UNIVERSITY OF WISCONSIN-WHITEWATER COACHING MINOR
EMPLOYMENT PORTFOLIO CHECKLIST

STUDENT'S NAME_______________________________________________________

SEMESTER OF GRADUATION____________________________________________

The following materials must (marked by an asterisk) be included in the Student's Employment Portfolio. All materials should have the assessment rubrics attached. The following rating scale is to be used to evaluate the degree to which the student addresses the requirements of the Employment Portfolio. A rating of 0 or 1 in any area must be redone and resubmitted for faculty assessment.

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<tr>
<th>EMPLOYMENT PORTFOLIO RATING SCALE:</th>
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<tr>
<td>4</td>
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<td>3</td>
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<td>2</td>
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Table of contents*
Letter of application and Resume*
One letter of recommendation*

- Two references (can be listed on resume)

Athletic Coaching Education Transcript*
Coaching Field Study Supervisor Evaluation*
Coaching philosophy*

Artifacts representing the National Association of Sport and Physical Education National Coaching Standards (2006) from course work selected by the student:

☐ Include a clear example for each of the following eight domains:

______ DOMAIN 1 - Philosophy and Ethics
   It is imperative that the coach establishes a coaching philosophy that focuses on the safety, development, and well-being of the athlete.

______ DOMAIN 2 - Safety and Injury Prevention
   The coach should be properly trained in injury prevention and first responder emergency care. As well as, recognize unsafe equipment, facilities and environmental conditions.

______ DOMAIN 3 - Physical Conditioning
   The coach should provide developmentally appropriate drills and teaching technique that support athlete development and maintain safety. As well as, encourage healthful decisions that promote healthy lifestyles.
______ DOMAIN 4 - Growth and Development
   The coach can create effective learning environments that allow athletes to progress and improve at different rates by recognizing the patterns of cognitive, motor, emotional, and social development.

______ DOMAIN 5 - Teaching and Communication
   The coach should understand the fundamentals of the sport and be able to use a variety of systematic instructional techniques to provide a positive learning environment maximize athlete potential.

______ DOMAIN 6 - Sport Skills and Tactics
   The coach should be able to utilize athletes’ abilities to maximize meaningful participation for team success that relies on up-to-date understanding of specific sport skills and game tactics.

______ DOMAIN 7 - Organization and Administration
   The coach provides information regarding the needs of the athlete, serves as a key communicator of program goals and policies, and facilitates compliance with established program policies.

______ DOMAIN 8 – Evaluation
   The coach should be able to analyze player ability and program needs. Systematic evaluation ensures that the goals and objectives of the program are the focus for the coach, athlete, and team.

SOME EXAMPLES OF ARTIFACTS ARE LISTED BELOW:
   __________ Check the items that were included in the Employment Portfolio.

| □ | Program Designs | □ | Interviews |
| □ | Journals | □ | Mechanical analysis |
| □ | Article Critiques | □ | Critical Thinking Skills |
| □ | Written Rules and Procedures | □ | Reflections |
| □ | Analytical Work | □ | Case studies |
| □ | Self-Assessments | □ | Practice plans |
| □ | Application of Concepts | □ | Injury identification |
| □ | Goal Statements / projects | □ | Student selected artifacts (other) |

THE EMPLOYMENT PORTFOLIO

______ Portfolio is presented in bound form
______ Portfolio is well organized with dividers
______ Portfolio is neat and professional

COACHING MINOR EXIT SURVEY

□ Student has completed the Coaching Minor Exit Survey

SIGNATURE OF UW-W FACULTY MEMBER ___________________ DATE ___________________

Faculty/staff member should file the Employment Portfolio Checklist and the Coaching Minor Exit Survey with the department secretary when completed.