NOTETAKING ACCOMMODATIONS

Fall Orientation 2015
What is NOTETAKING?

• CSD students with this accommodation are given access to the notes a classmate takes during class. The note taker is responsible for dropping off the notes to CSD.
So how does all of this work?

• If you have been approved for note taking services, you will be given a VISA form to give to your instructors indicating this along with notetaking information.

• Instructors will ask for a volunteer notetaker.

• Once a notetaker has been found, you will fill out the notetaker agreement form with the notetaker and return it to CSD. This is required to get notetaking set up. – HANDOUT NOTETAKING PACKET!
• The volunteer notetaker brings the notes to CSD. You will be given access to the CSD Stori Server where you will be able to access the notes on-line for your classes.

• Please remind your instructor if no notetaker has been obtained within one week of your initial request.
The Link

• http://stori.uww.edu/hawknotes
Accessing HawkNotes

You’ll have to log in:
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stori.uww.edu - /hawknotes/GENED/GENED 110 WOTA Ince/
World of the Arts

GenEd 110-10

Julia Luco

February 14, 2012

3 Categories/Processes of Prints-

- Relief
- Intaglio
- Planograph

4 types of prints-

- Woodcut-relief
- Engraving-intaglio
- Etching-intaglio
- Lithograph: planograph
- Note: * intaglio (Italian)

Question: How do you know you are looking at a print?

Answers: There is a title print to it; prints are flat and lay down, print are signed in pencil, are usually on a glossy piece with a signature sign and a #. The higher the #, the better the quality.

Fine Art Print

- Usually made by hand from an artist.
- Worth a lot of money

Commercial Print

- Reproduction of an image, you can make thousands of it, non-copyright.

What is the Relief Process?

- Anything that has a surface that sticks up and raise up.
- Printing where the ink rise besides up on ridges of the printing plate.
- Matrix
  - Flat surface carrying print/color.
- Pull Print
  - How an artist make a print.
What are my responsibilities?

- You will need to make sure your instructors know you have this accommodation showing them your VISA and the 1<sup>st</sup> page of the notetaking packet.
- You will need to return the notetaking agreement to CSD.
- You will be responsible for taking your own notes during class.
- Check for notes on a regular basis.
- Let your Service Coordinator know if there are any problems with your notetaking services.
What are CSD’s responsibilities?

• Provide VISAs for student to give instructors indicating note taking as an accommodation.
• Assist instructors who are having trouble getting volunteer notetakers.
• Providing volunteer hour documentation to notetakers.
• CSD cannot make any guarantees about the quality, timeliness of notes or class attendance of the notetaker.
Notes from Note takers supplement your own notes

Tips for taking good notes...
• Record the instructor’s main points in your own words.
• Listen for key words that tell you what’s important (i.e. “The major cause was...”, “Something you should remember is...”).
• Copy all information the instructor writes on the board.
• Use an outline format if possible.
• Mark information you have questions about.
• Review notes on a regular basis!

Source: “About Academic Survival Skills” – Scriptographic Booklet
Common questions...

• How can I tell if the note taker’s notes are good notes?
  – Ask your professor. See if the notes parallel what was talked about in class. See if the important points from class are highlighted in the notes. Notes are not a word-for-word translation of what the instructor discussed in class.
  – Ask the drop-in tutor (if you have PA services) what he/she thinks of the notes.

• What if I can’t find any notes for my class?
  – Notes should be posted within 48 hours of the class. Maybe your notetaker hasn’t taken them to CSD yet (if it’s under the 48 hours)
  – Please let your Services Coordinator know. This may be an issue with your access or with the note taker for your specific class.

• If the note taker is taking notes, do I still have to attend class and take notes?
  – YES and YES. These notes are meant to be a supplement to your own notes. Having a note taker does not give you permission to miss class.
More questions....

• What’s in it for the notetaker?
  - He/she will get community service credit.

• Will I know who the note taker is?
  – Yes...you will need to so you can fill out the agreement form.

• What if the notes are not accurate or of good quality?
  – It would be important to discuss this issue with notetaker or your instructor privately. If you are able to print and take a copy of the notes to show your instructor that would be helpful.
Even more questions...

- What if the notes aren’t being posted in a timely manner?
  - Please talk with your Disability Services Coordinator about this issue first. We will want to double check that this is not an issue with our internal system of scanning and posting notes. If we find out that our system is working, we will ask you to talk with your notetaker. If the issue isn’t resolved at that point, contact your Disability Services Coordinator.
Contact information

Patty Beran
Testing Coordinator
Center for Students with Disabilities
2002 - Andersen Library
beranp@uww.edu
262-472-4711