Students must achieve a combined GPA of at least 2.75 to apply for admission to Professional Education. Combined GPA is calculated from all graded UW-Whitewater coursework and all transferable credits earned from regionally accredited post-secondary institutions at the undergraduate and graduate level.

*Early Childhood Education* admits based on a competitive application process. Students must achieve the minimum 2.75 combined GPA to apply, but a 3.0 combined GPA or above is strongly recommended to be more competitive.*

Minimum combined GPA for GUARANTEED program admission:

- **Elementary/Middle Education**: 3.0
- **Secondary Social Studies Education**: 3.2
  (Broadfield Social Studies, Economics, Geography, History, Political Science, Psychology, and Sociology)

  *Note:* If a student has at least a 2.75 combined GPA, but does not meet the minimum combined GPA for GUARANTEED admission to Elementary/Middle Education or Social Studies Education, they will be ranked by combined GPA and admitted if space is available.

- All other programs (except Early Childhood Education) offer guaranteed admission if a student meets the minimum 2.75 combined GPA.

Students must earn qualifying scores on the Praxis I (PPST) and/or Praxis CORE or the ACT, SAT, or GRE.

The minimum qualifying test scores for Wisconsin as of September 1, 2015 are listed below.

<table>
<thead>
<tr>
<th>ACT (<a href="http://www.act.org">www.act.org</a>)</th>
<th>ACT plus Writing (<a href="http://www.act.org">www.act.org</a>)</th>
<th>SAT (<a href="http://www.sat.collegeboard.org">www.sat.collegeboard.org</a>)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Composite 23</td>
<td>Composite 22</td>
</tr>
<tr>
<td></td>
<td>Reading 20</td>
<td>Reading 20</td>
</tr>
<tr>
<td></td>
<td>English 20</td>
<td>English 20</td>
</tr>
<tr>
<td></td>
<td>Mathematics 20</td>
<td>Mathematics 20</td>
</tr>
</tbody>
</table>

Qualifying ACT, SAT, or GRE scores are valid for 10 years and must be from the same test date.

<table>
<thead>
<tr>
<th>Praxis CORE (<a href="http://www.ets.org/praxis">www.ets.org/praxis</a>)</th>
<th>The Praxis I (PPST) is no longer offered, but qualifying scores (Reading: 175, Writing: 174, Mathematics: 173) may still be used.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>156</td>
</tr>
<tr>
<td>Writing</td>
<td>162</td>
</tr>
<tr>
<td>Mathematics</td>
<td>150</td>
</tr>
</tbody>
</table>

Qualifying Praxis I (PPST) and Praxis CORE scores do not expire. Subtests may be combined between these exams and be from different dates.

*Please note the 350 hours of experiences with learners is NOT required effective September 7, 2011.*
**Admission to Professional Education Application Form**

Applications must be turned in at the College of Education & Professional Studies Information Desk (Winther Hall lobby area) along with attachments listed on the next page. Staff at the College of Education & Professional Studies Information Desk may review the submitted application for possible completion, but they are not responsible for incomplete forms or attachments. Forms without appropriate attachments will be returned to you.

A new date/time stamp will be given when completed application is re-submitted.

**READ 2ND PAGE FOR APPROPRIATE ATTACHMENTS**

![](https://via.placeholder.com/150)

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### Fall 2015 Regular Admission:

<table>
<thead>
<tr>
<th>Do you have transfer credits? (circle)</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do you hold a bachelor's degree? (circle)</td>
<td>YES</td>
<td>NO</td>
</tr>
</tbody>
</table>

**Please print clearly:**

Name: ___________________________ ID # __________________ Local Phone: ______________________

**RESULTS:** Available at Winther Hall Information Desk window beginning October 9, 2015. *Picture ID required to pick up results*

**Memo of Understanding:** Please read and sign the following:

Admission to Professional Education is highly competitive. I am aware of and understand the requirements for admission to a UW-Whitewater Professional Education program leading to Wisconsin teacher licensure. Acceptance into a Professional Education program does not guarantee that I will be able to register for the methods block and student teaching during the semester and/or location of my choice. I understand that I must make an appointment with my Licensure Program Coordinator (listed on our website by program area) within 30 days of my date of admission to establish a recommended program sequence of courses.

If I change my desired program area, I am aware that I must re-apply for admission into the new Professional Education program. I understand that there are additional admission requirements in order to re-apply to other programs in Professional Education, such as a minimum of 40 completed credits, COMM 110, Foundations Block courses, and completion of Phase 2 Portfolio evaluation (or EDFOUND 214 Portfolio course). If I am accepted into a new program area, I am aware that I lose my priority for the previously approved methods block and student teaching semesters. I also understand that if admitted, a Criminal Background Check may be required and processed at my expense. Failure to receive clearance from this background check may result in the removal of my admission and pre-registered course(s).

If I pursue another Professional Education program, I am aware that passing the Foundations Block does not automatically mean that I pass the Phase 2 Portfolio evaluation in the Introduction to Education and Teaching course. If I fail the portfolio requirement, I understand that I must take the 1-credit Phase 2 Portfolio course (EDFOUND 214) immediately following the current semester (in winterim or summer). I understand that failure to take the portfolio course in the next term (winterim or summer) will result in my being removed from the Professional Education program and any pre-registered courses that require program admission. In addition, I understand that I will need to re-apply for admission to Professional Education during the next semester.

I am also aware that if I am accepted to the above program, formal admission will not take effect until I have returned the “Advising Obligation and Admission Understanding” form that I will receive with my acceptance letter.

I verify that I have not intentionally omitted or falsified information. Falsified records are grounds for removal from Professional Education and any courses that require program admission. I have read the attached instructions page and am fully aware of the appropriate paperwork needed to consider my application.

Signed: _________________________________________________________________

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### OFFICE USE ONLY - DO NOT FILL IN

<table>
<thead>
<tr>
<th>COMM 110 / Speech (not Early Child)</th>
<th>X</th>
<th>Combined Cum Crs</th>
<th>Reading</th>
<th>Composite (ACT/SAT/GRE)</th>
<th>Praxis II and/or Content Exam(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDFNDPRC 210 (not Early Child)</td>
<td>X</td>
<td>Combined Cum GPA</td>
<td>Writing/English/Verbal</td>
<td>Major</td>
<td>5 0 1 4 AND The Wisconsin Foundations of Reading Test (WI FOR)</td>
</tr>
<tr>
<td>EDFOUND212/222/481/881 (not Early Child)</td>
<td>X</td>
<td>Degree Student?</td>
<td>Math</td>
<td>Exception?</td>
<td>Minor 1</td>
</tr>
<tr>
<td>EDFOUND 243 / 710 (not Early Child)</td>
<td>X</td>
<td>Transfer Credits?</td>
<td>Phase 1</td>
<td>Minor 2</td>
<td></td>
</tr>
<tr>
<td>Portfolio / EDFOUND 214 (not Early Child)</td>
<td>X</td>
<td>Acad Forgive?</td>
<td>Phase 2</td>
<td>Processed By:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACCEPTED</th>
<th>DENIED</th>
<th>NOT ELIGIBLE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Instructions for Applying to Professional Education

1. Print off the appropriate Professional Education application form
2. Fill in application by printing clearly (black ink is preferable)
3. Indicate if you have transfer credits
4. Indicate if you hold a previous bachelor's degree
5. If you have declared a licensure minor, or plan to declare a licensure minor, fill in the name of minor(s). This information is necessary for possible determination of Praxis II and/or Content Exam(s).
6. Print your name, student ID number, and phone number clearly.
7. Read and sign the Memo of Understanding
8. Attach appropriate materials listed below
9. Submit the completed application to the College of Education & Professional Studies Information Desk (Winther Hall lobby area) by the deadline listed on the application. Late applications will be returned to you. (Applications for admission by exception will not be considered during Continuous Admission cycles.)
10. Results will be available at the College of Education & Professional Studies Information Desk (Winther Hall lobby area) on the Results Date listed on the application, unless otherwise notified by campus email. If applying during Continuous Admission, you will be notified by campus email when your results are available. You will need a picture ID to obtain your results.
11. If admitted to Professional Education, you will be furnished a photocopy of your application which indicates the Praxis II and/or Content Exam(s) that will need to be passed before student teaching, interning, or practicum placements will be made. Please note: The College of Education & Professional Studies does not take responsibility for students who take incorrect Praxis II and/or Content Exam(s) before notification of official admission acceptance.
12. Admission determinations will be based 1st on those applicants who meet all basic eligibility requirements AND specified guaranteed GPA; 2nd consideration will be granted to applicants who meet the basic eligibility requirements; and 3rd consideration will be granted to applicants who are considered an exception.
13. SUMMER ADMISSION only: If you wish your Summer admission results to be mailed to you, then you must furnish a self-addressed, stamped envelope.
14. SUMMER ADMISSION only: Admission GPA will be the combined cumulative GPA using courses received from the Spring Semester.

Required Attachments for 1st Degree Students

- UW-W Unofficial Transcript showing completion of the Phase 1 and Phase 2 online meetings, passing scores of the PPST (Praxis I)/CORE, ACT, SAT, or GRE, and minimum of 30 completed credits
- Academic Advisement Report (AAR) showing combined cumulative GPA (1st page of PDF)
- Praxis II test results (if applicable)

Required Attachments for Students who hold Degrees

- Unofficial transcripts from ALL previous institutions (to verify combined cumulative GPA and number of credits)
- Current UW-Whitewater Unofficial Transcript showing completion of the Phase 1 and Phase 2 online meetings, and passing scores of the PPST (Praxis I)/CORE, ACT, SAT, or GRE
- Praxis II test results, or furnish copy of Test Results page on WINS (if applicable)

Explanation on taking the Praxis II in your minor

To be licensed in your minor, you must complete a licensable major in one of the categories listed below, complete all requirements for a licensable minor within the same category listed below, and take the Praxis II and/or Content Test in your minor area*.

Licensure Categories (or levels) to choose from:
- Regular Education in Secondary
- Regular Education in Elementary
- Special Education in Elementary and/or Secondary

* Elementary Major with the following minors ARE NOT REQUIRED, NOR ENCOURAGED, to take the Praxis II Content Test in their minor:
- Language Arts (English, Journalism, Speech Communication)
- Science (Biology, Chemistry, Earth and Space Science, General Science, Physical Science, and/or Physics)
- Social Studies (Economics, Geography, History, Political Science, Psychology, and/or Sociology)
- Mathematics

If you indicate a minor on your Admission to Professional Education application form and are accepted to your major licensure area, the College of Education & Professional Studies will supply you the appropriate Praxis II test number and/or Content Exam information for both the major(s) and minor(s) listed, unless the Praxis II is not required (see above). If the test requirement is not listed on the acceptance form, then it is the student’s responsibility to work with their advisor to determine if the Praxis II and/or Content Exam is required for the minor.

Due to accuracy accountability, the Winther Hall Information Desk will not give out test numbers by phone. If you want to know the appropriate test number, the request must be received in writing by mail or email.
PERSONAL INFORMATION SHEET
Must be attached to application
(Required each time an application is submitted)

The College of Education & Professional Studies requires applicants for admission to programs leading to teacher licensure to complete the following questionnaire. Falsification or omission of information relevant to these questions may constitute grounds for denying you admission to a program or for termination of your admission if the falsification or omission is discovered after admission.

Further, after you have submitted the questionnaire and while your application is being considered or while you are a student in a program, if circumstances occur that would alter any responses on this questionnaire, you must inform the Information Desk in the College of Education & Professional Studies (Winther Hall lobby area).

An affirmative response to any item below does not necessarily mean that you will be denied admission. If necessary, you will be contacted to explain the circumstances leading to the affirmative response. In addition, the COEPS Advising Coordinator in the Dean’s Office may request further information from appropriate sources. If necessary, your consent to obtain this information will be obtained.

The COEPS Advising Coordinator in the Dean’s Office will take the information provided and obtained into account in determining whether to admit you to Professional Education, to postpone admission, to place special conditions on your admission, or to provide special accommodations.

In the event you are denied admission to the program based on your responses to the following questions, you have the right to appeal that decision. Notice of the grievance procedure will be forwarded to you in the event of denial.

After completing the form, please return it to the College of Education & Professional Studies Information Desk (Winther Hall lobby area) along with your completed application for admission to Professional Education. This form does not replace the criminal background check that may be conducted if accepted to Professional Education.

Circle the appropriate answer. Your responses to these questions are strictly confidential.

1 Has a teaching licensure been denied to you or revoked from you in any state in the U.S. for reasons other than insufficient credits or courses?  YES  NO

2 Have you ever been suspended, expelled, placed on probation, other than for academic deficiencies or otherwise disciplined by any college or university?  YES  NO

3 Have you ever been convicted of, plead guilty or no contest to, or forfeited bail for any criminal conduct under law or ordinance, excluding minor traffic violations?  YES  NO

4 Have you previously applied to UW-Whitewater for admission to Professional Education?  YES  NO

** If your answer to any of the above questions is yes, please attach an explanation of circumstances.

5 I agree to release information contained in my University records to facilitate placement in a Professional Education program. (This information is needed to determine admission eligibility.)  YES  NO

I am aware of and understand the requirements of the Personal Information Sheet. I verify that I have not omitted or falsified information.

____________________________  _____________________________
Signature of Applicant      Date