

MINUTES

**2012-2013 University of Wisconsin-Whitewater Faculty Senate
Tuesday, May 7, 2013, 2:15p [This meeting will begin immediately upon completion of the 2013-
2014 Faculty Senate Organizational Meeting at 2:15p.] UC 275A
http://www.uww.edu/facsenate/2012_2013/**

1. Call to Order The meeting was called to order at 3:09 p.m. by Chair Gulig.

2. Roll Call

- 1) Senators present: Senators present: Ahmadi, Ambrose, Albrechtsen, Brady, Bren, Ciganek, Collet-Klingenberg, Dugan, Emrey, Ghavamshahidi, Glosser, Gulig, Hartwick, House, Kumpaty, Mandell, Munro, Nam, Nawash, Ossers, Porter, Portman, Robinson, Schneider, Skelly, Smith, Telfer, Tourigny, Vogl-Bauer, Winchell, Zimmerman.
- 2) Senators absent: (*informed Secretary) Compas, Lueck*, Niemeier*, Zhao*.

3. Approval of Minutes:

1. Minutes of the 2012-2013 Faculty Senate Meeting, April 9, 2013, available at <http://www.uww.edu/facsenate/agendas-and-minutes>. Ossers/Kumpaty motion **FS1213-46** approved.

4. Reports

- 1) University Curriculum Committee: Transmittal of actions of the University Curriculum Committee, April 12, 2013 available at: <http://www.uww.edu/acadaff/ucc/2012-13/041213/041213T3.docx> and April 26, 2013, available at <http://www.uww.edu/acadaff/ucc/2012-13/042613/042613T.docx>: (action items). Portman/Smith motion **FS1213-47** approved both items.
- 2) Faculty Senate Executive Committee, Graduation Resolution. Glosser/Porter motion **FS1213-48** was approved.
 1. ***Resolved** that the Faculty Senate of the University of Wisconsin-Whitewater recommends to the University of Wisconsin System Board of Regents that the University of Wisconsin-Whitewater students who have applied for graduation in May 2013 and who have been certified by the University Registrar to have met all academic requirements and completed all of their courses of study be granted their degrees at the May 2013 University of Wisconsin-Whitewater commencement exercises.*
- 3) College of Letters and Sciences Constituency Standards Committee (see attached, action item) Mandell/Zimmerman motion **FS1213-49** was approved.
 1. Geography and Geology
- 4) Faculty Personnel Rules Committee, Implementation of Standards, (see attached, action item). Portman presented. Ossers/Vogl-Bauer motion **FS1213-50** approved after questions and discussion.

5. Old Business

- 1) Scheduling Grids (Jodi Hare—see attached) An informal vote was taken to identify the Senate's preference. For the schedule that provides 10 minutes between 50 minute classes 14 votes, for the schedule that provides 15 minutes between 50 minute classes 12 votes. The schedule that is adopted should take effect Fall 14.
- 2) Calendar (Jodi Hare—action item, see attached) The 14-15 calendar was approved in a previous meeting. Hare will return later to discuss the 15-16 calendar.

6. New Business:

- 1) Campus Tobacco Policy Review Task Force, Faculty Senate Representative (action item) Ossers was nominated and selected by acclamation. **FS1213-51**
- 2) Campus Master Plan—timeline/discussion (Tami McCullough) Fall workshops with agendas have been scheduled.
- 3) Faculty Senate representative to the Campus Master Plan Committee Compas was selected by acclamation. **FS1213-52**
- 4) Retirement Resolution of Dr. Lila D. Waldman, Information Technology and Business Education Department (action item, see attached) Ambrose/Glosser motion **FS1213-53** approved.

7. Announcements and Information (no action unless noted otherwise)

- 1) Eric Compas, 2013-14 Sustainability Teach-In (see attached) Hartwick spoke for Compas who was absent. Compas will provide information by e-mail at a later date.
- 2) Chancellor Telfer, Budget Updates, Board of Regents Meeting. The Chancellor did a very good job of explaining the Fund Balances and how many resources that seem to be free to spend are in fact restricted in some way.
- 3) Provost Kopper, 30 Core transfer credits; System Accountability Reports. The Provost mentioned the core transfer credit plans and said that it is still in process.

8. Adjourn Ghavamshahidi/Ahmadi motion to adjourn at 4:33 p.m. was approved.

END OF MINUTES

Actions of the May 7, 2013 Faculty Senate meeting

FS1313-46 Minutes of the 2012-2013 Faculty Senate Meeting, April 9, 2013, available at <http://www.uww.edu/facsenate/agendas-and-minutes>. Ossers/Kumpaty motion **FS1213-46** approved.

FS1313-47 University Curriculum Committee: Transmittal of actions of the University Curriculum Committee, April 12, 2013 available at: <http://www.uww.edu/acadaff/ucc/2012-13/041213/041213T3.docx> and April 26, 2013, available at <http://www.uww.edu/acadaff/ucc/2012-13/042613/042613T.docx>: (action items). Portman/Smith motion **FS1213-47** approved both items. Transmitted to the Chancellor on 5/13/13, approved by the Chancellor on 5/13/13.

FS1313-48 Faculty Senate Executive Committee, Graduation Resolution. Glosser/Porter motion **FS1213-48** was approved.

Resolved that the Faculty Senate of the University of Wisconsin-Whitewater recommends to the University of Wisconsin System Board of Regents that the University of Wisconsin-Whitewater students who have applied for graduation in May 2013 and who have been certified by the University Registrar to have met all academic requirements and completed all of their courses of study be granted their degrees at the May 2013 University of Wisconsin-Whitewater commencement exercises. Transmitted to the Chancellor on 5/13/13, approved by the Chancellor on 5/13/13.

FS1313-49 College of Letters and Sciences Constituency Standards Committee (see attached, action item) Mandell/Zimmerman motion **FS1213-49** was approved.

1. Geography and Geology

Transmitted to the Chancellor on 5/13/13, approved by the Chancellor on 5/13/13

FS1313-50 Faculty Personnel Rules Committee, Implementation of Standards, (see attached, action item). Portman presented. Ossers/Vogl-Bauer motion **FS1213-50** approved after questions and discussion. Transmitted to the Chancellor on May 13, 2013, approved by the Chancellor on _____.

FS1313-51 Campus Tobacco Policy Review Task Force, Faculty Senate Representative (action item) Ossers was nominated and selected by acclamation. **FS1213-51**

FS1313-52 Faculty Senate representative to the Campus Master Plan Committee Compas was selected by acclamation. **FS1213-52**

FS1313-53 Retirement Resolution of Dr. Lila D. Waldman, Information Technology and Business Education Department (action item, see attached) Ambrose/Glosser motion **FS1213-53** approved. Transmitted to the Chancellor on May 13, 2013, approved by the Chancellor on _____.

Actions of the April 9, 2013 Faculty Senate meeting

FS 1213-43 Minutes of the 2012-2013 Faculty Senate Meeting, March 11, 2013, available at <http://www.uww.edu/facsenate/agendas-and-minutes>.
Ossers/Ghavamshahidi **FS1213-43** motion approved.

FS 1213-44 Faculty Salary Committee: 2010-2012 Merit Resolution (action item—see attached) Elizabeth Kim and the Chancellor answered questions that came from the floor about the resolution. With the possibility of raises merit documents will be

needed to be created in advance of the passage of the budget so allocations of pay raises can be made. Mandell/Portman motion

FS Resolution for merit process (March 12, 2013)

Whereas the UW System is likely to recommend a pay plan at the Spring 2013 Board of Regents meeting;

And whereas the faculty senate at its September 2012 meeting approved the Faculty Salary Plan 2013-15, which stipulates that all compensation distribution must be based on performance;

And whereas the Faculty Salary Plan 2013-15 states that pay plan increases shall be distributed according to two levels of performance established by the faculty evaluation process: Solid Performance—80% and Merit Performance—20%;

And whereas the Faculty Salary Plan 2013-15 states that assessment of solid performance and meritorious performance for faculty shall be based on a systematic performance evaluation process established by unit faculty that identifies positive contributions by each faculty member in teaching, research and creativity activity, and service;

Therefore, be it resolved that, contingent upon the Regents approving a pay plan request in excess of 2%, faculty begin the processes for merit evaluations for the period, July 1, 2010 to June 30, 2012, such that the evaluations are completed by May 31, 2013 and are applicable for the 2013-15 biennium. Be it further resolved that the subsequent merit evaluations be conducted in the Fall of even-numbered years to be applicable for the ensuing biennium (for example, evaluations conducted in Fall 2014—covering the merit cycle July 1, 2012 to June 30, 2014—to apply to the 2015-17 biennium) reconfirming FS 1011-05.

FS1213-44 approved with friendly amendment (Kumpaty then Mandell). Transmitted to the Chancellor on 4/15/13, approved by the Chancellor on 4/15/13.

FS 1213-45 Academic Calendar, Registrar's Office (action item) Jodi Hare provided the proposed calendar and answered questions from the floor. The Skelly/Munro motion **FS1213-45** was voted on but not approved. 1 for, 20 against, 4 abstentions.

Actions of the March 12, 2013 Faculty Senate meeting

FS1213-39 Minutes of the 2012-2013 Faculty Senate Meeting, February 12, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>. Ossers/Porter motion **FS1213-39** approved. There was discussion before and after the vote regarding **FS 1213-35** and the Chancellor's interim disapproval.

FS 1213-40 Faculty Personnel Rules Committee: Rebuttals (see attached, action item) Portman/Tourigny motion to approve was not put to a vote. After discussion, the

Albrechtsen/Ahmadi motion **FS 1213-40** to send the proposal back to the Personnel Rules Committee for additional work was approved with one vote against (Ossers).

FS1213-41 Academic Calendar, Registrar's Office Jodie Hare (see attached, action item) Emrey/Kumpaty motion to accept changes in the timing of Spring Break was not put to a vote. After much discussion regarding Spring Break and other suggested changes to the school calendar presented by Hare, a Hartwick/Mandell motion **FS 1213-41** was approved to send the items to the Calendar Committee for further work.

FS1213-42 James Molloy, Finance and Business Law (see attached, action item) Holmes/Kumpaty motion **FS 1213-42** approved. Transmitted to the Chancellor on 3/18/13, approved by the Chancellor on 3/19/13.

Actions of the February 12, 2013 Faculty Senate meeting

FS 1213-33 Minutes of the 2012-2013 Faculty Senate Meeting, December 11, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>. Ossers/Tourigny motion **FS1213-33** approved.

FS1213-34 University Curriculum Committee: Transmittal of actions of the University Curriculum Committee, December 7, 2012, available at: <http://www.uww.edu/acadaff/ucc/2012-13/120712/120712T.docx>, and on February 1, 2013, available at: <http://www.uww.edu/acadaff/ucc/2012-13/020113/020113T.docx> (action items). Porter/Zhao motion **FS1213-34** approved after the group agreed to consider the items together.

FS1213-35 Office Hours Policy, revised. (attached, action item) Ahmadi/Nam motion **FS1213-35** motion approved with three friendly amendments after discussion and Mandell's request to call the question was unanimously approved.
FACULTY OFFICE HOURS POLICY FS 1213-35

Purpose: Office hours are a time and/or place where students may seek assistance in completing assignments, understanding course material, exploring new ideas and educational and career opportunities beyond specific course requirements.

Faculty bear primary responsibility and authority for determining office hours (when, where, length of time), as consistent with WI statute 36.09 (4). In doing so, faculty office hours should adhere to the following general principles.

General Principles:

1. Each department, through a department faculty approved process, should establish an office hours policy for faculty members within that department (when, where, length of time).
2. General consistency within colleges is encouraged. In order to achieve this, department chairs should share department-approved office hours policy at a scheduled college Deans & Chairs meeting, annually. Chairs should bring recommendations from that

- meeting back to department faculty to reconsider adjustments to department office hours policy that will bring greater consistency with other college departments.
3. Office hours may be comprised of face-to-face meeting time and/or on-line access.
 4. Office hours should be posted on course syllabi and outside the faculty member's office.
 5. Office hours should be equitable within departments. The faculty member's course load and course type (eg: face-to-face, on-line, intern supervision) should be considered in determining equity.
 6. Office hour policies should ensure that students may consult with their faculty within a reasonable time frame. However, faculty members may place reasonable limits on their availability.

WI statute 36.09 (4). FACULTY. The faculty of each institution, subject to the responsibilities and powers of the board, the president and the chancellor of such institution, shall be vested with responsibility for the immediate governance of such institution and **shall actively participate in institutional policy development. As such, the faculty shall have the primary responsibility for academic and educational activities** and faculty personnel matters. The faculty of each institution shall have the right to determine their own faculty organizational structure and to select representatives to participate in institutional governance. [bolding added]

Transmitted to the Chancellor on 2/26/13, interim disapproval by the Chancellor on 2/26/13 with the response:

“At this point, I will not approve Faculty Senate Motion FS1213-35. I have the following major concerns:

1. Office hours policies should be a shared issue involving faculty and administration. These policies affect the quality of our programs and of our interactions with students. While faculty have an important role in establishing these policies, department chairs and deans necessarily have roles when students come to them with concerns and when other faculty raise issues.
2. The proposed policy focuses on department level policies. While it is important to have such policies, colleges may and currently do have policies related to office hours that have been established by the college faculty.

I would ask that we get together a group of individuals to discuss ways to address issues so that we can develop a policy that meets all of our needs. I'd like to discuss with you who might be invited to participate.”

FS1213-36 University Technology Committee (UTC) Faculty Senate Appointment
David Munro/ITBE selected by acclamation. **FS1213-36**

FS1213-37 Faculty Personnel Rules Committee (50% non-teaching- expiring 2013)
Sally Vogl-Bauer/Communication selected by acclamation. **FS1213-37**

FS1213-38 SPBC Goals #11 Subcommittee (6 total; 1 from each college and 2 at-large)
College representatives selected in caucus, at large elected by written ballot. **FS1213-**

38. Sue Messer Arts and Communication

Elizabeth Kim Letters and Sciences

David Porter College of Business and Economics

Robin Fox College of Education and Professional Studies

Barbara Beaver Letters and Sciences At Large
Rowland Robinson College of Education and Professional Science At Large

Actions of the December 11, 2012 Faculty Senate meeting

FS1213-25 Minutes of the 2012-2013 Faculty Senate Meeting, November 13th, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>). Ossers/Nawash motion **FS1213-25** approved.

FS1213-26 University Curriculum Committee: Transmittal of actions of the University Curriculum Committee, November 16, 2012, available at: <http://www.uww.edu/acadaff/ucc/2012-13/111612/111612T.docx>, (action item). Emrey/Kumpaty motion **FS1213-26** approved. Transmitted to the Chancellor on 12/17/12, Approved by the Chancellor on 12/18/12.

FS1213-27 Senate Executive Committee: December 2012 "Graduation Resolution" Bren/Porter motion **FS1213-27** approved.

Resolved that the Faculty Senate of the University of Wisconsin-Whitewater recommends to the University of Wisconsin System Board of Regents that the University of Wisconsin-Whitewater students who have applied for graduation in December 2012 and who have been certified by the University Registrar to have met all academic requirements and completed all of their courses of study be granted their degrees at the December 2012 University of Wisconsin-Whitewater commencement exercises. Transmitted to the Chancellor on 12/17/12, Approved by the Chancellor on 12/18/12.

FS1213-28 GenEd Summit Report and Recommendation (postponed from November 13th 2012 meeting, see attached, action item.) Mandel/Kumpaty motion **FS1213-28** to receive the memorandum from Liz Hachten, General Education Coordinator, AAC&U Institute on General Education and Assessment UW-Whitewater Faculty Team was approved.

FS1213-29 Albrechtsen/Ahmadi motion **FS1213-29** to refer the memo from AAC&U Institute on General Education and Assessment UW-Whitewater Faculty Team regarding the General Education Review Committee and the draft General Education Review Committee function, membership, term document to the Organization Committee was approved.

FS1213-30 Selection of Faculty Senate Representatives (2) to the Defining, Assessing Diversity Workshop, Monday, January 14, to Wednesday, January 16, 2013, from 8:30 a.m. to 4:30 p.m. Penny Portman/HPER was nominated and elected by acclamation. **FS1213-30**.

FS1213-31 Selection of Faculty Senate Representative to work with Dean of Students re: Strategic Goal: Assess and enhance the campus culture where respect, civility,

personal responsibility, and honesty are valued, modeled, and affirmed. Hepsi Kumpaty/Chemistry was nominated and elected by acclamation. **FS1213-31**.

FS1213-32 Office Hours Policy (see attached, action item). Mandell/Hartwick motion to approve the policy was not put to a vote. After considerable discussion the Albrechtsen/Ahmadi motion **FS1213-32** to return the draft to the executive committee for additional work was approved.

Actions of the November 13, 2012 Faculty Senate Meeting

FS 1213-17 Minutes of the 2012-2013 Faculty Senate Meeting, October 9th, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>). Ossers/Brady motion **FS 1213-17** approved with friendly amendment regarding the presentation of Senate actions in the minutes.

FS 1213-18 University Curriculum Committee: Transmittal of actions of the University Curriculum Committee, October 19th, 2012 and, November 2nd, 2012, and available at: <http://www.uww.edu/acadaff/ucc/2012-13/101912/101912T.docx>, and at <http://www.uww.edu/acadaff/ucc/2012-13/110212/110212T.docx> (action items). Emrey/House motion **FS 1213-18** approved to accept. Transmitted to the Chancellor on 11/19/12, Approved by the Chancellor on 11/21/12.

FS 1213-19 Report/Notes from the UW Flexible Degree Faculty and Instructional Academic Staff Committee for UWW Faculty Senate (Lauren Smith, see attached, action item) Mandell/Portman motion **FS 1213-19** to accept approved after Smith's presentation and questions from the floor were answered by Smith, the Provost and the Chancellor.

FS 1213-20 GenEd Review Committee Report (Jeff Heinrich, see attached, action item) Kumpaty/Ciganek motion **FS 1213-20** to accept the report was approved after Heinrich's presentation and questions from the floor were answered.

FS 1213-21 GenEd Summit Report and Recommendation (Jeff Heinrich, Lauren Smith, et al., see attached, action item.) Discussion focused on the Senate's role in changing existing committees' charges. Initial Bren/Emrey motion to receive the report and accept one of the recommendations (Option 1 or Option 2, see the report) was not put to a vote. Bren/Emrey's revised motion to receive the report and send the report to the Organization Committee for work regarding the recommendations was not put to a vote. Mandell/Porter motion **FS 1213-21** to postpone the item to the December meeting was approved.

FS 1213-22 Advising Report Printability Resolution Ossers/Portman motion to accept the resolution was approved.

Advising Report Printability Resolution November 2012

Whereas the 2012-2014 Draft Strategic Planning Goal Ideas, 2012-2014 include as Programs and Learning Goal Idea#2, “develop a comprehensive approach to improved advising that promotes an integrated learning and enhanced general education experience, consistent with our campus LEAP initiative.”

Whereas students are often confused on how to cleanly, properly, and efficiently print their AR (and resort to methods that often result in the loss of critical, otherwise informative formatting), and the use of different browsers results in different print formats including type so small as to be virtually unreadable, and

Whereas the advising report (AR) is a key document in the advising process, and

Whereas it is recognized that consistency in the way the AR is presented in its print presentation, including the information, formatting, and layout is central to understanding and interpreting the AR, and

Whereas an effective AR print function would save paper resources and personnel time,

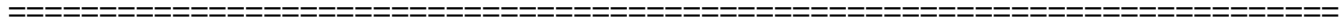
Let it be resolved that:

1. the Registrar’s Office be directed to develop and make available via the WINS a clear, easily accessible, consistent print function for the AR no later than the end of the 2012-2013 academic year;
2. and the above-noted print function produce an accurate, ADA compliant, readable format-preserved AR across the several browsers, including Internet Explorer, Firefox, and Google Chrome.

Transmitted to the Chancellor on 11/19/12, Approved by the Chancellor on 4/2/13.

FS 1213-23 Selection of Strategic Planning and Budget Committee CoL&S Representative (replacing Rex Hangar) (L&S Constituency) Paul House/Chemistry was nominated and elected **FS 1213-23** by acclamation.

FS 1213-24 Selection of Faculty Personnel Rules Committee CoBE Representative (replacing Linda Holmes) (CoBE Constituency) There were two nominees Rashiqua Kamal/Finance and Louise Tourigny/Management. Tourigny was selected in caucus **FS 1213-24**.



Actions of the October 9, 2012 Faculty Senate Meeting

FS 1213-10 Minutes of the 2012-2013 Faculty Senate Meeting, September 11, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>). Ossers/Zhao motion **FS 1213-10** approved.

FS 1213-11 University Curriculum Committee: Transmittal of actions of the University Curriculum Committee, September 21, 2012 and available at: <http://www.uww.edu/acadaff/ucc/2012-13/092112/092112T.docx>, (action item). Ghavamshahidi/Kumpaty motion **FS 1213-11** approved.

Transmitted to the Chancellor on 10/18/12. Approved by the Chancellor on 10/29/12.

FS1213-12 Faculty Budget Committee. Portman/Ghavamshahidi motion **FS 1213-12** to receive the report approved after discussion.

FS1213-13 Strategic Planning and Budget Committee. Kumpaty/Hanson motion **FS 1213-13** to receive the report approved

FS1213-14 Charge to UW-Whitewater Faculty Representatives to the Flexible Degree Model Committee. Mandell/Bren motion **FS 1213-14** approved with friendly edit after the Portman/Ghavamshahidi motion to call the question was approved.

MEMO

DATE: October 9, 2012

**TO: Susan Johnson and Lauren Smith
UWW Faculty Representatives to the UWS Flexible Degree Model
Committee**

FROM: UWW Faculty Senate

RE: Representing UWW faculty on the Flexible Degree Model Committee

Thank you for your time and efforts representing UWW faculty on this important committee. Please convey the following Resolution, concerns and questions at meetings of the Flex Degree Model Committee. We look forward to your reports from this committee.

Resolution:

Whereas the University of Wisconsin System has announced its creation of the UW Flexible Degree Model and;

Whereas, President Kevin P. Reilly of the UW System has categorized¹ this model as a modular degree containing “formats that are self-paced, competency-based, and optimally blend online and face-to-face learning,” and has established FD Faculty Committee, which will meet from early October to early December 2012;

Therefore, be it resolved that the University of Wisconsin-Whitewater Faculty Senate charge Lauren Smith and Susan Johnson to represent the Senate and our faculty at large

¹UW System President Kevin P. Reilly’s September 21, 2012 letter to UW Flexible Degree Model faculty and instructional academic staff committee members.

in this endeavor. We charge our representatives to convey to this committee, President Reilly, and the Regents our Faculty Senate's concerns with the rapid pace at which this program, which represents a radical departure from how the University System currently awards degrees, is being implemented. The Whitewater Faculty Senate requests that these meetings be rescheduled to ensure that university representatives from throughout the UW System have reasonable time to report back to and receive input from their respective faculty governance bodies. We also charge our representatives to convey our concerns about the potential negative impact on existing academic programs that may arise from funding this endeavor at a time when our System has experienced historical funding cuts as a whole. We request full financial transparency throughout the FD development process.

Concerns:

1. Quality of UW degrees-faculty governance: Any UWS Flex Degree must incorporate structures recognizing that decisions about delivery formats, curriculum rotations, course content, and teaching and learning standards are matters of faculty expertise, academic freedom and faculty governance at each degree granting institution.
2. Quality of UW degrees-avoid degrading educational quality: Any UWS Flex Degree should disallow (a) purchased or sub-contracted content or delivery and (b) use of UWS faculty-created course materials (i.e. e-lectures) without approval and compensation. [<http://www.insidehighered.com/news/2012/06/06/mcgraw-hill-wgu-announce-deal-would-shift-accountability-content-provider>]
3. Student access and affordability: Any UWS Flex Degree must be designed and pilot-tested to ensure that it does not reproduce the well-documented problems connected with existing programs of this nature, particularly evident in recent reports of high dropout rates and increased costs and debt-burdens endemic to for-profit programs of this type. [http://www.help.senate.gov/imo/media/for_profit_report/Contents.pdf] [<http://ifap.ed.gov/ifap/ifapMedia.jsp>]
4. Technical capacity-record keeping: Prior to instituting any Flex Degree program, UWS should have a demonstrated capacity to accurately and quickly provide across-the-system access to student academic records, that these transfers automatically incorporate articulation agreements, that a system is in place to update student records in a timely manner to reflect curricular changes as they occur at each UW campus, and that data regarding progress to flex degree will be collected and accessible for program improvement.
5. Technical capacity-library resources: Prior to instituting any Flex Degree program UWS should establish and implement a plan to provide equal access to all library resources in the UWS (parallel to the proposed portability of courses across institutions).

Questions:

- 1.

FS1213-15 Agenda for Fall Faculty Meeting—30 October 2012, 3:30-5p UC 275B
Brady/Lueck motion **FS 1213-15** approved after much discussion and one amendment
(see Ossers/Hartwick below).

Portman/Kumpaty motion to strike the last line of item 3b was defeated 8 for and 9
against. This amendment would have taken the predetermined discussion questions out
of the agenda.

Ossers/Hartwick motion approved to keep the last line of item 3b, but to indicate in the
agenda that the questions are provided only as help to guide the small group discussions.

FALL FACULTY MEETING 2012

Tuesday, October 30, 2012

3:30-5:00

UC 275

Purpose: In recognition of long-standing faculty concerns about the relationship between workload and the ability to sustain the quality of teaching and scholarly activity, in light of growing pressures to transform higher education, and consistent with the faculty's statutory right to "participate in institutional policy development," this Faculty meeting will initiate a process to ensure that UWW faculty are full participants in determining targets and adjustments to such key workload/quality of education factors as class size, caps, and expected SCH/FTE.

AGENDA

1. [5 min] Approval of Minutes, March 13, 2012 Faculty Meeting
2. [15 min] Annual Report of Chancellor (as per Faculty Constitution)
3. [70 min] Faculty Governance and Settling Classroom-related Workload Standards

[10-15 min] FS Chair Topic Introduction

- (a) The purpose this introduction would be to explain that today's meeting is the beginning of a process in which faculty will be involved through FS and future full faculty meetings, and which will necessarily involve shared governance discussions and agreements with the Chancellor, Provost and Deans, and to define some terms that will better enable faculty to discuss these issues.
- (b) [20-30 min] Faculty working groups: Identify Target Measures and Process Recommendations (the Faculty Senate will use this information and ideas to continue this initiative, and report progress at the Spring 2013 faculty meeting)
Faculty groups of 4-5 discuss. The questions provided on the back page may be used to help guide your discussions.

(c) [20-30 min] Sharing-out and discussion of working group ideas

WI Stat. 36.09.04: “The faculty of each institution, subject to the responsibilities and powers of the board, the president and the chancellor of such institution, shall be vested with responsibility for the immediate governance of such institutions and shall actively participate in institutional policy development. As such, the faculty shall have the primary responsibility for academic and educational activities and faculty personnel matters. The faculty of each institution shall have the right to determine their own faculty organizational structure and to select representatives to participate in institutional governance.”

FACULTY MEETING 10/30/12
WORKLOAD STANDARDS: TARGET MEASURES & PROCESS RECOMMENDATIONS

Note: These questions may be used to guide your discussion.

1. Would you recommend setting policies for any or all of the following?
 - a. Class sizes/caps
 - b. SCH/FTE
 - c. Total student load/instructor
 - d. Other measures
2. Would you recommend setting a single number as a goal, or a target range for these measures?
3. What factors should be taken into consideration as goals or target ranges are being set?
4. What kinds of qualitative and/or quantitative information should be considered in the process of setting goals or targets for these measures?
5. What person or groups(s) should be involved in setting such policies? (*check all that apply*)
AND, briefly explain why each of these parties should be involved.
 - individual faculty
 - department chairs
 - departments through faculty meetings/assigned dept. committees
 - deans
 - provost
 - chancellor
 - other

Transmitted to the Chancellor on 10/18/12. Accepted by the Chancellor on 10/30/12.

FS 1213-16a Nominations (1) for a Faculty Senate Representative to the Chancellor’s Committee on Inclusive Excellence, (action item). **FS 1213-16a**

Selected by ballot: Kimberly Knesting/Psychology

FS 1213-16b Nominations (4) for Student Conduct Hearing Committee, (action item).
FS 1213-16b

Selected by ballot: Brandi Niemeier/HPERC
 Erin Celeslo/Languages and Literatures
 Hala Ghoneim/Languages and Literatures
 Hepsi Kumpaty/Chemistry

Actions of the September 11, 2012 Faculty Senate Meeting

FS 1213-01 Minutes of the 2012-2013 Faculty Senate Organizational Committee Meeting, May 1, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>) Portman/Kumpaty motion **FS 1213-01** approved with friendly amendment.

FS 1213-02 Minutes of the 2011-2012 Faculty Senate Meeting, May 1, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>) Kumpaty/Porter motion **FS 1213-02** approved with friendly amendment.

FS 1213-03 Transmittal of actions of April 13, 2012 and available at: <http://www.uww.edu/acadaff/ucc/2011-12/042712/042712T.docx>. Ossers/Hanson motion **FS 1213-03** approved. Transmitted to the Chancellor on 09/18/12. Approved by the Chancellor on 11/13/12.

FS 1213-04 Faculty Salary Committee: 2013-2015 Pay Plan recommendations (Frank Hanson, See Attached—action item) Hanson/Ghavamshahidi motion **FS 1213-04** approved. Transmitted to the Chancellor on 09/18/12. Approved by the Chancellor on 11/13/12.

FS 1213-05a Role of the Department Chair in reappointment, tenure and promotion decisions.

CURRENT RULE:

III. C. e. (8) An affirmative decision requires the affirmative votes of a majority of the members participating in the review.

- (a) A participant is defined as any individual who is a qualified decision-maker or a tenured member of the department and who is
 - i) Present during the review and discussion of the faculty member's documented performance, and
 - ii) Free of disqualifying conflicts or interests (as defined in UWS 8.03, 8.04 Regent Policy 91-8 and UW-Whitewater, Consensual Relationship Policy, 1997).
- (b) Because an affirmative decision requires the affirmative votes of the majority of the members participating in the review, a participant's abstention has the effect of a negative vote.

TO:

III. C. e. (8) An affirmative decision requires the affirmative votes of a majority of the members participating in the review.

- (a) A participant is defined as any individual who is a qualified decision-maker or a tenured member of the department and who is
 - i) Present during the review and discussion of the faculty member's documented performance, and
 - ii) Free of disqualifying conflicts or interests (as defined in UWS 8.03, 8.04 Regent Policy 91-8 and UW-Whitewater, Consensual Relationship Policy, 1997).
- (b) Because an affirmative decision requires the affirmative votes of the majority of the members participating in the review, a participant's abstention has the effect of a negative vote.
- (c) The chair of the meeting, if a tenured faculty member, shall participate in the discussion and shall vote according to above (see III, C, 4, e, 8 (a) and (b)).
- (d) The chair of the department, if a tenured faculty member and also a member of the review committee, shall participate in the discussion and shall vote according to above (see III, C, 4, e, 8 (a) and (b)).

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on 11/27/12.

FS 1213-05b Clarification of the "same persons" at a reconsideration.

CURRENT RULE:

III. C. 2 (a) iii-iv

- iii) If the faculty member does request a reconsideration, the department shall conduct the reconsideration within 14 calendar days of receipt of the written request and with a least three calendar days' notice to the faculty member or on a date mutually agreed upon by the faculty member and the department
- iv) The faculty members participating in the reconsideration session shall be the same faculty members who participated in the initial review session.

TO:

III. C. 2 (a) iii-iv

- iii) If the faculty member does request a reconsideration, the department shall conduct the reconsideration within 14 calendar days of receipt of the written request and with a least three calendar days' notice to the faculty member requesting reconsideration or on a date mutually agreed upon by the faculty member requesting reconsideration and the department.
- iv) The faculty members participating in the reconsideration session shall be the same faculty members who participated in the initial review session with the exception of faculty members who may have resigned or retired (excepted) since the initial review session. Faculty members who are unavailable to meet in a timely

manner may be excepted if mutually agreed upon by the faculty member requesting the reconsideration and the department. In the absence of a quorum (see Personnel Rules, part III, C. 4. d.), excepted faculty members may be replaced if mutually agreed upon by the faculty member requesting the reconsideration and the department. (The definition of department can be found in Appendix A of the Personnel Rules.)

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on 11/27/12.

FS 1213-05c The role of the faculty assistant at reconsideration and appeal.

CURRENT RULE:

III C. 4. g. (2) (a) v) At the reconsideration, the faculty member may be assisted by a person of his or her choice.

III E 1. d. The appellant may be assisted by a person of his or her choice

III E 2. c. (2) (c) The appellant may be assisted by a person of his or her choice

TO:

III C. 4. g. (2) (a) v) At the reconsideration, the faculty may be assisted by a person of his or her choice and this person may confer with the faculty member and speak on behalf of the faculty member during the reconsideration session.

III E. 1 d. The appellant may be assisted by a person of his or her choice and this person may confer with the appellant and speak on behalf of the appellant during the appeal session(s).

III E. 2 c. (2) (c) The appellant may be assisted by a person of his or her choice and this person may confer with the appellant and speak on behalf of the appellant during the appeal session(s).

Transmitted to the Chancellor on 9/18/12. Denied by the Chancellor on 11/27/12.

Chancellor Richard Telfer denies Faculty Senate Motion FS1213-05c.
Please see his comments below.

I have three issues with the resolution:

1. *The addition of the words "this person may confer with the faculty member" does not add clarity to the policy for any of the three instances (III.C.4.g.(2)(a)v), III.E.1.d, and III.e.2.c.(2)(c)).*
2. *The addition of the words "and speak on behalf of the appellant during the reconsideration session" does not add clarity. While I am supportive of allowing a faculty member to receive assistance from a faculty assistant during a reconsideration meeting, the Department must be allowed to hear directly from the individual requesting reconsideration. The proposed change in the policy does not*

clarify this point. Instead, it could be interpreted to prevent the Department from hearing directly from the appellant.

3. *The addition of the words “and speak on behalf of the appellant during the appeal session(s)” does not provide clarity. While I am supportive of allowing a faculty assistant to speak during the session, the Faculty Appeals, Grievances, and Disciplinary Hearing Committee must be able to establish procedures for the appeals session. The policy must allow the Committee to hear directly from the appellant. The proposed change in the policy does not clarify this point. Instead, it could be interpreted to prevent the Committee from hearing directly from the appellant.*

FS 1213-06 New members (2014) elected by acclamation.

Joshua Fishburn (A&C) 2013

Meifang Xiang (B&E) 2013

Jessica Menke (L&S) 2013

Tony Gulig (L&S) 2013

Jeff Heinrich (B&E) 2014

Brandi Niemeier (EDU) 2014

Kathy Brady (A&C) 2014

Jolly Emrey (L&S) 2014

Mark Schroeder (EDU) 2014

Barbara Bren (Library) 2014

Zohreh Ghavamshahidi (L&S) 2014

FS 1213-07 OPID Representative Nomination 2012-2013 **FS 1213-07**

Jim Winship elected by acclamation

FS 1213-08 Flexible Degree Model Representative Nomination **FS 1213-08.**

Susan Johnson and Lauren Smith were elected by acclamation.

FS 1213-09 Fall 2012 Election Education Resolution

Whereas the University’s strategic plan emphasizes service and outreach to the local community;

Whereas recently adopted LEAP (Liberal Education, America’s Promise) goals strongly emphasize civic engagement and critical thinking in our students;

Whereas changes to voter registration rules in Wisconsin – partially blocked by recent court decisions – may result in confusion on the requirements for registering to vote;

Whereas national, state, and local elections will occur on November 6, 2012, including the presidential election and a Wisconsin Senate race;

Let it be resolved that:

1. The University has a responsibility to serve as a forum both for our students and the regional community for discussing political issues, including significant elections, and the impact these elections may have on our institution, region, state, and nation.
2. The University is encouraged to implement a variety of measures to educate students and community members on voter registration requirements.
3. Colleges and departments are encouraged to organize election forums relevant to their mission and students.
4. These forums should represent the broad spectrum of ideas within our current political climate and provide an opportunity to explore these ideas to an extent not evident in the mainstream media. They should model the type of discussion and discourse that we would like to see in the broader community and respectfully incorporate diverse views.

Transmitted to the Chancellor on 9/18/12. Received by the Chancellor on 11/21/12.
