block courses have been waived or substituted, then a PI-34 and Admission Checklist filled out by appropriate Licensure Program Coordinator must be submitted reflecting the corresponding waivers/substitutions
- Praxis II test results, or furnish copy of Test Results page on WINS (if applicable)

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**Explanation on taking the Praxis II in your minor**

To be licensed in your minor, you must complete a licensable major in one of the categories listed below, complete all requirements for a licensable minor within the same category listed below, and take the Praxis II and/or Content Test in your minor area.

Licensure Categories (or levels) to choose from:
- Regular Education in Secondary
- Regular Education in Elementary
- Special Education in Elementary and/or Secondary

* Elementary Major with the following minors ARE NOT REQUIRED, NOR ENCOURAGED, to take the Praxis II Content Test in their minor:

- Language Arts (English, Journalism, Speech Communication)
- Science (Biology, Chemistry, Earth and Space Science, General Science, Physical Science, and/or Physics)
- Social Studies (Economics, Geography, History, Political Science, Psychology, and/or Sociology)
- Mathematics

If you indicate a minor on your Admission to Professional Education application form and are accepted to your major licensure area, the College of Education & Professional Studies will supply you the appropriate Praxis II test number and/or Content Exam information for both the major(s) and minor(s) listed, unless the Praxis II is not required (see above). If the test requirement is not listed on the acceptance form, then it is the student’s responsibility to work with their advisor to determine if the Praxis II and/or Content Exam is required for the minor.

Due to accuracy accountability, the Winther Hall Information Desk will not give out test numbers by phone.
If you want to know the appropriate test number, the request must be received in writing by mail or email.
The College of Education & Professional Studies requires applicants for admission to programs leading to teacher licensure to complete the following questionnaire. Falsification or omission of information relevant to these questions may constitute grounds for denying you admission to a program or for termination of your admission if the falsification or omission is discovered after admission.

Further, after you have submitted the questionnaire and while your application is being considered or while you are a student in a program, if circumstances occur that would alter any responses on this questionnaire, you must inform the Information Desk in the College of Education & Professional Studies (Winther Hall lobby area).

An affirmative response to any item below does not necessarily mean that you will be denied admission. If necessary, you will be contacted to explain the circumstances leading to the affirmative response. In addition, the COEPS Advising Coordinator in the Dean’s Office may request further information from appropriate sources. If necessary, your consent to obtain this information will be obtained.

The COEPS Advising Coordinator in the Dean’s Office will take the information provided and obtained into account in determining whether to admit you to Professional Education, to postpone admission, to place special conditions on your admission, or to provide special accommodations.

In the event you are denied admission to the program based on your responses to the following questions, you have the right to appeal that decision. Notice of the grievance procedure will be forwarded to you in the event of denial.

After completing the form, please return it to the College of Education & Professional Studies Information Desk (Winther Hall lobby area) along with your completed application for admission to Professional Education. This form does not replace the criminal background check that may be conducted if accepted to Professional Education.

Circle the appropriate answer. **Your responses to these questions are strictly confidential.**

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<tr>
<th></th>
<th></th>
<th>YES</th>
<th>NO</th>
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<tbody>
<tr>
<td>1</td>
<td>Has a teaching licensure been denied to you or revoked from you in any state in the U.S. for reasons other than insufficient credits or courses?</td>
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<tr>
<td>2</td>
<td>Have you ever been suspended, expelled, placed on probation, other than for academic deficiencies or otherwise disciplined by any college or university?</td>
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<tr>
<td>3</td>
<td>Have you ever been convicted of, plead guilty or no contest to, or forfeited bail for any criminal conduct under law or ordinance, excluding minor traffic violations?</td>
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<tr>
<td>4</td>
<td>Have you previously applied to UW-Whitewater for admission to Professional Education?</td>
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<tr>
<td><strong>If your answer to any of the above questions is yes, please attach an explanation of circumstances.</strong></td>
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<tr>
<td>5</td>
<td>I agree to release information contained in my University records to facilitate placement in a Professional Education program. (This information is needed to determine admission eligibility.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**I am aware of and understand the requirements of the Personal Information Sheet. I verify that I have not omitted or falsified information.**

____________________________________________  _____________________________
Signature of Applicant      Date