1. Approval of minutes from November 15, 2014
   Kelly motioned to approve, John seconded, motion carried by majority with one abstention

2. Capstone revision discussion

   Kelly, Kristina and Rick met and created a draft

   Rick summarized the current requirements, and possible restructure.

<table>
<thead>
<tr>
<th>Option 1</th>
<th>Option 2</th>
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<tbody>
<tr>
<td>Issues 723</td>
<td>9 Credits</td>
</tr>
<tr>
<td>Research/Advising 724/726</td>
<td>Research/Advising 724/726</td>
</tr>
<tr>
<td>Research 780</td>
<td>9 Credits</td>
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<td>Capstone 727/789</td>
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   Kelly and Kristina shared HPERC emphasis in existence as well as a third new proposal

   - HHPR Capstone=Practicum chart
   - HHPR Capstone=Thesis
   - Health Physical Education and Coaching Track Capstone = Portfolio - Form 2 curriculum proposal
   Change in sub-major based on HPR 36 credits including emphasis removing midpoint capstone, final capstone, and requiring additional content courses. Final capstone could include action research, integrate research review article for journal or research, poster or presentation at a national conference. Kelly and Kristina agreed to include Department approval as a requirement as well as include career applications. Form 3 new course proposal for Coaching 781

   Eileen motioned to support the proposed change in the HPECT Portfolio and Career option as amended, John seconded, unanimously approved

   Rick and Kristina shared Higher Education emphasis draft

   - Change would include replacing the mid Capstone 726/724 with a 3 credit practicum, and 727 and 789 would be replaced with the HELEAD 781 Capstone Portfolio and Career Application
   New course proposal HELEAD 781 writing a cover letter, doing a resume, interviewing. Change in sub-major is proposing an alternative option for students within the MSE-PD Higher Education Leadership emphasis; specifically to modify the midpoint and capstone sequence for graduate students in the MSE-PD HELEAD emphasis. Kristina will help in offering these courses. Rick will
explore offering the new HELEAD 781 as a special topic for Fall 2014 while he also moves the new course proposal forward for approval.

John motioned to support change in the sub-major and the new course HELEAD 781 as amended, Kelly seconded, unanimously approved.

Any other emphasis areas interested in pursuing curricular work related to MSE-PD should contact Kristina, Kelly or Rick

3. Audit and Review

Contacted John Stone and has a timetable to get a draft in – John will share the draft tomorrow for committee members to give feedback. John summarized content including addressing Inclusive Excellence, initiated advisor training, experimented with capstone format, and approved a new emphasis area in Higher Education. John shared a chart provided from John Stone summarizing MSE-PD entire program graduates.

Remainder of agenda tabled due to lack of time; Future agenda items – C&I emphasis and 723 course, Portfolio review for credit review discussion, Denise Ehlen regarding IRB.

4. Conditional admission

5. Admission standards and exceptions

6. Additional items

Kristina motioned to adjourn, Eileen seconded, meeting adjourned at 10:42 a.m.

Next MSE-PD meeting March 20, 2014, 9:00 a.m. Winther 4013

Minutes respectfully submitted by Julie Marino February 21, 2014

Approved on a motion by Kristina seconded by Eileen March 20, 2014 with one absention