

**MINUTES**  
**2012-2013 University of Wisconsin-Whitewater Faculty Senate**  
**Tuesday, September 11 2012, 2:15 p.m.**

**UC 275B**

<http://www.uww.edu/facsenate>

1. **Call to Order** The meeting was called to order by Chair Gulig at 2:15 p.m. The Chair welcomed Senators and thanked Kumpaty for her help in making the transition.
2. **Calling of the roll**
  1. Senators present: Ahmadi, Ambrose, Brady, Bren, Ciganek, Emrey, Ghavamshahidi, Glosser, Gulig, Hanson, Hartwick, House, Kumpaty, Lueck, Mandell, Molloy, Munro, Nam, Nawash, Niemeier, Ossers, Porter, Portman, Schneider, Skelly, Telfer, Tourigny, Zhao, Zimmerman.
  2. Senators absent: (\*informed Secretary) Albrechtsen, Collett-Klingenberg\*, Compas, Dugan\*, Robinson, Smith, Stinson\*, Winchell.
3. **Approval of Minutes:** Minutes will no longer be sent by e-mail with other meeting documents. They will be posted at the Faculty Senate website. Senate members will receive reminders regarding this new policy.
  1. Minutes of the 2012-2013 Faculty Senate Organizational Committee Meeting, May 1, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes> ) Portman/Kumpaty motion **FS 1213-01** approved with friendly amendment.
  2. Minutes of the 2011-2012 Faculty Senate Meeting, May 1, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes> ) Kumpaty/Porter motion **FS 1213-02** approved with friendly amendment.
4. **Reports**
  1. University Curriculum Committee:  
Transmittal of actions of April 13, 2012 and available at:  
<http://www.uww.edu/acadaff/ucc/2011-12/042712/042712T.docx> (action item)  
Ossers/Hanson motion **FS 1213-03** approved.
  2. Faculty Salary Committee: 2013-2015 Pay Plan recommendations (Frank Hanson, See Attached—action item) Hanson/Ghavamshahidi motion **FS 1213-04** approved.  
  
The pay plan has incorporated System's guidelines. Any money will be assigned based on merit.
  3. Faculty Personnel Rules Committee (Penny Portman, See attached—action item)  
  
Portman/Ossers motion **FS 1213-05a** approved with amendment (Hanson) after approval of Mandell/Brady motion to call the question.

Portman/Ossers **FS 1213-05b** motion with friendly amendments (Brady, Emrey).  
Kumpaty amendment not included (Lueck motion to exclude was approved. Hand vote  
16 for excluding and 9 against excluding).

Portman/Ghavamshahidi **FS 1213-05c** motion approved.

4. Faculty Budget Committee (as per minutes of the 5/1/12 Faculty Senate meeting—action item) Report delayed until a future Senate meeting. The committee will meet during the week of September 17.

#### 5. **Old Business:**

1. Revised Faculty Survey on the Impact of State Funding Cuts (delayed until the October Faculty Senate Meeting) Presentation and discussion of this item was postponed until a future Senate meeting.
2. ELARC - Annual cycle of campus assessment & conclusion and recommendations from May 1, 2012, (delayed until the October Faculty Senate Meeting) Presentation and discussion of this item was postponed until a later meeting.

#### 6. **New Business:**

##### 1. GenEd Review Committee **FS 1213-06**

New members (2014) elected by acclamation.

Joshua Fishburn (A&C) 2013  
Meifang Xiang (B&E) 2013  
Jessica Menke (L&S) 2013  
Tony Gulig (L&S) 2013  
Jeff Heinrich (B&E) 2014  
Brandi Niemeier (EDU) 2014  
Kathy Brady (A&C) 2014  
Jolly Emrey (L&S) 2014  
Mark Schroeder (EDU) 2014  
Barbara Bren (Library) 2014  
Zohreh Ghavamshahidi (L&S) 2014  
\_\_\_\_\_ (WSG)  
\_\_\_\_\_ (WSG)

##### 2. OPID Representative Nomination 2012-2013 **FS 1213-07**

Jim Winship elected by acclamation

3. Flexible Degree Model  
Information provided by the Chancellor, the Provost and Chair Gulig. Little has been done to date to draft a workable model. Important issues are quality of the program and transferability of credits.
4. Flexible Degree Model Representative Nomination **FS 1213-08**.  
  
Susan Johnson and Lauren Smith were elected by acclamation.
5. Fall 2012 Election Education Resolution Ghavamshahidi/Hartwick **FS 1213-09** motion approved with friendly amendments.

**7. Announcements and Information** (no action unless noted otherwise)

1. Updates on the Budget, Chancellor Telfer

The Chancellor mentioned requests for money to use to create the flexible degree, the pay plan, and the capital budget, including planned building renovations.

2. Updates on SPBC Goals and Performance Measures, Provost Kopper

The Provost provided handouts regarding Constitution Day, the 2013-2015 performance measures, and the SPBC goals.

3. UW-System Travel Policy—CONCUR Hartwick mentioned the new travel policy rules that may lead to higher than necessary travel costs. Further investigation is expected based on reports of faculty affected.

4. Fall Faculty Meeting—30 October 2012, 3:30-5 p.m. Chair Gulig encouraged all to attend.

**7. Adjournment** Ghavamshahidi/Ossers motion approved. Adjourned at 4:38 p.m.

**END OF AGENDA**

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**Actions of the September 11, 2012 Faculty Senate meeting**

**FS 1213-01** Minutes of the 2012-2013 Faculty Senate Organizational Committee Meeting, May 1, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>) Portman/Kumpaty motion **FS 1213-01** approved with friendly amendment.

**FS 1213-02** Minutes of the 2011-2012 Faculty Senate Meeting, May 1, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>) Kumpaty/Porter motion **FS 1213-02** approved with friendly amendment.

**FS 1213-03** Transmittal of actions of April 13, 2012 and available at: <http://www.uww.edu/acadaff/ucc/2011-12/042712/042712T.docx> (action item) Ossers/Hanson motion **FS 1213-03** approved. Transmitted to the Chancellor on 09/18/12. Approved by the Chancellor on \_\_\_\_\_.

**FS 1213-04** Faculty Salary Committee: 2013-2015 Pay Plan recommendations (Frank Hanson, See Attached—action item) Hanson/Ghavamshahidi motion **FS 1213-04** approved. Transmitted to the Chancellor on 09/18/12. Approved by the Chancellor on \_\_\_\_\_.

**FS 1213-05a Role of the Department Chair in reappointment, tenure and promotion decisions.**

**CURRENT RULE:**

III. C. e. (8) An affirmative decision requires the affirmative votes of a majority of the members participating in the review.

- (a) A participant is defined as any individual who is a qualified decision-maker or a tenured member of the department and who is
  - i) Present during the review and discussion of the faculty member's documented performance, and
  - ii) Free of disqualifying conflicts or interests (as defined in UWS 8.03, 8.04 Regent Policy 91-8 and UW-Whitewater, Consensual Relationship Policy, 1997).
- (b) Because an affirmative decision requires the affirmative votes of the majority of the members participating in the review, a participant's abstention has the effect of a negative vote.

**TO:**

III. C. e. (8) An affirmative decision requires the affirmative votes of a majority of the members participating in the review.

- (a) A participant is defined as any individual who is a qualified decision-maker or a tenured member of the department and who is
  - i) Present during the review and discussion of the faculty member's documented performance, and
  - ii) Free of disqualifying conflicts or interests (as defined in UWS 8.03, 8.04 Regent Policy 91-8 and UW-Whitewater, Consensual Relationship Policy, 1997).
- (b) Because an affirmative decision requires the affirmative votes of the majority of the members participating in the review, a participant's abstention has the effect of a negative vote.
- (c) The chair of the meeting, if a tenured faculty member, shall participate in the discussion and shall vote according to above (see III, C, 4, e, 8 (a) and (b)).
- (d) The chair of the department, if a tenured faculty member and also a member of the review committee, shall participate in the discussion and shall vote according to above (see III, C, 4, e, 8 (a) and (b)).

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on \_\_\_\_\_.

**FS 1213-05b Clarification of the "same persons" at a reconsideration.**

**CURRENT RULE:**

**III. C. 2 (a) iii-iv**

- iii) If the faculty member does request a reconsideration, the department shall conduct the reconsideration within 14 calendar days of receipt of the written request and with a least three calendar days' notice to the faculty member or on a date mutually agreed upon by the faculty member and the department
- iv) The faculty members participating in the reconsideration session shall be the same faculty members who participated in the initial review session.

**TO:**

**III. C. 2 (a) iii-iv**

- iii) If the faculty member does request a reconsideration, the department shall conduct the reconsideration within 14 calendar days of receipt of the written request and with a least three calendar days' notice to the faculty member requesting reconsideration or on a date mutually agreed upon by the faculty member requesting reconsideration and the department.
- iv) The faculty members participating in the reconsideration session shall be the same faculty members who participated in the initial review session with the exception of faculty members who may have resigned or retired (excepted) since the initial review session. Faculty members who are unavailable to meet in a timely manner may be excepted if mutually agreed upon by the faculty member requesting the reconsideration and the department. In the absence of a quorum (see Personnel Rules, part III, C. 4. d.), excepted faculty members may be replaced if mutually agreed upon by the faculty member requesting the reconsideration and

the department. (The definition of department can be found in Appendix A of the Personnel Rules.)

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on \_\_\_\_\_.

**FS 1213-05c The role of the faculty assistant at reconsideration and appeal.**

**CURRENT RULE:**

III C. 4. g. (2) (a) v) At the reconsideration, the faculty member may be assisted by a person of his or her choice.

III E 1. d. The appellant may be assisted by a person of his or her choice

III E 2. c. (2) (c) The appellant may be assisted by a person of his or her choice

**TO:**

III C. 4. g. (2) (a) v) At the reconsideration, the faculty may be assisted by a person of his or her choice and this person may confer with the faculty member and speak on behalf of the faculty member during the reconsideration session.

III E. 1 d. The appellant may be assisted by a person of his or her choice and this person may confer with the appellant and speak on behalf of the appellant during the appeal session(s).

III E. 2 c. (2) (c) The appellant may be assisted by a person of his or her choice and this person may confer with the appellant and speak on behalf of the appellant during the appeal session(s).

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on \_\_\_\_\_.

**FS 1213-06** New members (2014) elected by acclamation.

Joshua Fishburn (A&C) 2013

Meifang Xiang (B&E) 2013

Jessica Menke (L&S) 2013

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Brandi Niemeier (EDU) 2014

Kathy Brady (A&C) 2014

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Mark Schroeder (EDU) 2014

Barbara Bren (Library) 2014

Zohreh Ghavamshahidi (L&S) 2014

**FS 1213-07** OPID Representative Nomination 2012-2013 **FS 1213-07**

Jim Winship elected by acclamation

**FS 1213-08** Flexible Degree Model Representative Nomination **FS 1213-08**.  
Susan Johnson and Lauren Smith were elected by acclamation.

**FS 1213-09 Fall 2012 Election Education Resolution**

**Whereas** the University's strategic plan emphasizes service and outreach to the local community;

**Whereas** recently adopted LEAP (Liberal Education, America's Promise) goals strongly emphasize civic engagement and critical thinking in our students;

**Whereas** changes to voter registration rules in Wisconsin – partially blocked by recent court decisions – may result in confusion on the requirements for registering to vote;

**Whereas** national, state, and local elections will occur on November 6, 2012, including the presidential election and a Wisconsin Senate race;

**Let it be resolved that:**

1. The University has a responsibility to serve as a forum both for our students and the regional community for discussing political issues, including significant elections, and the impact these elections may have on our institution, region, state, and nation.
2. The University is encouraged to implement a variety of measures to educate students and community members on voter registration requirements.
3. Colleges and departments are encouraged to organize election forums relevant to their mission and students.
4. These forums should represent the broad spectrum of ideas within our current political climate and provide an opportunity to explore these ideas to an extent not evident in the mainstream media. They should model the type of discussion and discourse that we would like to see in the broader community and respectfully incorporate diverse views.

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on

\_\_\_\_\_.

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**Actions of the July 6, 2012 Faculty Senate Executive:**

**FS1112-37-EXEC:** 07/06/2012: Faculty Senate Executive passed Faculty Senate Executive Resolution **FS1112-37-EXEC**, approval of retirement resolution, DeWitt Clinton, Languages and Literatures. Transmitted to the Chancellor on 09/07/12. Approved by the Chancellor on 9/18/12.

**FS1112-38-EXEC:** 07/06/2012: Faculty Senate Executive passed Faculty Senate Executive Resolution **FS1112-38-EXEC**, pending revisions, approval of retirement resolution, Richard Wagner, Management, Revised and transmitted to the Chancellor on 09/07/12. Approved by the Chancellor on 9/18/12.

### **Actions of the May 01, 2012 Faculty Senate meeting**

**FS1112-28:** 05/1/12: On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-28, approval of University Curriculum Committee transmittal, April 13, 2012, and available at: [http://www.uww.edu/acadaff/ucc/2010-11/ucc\\_amt.html](http://www.uww.edu/acadaff/ucc/2010-11/ucc_amt.html); Transmitted to the Chancellor on 5/09/12; approved by the Chancellor on 05/9/12.

**FS1112-29:** 05/1/12: On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-29, approval of changes to Faculty Personnel Rules:

#### Faculty Personnel Rules Meeting- Changes to the rules- April 2012

CURRENT RULE: Record of Review and Report of Decision:

#### III. C. 4. f. Document requirements and dispositions

##### (1) Record of Review

##### (a) The department's record of review of a faculty member shall include

i) date and time of the review

ii) members of the review committee present

iii) list of procedures followed during the review, for example whether the review was conducted as a open or a closed meeting according to Wisconsin Statutes 19.81-19.98

iv) subjects considered under III, C 4, b, (2), c-f and III, C, 4, e (3)-(6) of these rules

v) statements of the decision made

vi) standards based reasons supporting the decision made, and

vii) by attachment, the notice of review

##### (b) The Record of Review is kept on file in the department office for reference

##### (2) Report of Decision

(a) Whenever a decision is made by the department, this decision shall be recorded as a single decision indicating the will of the department. This Report of Decision shall be signed by the department chair or the department's designee, copied to the faculty member, and placed in the portfolio.

TO: *Italics indicate changes*

#### III. C. 4. f. Report of Decision

(1) The department's Report of Decision for a faculty member shall be a single document and include

(a) date and time of meeting

(b) members of the review committee present

(c) list of procedures followed during the review, for example whether the review was conducted as a open or a closed meeting according to Wisconsin Statutes 19.81-



19.98

(d) *summaries of any oral presentation by the faculty member and any oral presentation(s) by any other person(s) with the consent of the tenured faculty*

(e) subjects considered under III, C 4, b, (2), (c)-(f) and III, C, 4, e (3)-(6) of these rules

(f) statements of the decision made, *including motions and roll call votes*. A roll call vote is required to decide if the meeting will be held in closed session. The only roll call vote required is the vote to go into closed session.

(g) standards based reasons supporting the decision made (*UWS 3.07, (1), (a)*), and (h) by attachment, the notice of review

(2) The Report of Decision shall be signed by the department chair or the department's designee, copied to the faculty member, and placed in the portfolio.

(3) for the definition section: The Report of Decision replaces documents named in previous iterations of the Faculty Personnel Rules as the "Record of Review," and the "Report of Decision".

Transmitted to the Chancellor on 5/15/12;

**FS1112-30:** 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-30, approval of May 2012 graduation resolution.

*Resolved that the Faculty Senate of the University of Wisconsin-Whitewater recommends to the University of Wisconsin System Board of Regents that the University of Wisconsin-Whitewater students who have applied for graduation in May 2012 and who have been certified by the University Registrar to have met all academic requirements and completed all of their courses of study be granted their degrees at the May 2012 University of Wisconsin-Whitewater commencement exercises.*

Transmitted to the Chancellor on 5/09/12; approved by the Chancellor on 5/09/12.

**FS1112-31:** 05/1/12: On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-31- Faculty budget committee meeting.

*Be it resolved that faculty budget committee meet and present a report to the faculty senate at the Sept, 2012 faculty senate meeting.*

Transmitted to the Chancellor on 5/09/12; Received by the Chancellor on 5/09/12.

**FS1112-32:** 05/1/12: On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-32, approval of retirement resolution: Donald K. Zahn, ITBE.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.

**FS1112-33:** 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution **FS1112-33**, approval of retirement resolution: George Sargent, MCS.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.

**FS1112-34:** : 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-34, approval of retirement resolution: John Howat, Finance.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.

**FS1112-35:** 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution **FS1112-35**, approval of retirement resolution: Brenda Clayton, HPERC.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.

**FS1112-36:** 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-36, received Audit and Review committee report.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.