

MINUTES
2012-2013 University of Wisconsin-Whitewater Faculty Senate
Tuesday, October 9, 2012, 2:18 p.m. UC 275B
http://www.uww.edu/facsenate/2012_2013/

1. **Call to Order** The meeting was called to order at 2:15 by Chair Gulig. The Chair
2. **Calling of the roll**
 1. Senators present: Ambrose, Brady, Bren, Ciganek, Collect-Klingenberg, Dugan, , Ghavamshahidi, Gulig, Hanson, Hartwick, Holmes, House, Kumpaty, Lueck, Mandell, Molloy, Munro, Nawash, Ossers, Porter, Portman, Schneider, Skelly, Smith, Telfer, Tourigny, Winchell, Zhao, Zimmerman.
 2. Senators absent: (*informed Secretary) Ahmadi, Albrehtesen, Compas, Emrey, Glosser*, Nam, Niemeier, Robinson, Stinson
3. **Approval of Minutes:**
 1. Minutes of the 2012-2013 Faculty Senate Meeting, September 11, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>). Ossers/Zhao motion **FS 1213-10** approved.
4. **Reports**
 1. University Curriculum Committee: Transmittal of actions of the University Curriculum Committee, September 21, 2012 and available at: <http://www.uww.edu/acadaff/ucc/2012-13/092112/092112T.docx>, (action item). Ghavamshahidi/Kumpaty motion **FS 1213-11** approved.
 2. Faculty Budget Committee (Beth Lueck, see attached, action item). Portman/Ghavamshahidi motion **FS 1213-12** to receive the report approved after discussion.
 3. Strategic Planning and Budget Committee (see attached, action item). Kumpaty/Hanson motion **FS 1213-13** to receive the report approved.

Bronson/Management presented the 12-14 goals document and asked for input. There was some discussion about processes and implementation of the goals.
5. **New Business:**
 1. Report of the Race and Ethnic Cultures and Diversity Learning Taskforce, (Mark McPhail and Lauren Smith, see attached).

Smith/Women's Studies presented the report. A task force composed of faculty and staff that are familiar with diversity and diversity activities. Current activities include considering diversity components of existing courses, and assessment. There was much discussion and many questions.

2. Charge to UW-Whitewater Faculty Representatives to the Flexible Degree Model Committee. (Faculty Senate Executive, see attached, action item). Mandell/Bren motion **FS 1213-14** approved with friendly edit after the Portman/Ghavamshahidi motion to call the question was approved.
3. Agenda for Fall Faculty Meeting—30 October 2012, 3:30-5p UC 275B (Faculty Senate Executive Committee, see attached, action item). Brady/Lueck motion **FS 1213-15** approved after much discussion and one amendment (see Ossers/Hartwick below).

Portman/Kumpaty motion to strike the last line of item 3b was defeated 8 for and 9 against. This amendment would have taken the predetermined discussion questions out of the agenda.

Ossers/Hartwick motion approved to keep the last line of item 3b, but to indicate in the agenda that the questions are provided only as help to guide the small group discussions.

Hanson/Porter motion approved to consider items 5)4 (**FS 1213-16a**) and 5) 5 (**FS 1213-16b**). Paper ballots were used. The ballots included names of pre-October meeting nominees and October meeting write-in nominees.

4. Nominations (1) for a Faculty Senate Representative to the Chancellor's Committee on Inclusive Excellence, (action item). **FS 1213-16a**

Selected by ballot: Kimberly Knesting/Psychology

5. Nominations (4) for Student Conduct Hearing Committee, (action item). **FS 1213-16b**

Selected by ballot: Brandi Niemeier/HPERC
Erin Celello/Languages and Literatures
Hala Ghoneim/Languages and Literatures
Hepsi Kumpaty/Chemistry

6. **Announcements and Information** (no action unless noted otherwise)

1. New University Personnel System, Judi Trampf (see attached). Also see <http://www.uww.edu/adminaffairs/hr/> for more information relative to this process and for providing feedback on the process.

Judi Trampf provided an overview of the new system including a list of items that will not change and changes that may be considered.

She asked for comments and feedback. There is a comment site provided at the link shown. The deadline for comments is at mid-October. The comments can be incorporated in preparation for the November Regents meeting.

2. Fall 2012 Faculty Survey on the State of the University. Please see the pilot link here: (<http://surveyasp.uww.edu/TakeSurvey.aspx?SurveyID=n4LL6920>). Please review this pilot link and send any comments to James Hartwick and Louise Tourigny by 10/19/12).

Senate members were encouraged to visit the draft of the survey and provide any comments directly to Hartwick and Tourigny. The actual survey link will be provided when the survey is deployed, possibly in November. All are encouraged to complete the questionnaire when it becomes available.

3. Board of Regents Meeting, Chancellor Telfer.

The Provost made the report. She mentioned changes in System enrollments and plans to determine effective use of space and facilities. There is video feed of the meeting available.

4. Higher Learning Commission, Degree Qualification Program, Provost Kopper and Greg Cook (see attached).

UWW was invited to participate last April. Degree qualifications profiles were examined. Some emphasis was placed on making distinctions between associate, bachelor's, and master's degrees, and quality control and assurance of learning processes. Work is also being done on supporting writing and critical thinking skills among students.

7. **Adjournment** Ossers/Hartwick motion approved. Adjourned at 4:47 p.m.

END OF AGENDA

Actions of the September 11, 2012 Faculty Senate Meeting

FS 1213-01 Minutes of the 2012-2013 Faculty Senate Organizational Committee Meeting, May 1, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>) Portman/Kumpaty motion **FS 1213-01** approved with friendly amendment.

FS 1213-02 Minutes of the 2011-2012 Faculty Senate Meeting, May 1, 2012, available at <http://www.uww.edu/facsenate/agendas-and-minutes>) Kumpaty/Porter motion **FS 1213-02** approved with friendly amendment.

FS 1213-03 Transmittal of actions of April 13, 2012 and available at: <http://www.uww.edu/acadaff/ucc/2011-12/042712/042712T.docx>. Ossers/Hanson motion **FS 1213-03** approved. Transmitted to the Chancellor on 09/18/12. Approved by the Chancellor on 11/13/12.

FS 1213-04 Faculty Salary Committee: 2013-2015 Pay Plan recommendations (Frank Hanson, See Attached—action item) Hanson/Ghavamshahidi motion **FS 1213-04** approved. Transmitted to the Chancellor on 09/18/12. Approved by the Chancellor on

11/13/12.

FS 1213-05a Role of the Department Chair in reappointment, tenure and promotion decisions.

CURRENT RULE:

III. C. e. (8) An affirmative decision requires the affirmative votes of a majority of the members participating in the review.

- (a) A participant is defined as any individual who is a qualified decision-maker or a tenured member of the department and who is
 - i) Present during the review and discussion of the faculty member's documented performance, and
 - ii) Free of disqualifying conflicts or interests (as defined in UWS 8.03, 8.04 Regent Policy 91-8 and UW-Whitewater, Consensual Relationship Policy, 1997).
- (b) Because an affirmative decision requires the affirmative votes of the majority of the members participating in the review, a participant's abstention has the effect of a negative vote.

TO:

III. C. e. (8) An affirmative decision requires the affirmative votes of a majority of the members participating in the review.

- (a) A participant is defined as any individual who is a qualified decision-maker or a tenured member of the department and who is
 - i) Present during the review and discussion of the faculty member's documented performance, and
 - ii) Free of disqualifying conflicts or interests (as defined in UWS 8.03, 8.04 Regent Policy 91-8 and UW-Whitewater, Consensual Relationship Policy, 1997).
- (b) Because an affirmative decision requires the affirmative votes of the majority of the members participating in the review, a participant's abstention has the effect of a negative vote.
- (c) The chair of the meeting, if a tenured faculty member, shall participate in the discussion and shall vote according to above (see III, C, 4, e, 8 (a) and (b)).
- (d) The chair of the department, if a tenured faculty member and also a member of the review committee, shall participate in the discussion and shall vote according to above (see III, C, 4, e, 8 (a) and (b)).

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on _____.

FS 1213-05b Clarification of the "same persons" at a reconsideration.

CURRENT RULE:

III. C. 2 (a) iii-iv

- iii) If the faculty member does request a reconsideration, the department shall conduct the reconsideration within 14 calendar days of receipt of the written request and

with a least three calendar days' notice to the faculty member or on a date mutually agreed upon by the faculty member and the department

- iv) The faculty members participating in the reconsideration session shall be the same faculty members who participated in the initial review session.

TO:

III. C. 2 (a) iii-iv

- iii) If the faculty member does request a reconsideration, the department shall conduct the reconsideration within 14 calendar days of receipt of the written request and with a least three calendar days' notice to the faculty member requesting reconsideration or on a date mutually agreed upon by the faculty member requesting reconsideration and the department.
- iv) The faculty members participating in the reconsideration session shall be the same faculty members who participated in the initial review session with the exception of faculty members who may have resigned or retired (excepted) since the initial review session. Faculty members who are unavailable to meet in a timely manner may be excepted if mutually agreed upon by the faculty member requesting the reconsideration and the department. In the absence of a quorum (see Personnel Rules, part III, C. 4. d.), excepted faculty members may be replaced if mutually agreed upon by the faculty member requesting the reconsideration and the department. (The definition of department can be found in Appendix A of the Personnel Rules.)

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on _____.

FS 1213-05c The role of the faculty assistant at reconsideration and appeal.

CURRENT RULE:

- III C. 4. g. (2) (a) v) At the reconsideration, the faculty member may be assisted by a person of his or her choice.
- III E 1. d. The appellant may be assisted by a person of his or her choice
- III E 2. c. (2) (c) The appellant may be assisted by a person of his or her choice

TO:

III C. 4. g. (2) (a) v) At the reconsideration, the faculty may be assisted by a person of his or her choice and this person may confer with the faculty member and speak on behalf of the faculty member during the reconsideration session.

III E. 1 d. The appellant may be assisted by a person of his or her choice and this person may confer with the appellant and speak on behalf of the appellant during the appeal session(s).

III E. 2 c. (2) (c) The appellant may be assisted by a person of his or her choice and this person may confer with the appellant and speak on behalf of the appellant during the appeal session(s).

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on _____.

FS 1213-06 New members (2014) elected by acclamation.

Joshua Fishburn (A&C) 2013
 Meifang Xiang (B&E) 2013
 Jessica Menke (L&S) 2013
 Tony Gulig (L&S) 2013
 Jeff Heinrich (B&E) 2014
 Brandi Niemeier (EDU) 2014
 Kathy Brady (A&C) 2014
 Jolly Emrey (L&S) 2014
 Mark Schroeder (EDU) 2014
 Barbara Bren (Library) 2014
 Zohreh Ghavamshahidi (L&S) 2014

FS 1213-07 OPID Representative Nomination 2012-2013 **FS 1213-07**

Jim Winship elected by acclamation

FS 1213-08 Flexible Degree Model Representative Nomination **FS 1213-08.**

Susan Johnson and Lauren Smith were elected by acclamation.

FS 1213-09 Fall 2012 Election Education Resolution

Whereas the University's strategic plan emphasizes service and outreach to the local community;

Whereas recently adopted LEAP (Liberal Education, America's Promise) goals strongly emphasize civic engagement and critical thinking in our students;

Whereas changes to voter registration rules in Wisconsin – partially blocked by recent court decisions – may result in confusion on the requirements for registering to vote;

Whereas national, state, and local elections will occur on November 6, 2012, including the presidential election and a Wisconsin Senate race;

Let it be resolved that:

1. The University has a responsibility to serve as a forum both for our students and the regional community for discussing political issues, including significant elections, and the impact these elections may have on our institution, region, state, and nation.

2. The University is encouraged to implement a variety of measures to educate students and community members on voter registration requirements.
3. Colleges and departments are encouraged to organize election forums relevant to their mission and students.
4. These forums should represent the broad spectrum of ideas within our current political climate and provide an opportunity to explore these ideas to an extent not evident in the mainstream media. They should model the type of discussion and discourse that we would like to see in the broader community and respectfully incorporate diverse views.

Transmitted to the Chancellor on 9/18/12. Approved by the Chancellor on _____.

Actions of the July 6, 2012 Faculty Senate Executive:

FS1112-37-EXEC: 07/06/2012: Faculty Senate Executive passed Faculty Senate Executive Resolution **FS1112-37-EXEC**, approval of retirement resolution, DeWitt Clinton, Languages and Literatures. Transmitted to the Chancellor on 09/07/12. Approved by the Chancellor on 9/18/12.

FS1112-38-EXEC: 07/06/2012: Faculty Senate Executive passed Faculty Senate Executive Resolution **FS1112-37-EXEC**, pending revisions, approval of retirement resolution, Richard Wagner, Management, Revised and transmitted to the Chancellor on 09/07/12. Approved by the Chancellor on 9/18/12.

Actions of the May 01, 2012 Faculty Senate meeting

FS1112-28: 05/1/12: On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-28, approval of University Curriculum Committee transmittal, April 13, 2012, and available at: http://www.uww.edu/acadaff/ucc/2010-11/ucc_amt.html; Transmitted to the Chancellor on 5/09/12; approved by the Chancellor on 05/9/12.

FS1112-29: 05/1/12: On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-29, approval of changes to Faculty Personnel Rules:

Faculty Personnel Rules Meeting- Changes to the rules- April 2012

CURRENT RULE: Record of Review and Report of Decision:

III. C. 4. f. Document requirements and dispositions

(1) Record of Review

(a) The department's record of review of a faculty member shall include

- i) date and time of the review
 - ii) members of the review committee present
 - iii) list of procedures followed during the review, for example whether the review was conducted as an open or a closed meeting according to Wisconsin Statutes 19.81-19.98
 - iv) subjects considered under III, C 4, b, (2), c-f and III, C, 4, e (3)-(6) of these rules
 - v) statements of the decision made
 - vi) standards based reasons supporting the decision made, and
 - vii) by attachment, the notice of review
- (b) The Record of Review is kept on file in the department office for reference
- (2) Report of Decision
- (a) Whenever a decision is made by the department, this decision shall be recorded as a single decision indicating the will of the department. This Report of Decision shall be signed by the department chair or the department's designee, copied to the faculty member, and placed in the portfolio.

TO: Italics indicate changes

III. C. 4. f. Report of Decision

- (1) The department's Report of Decision for a faculty member shall be a single document and include
- (a) date and time of meeting
 - (b) members of the review committee present
 - (c) list of procedures followed during the review, for example whether the review was conducted as an open or a closed meeting according to Wisconsin Statutes 19.81-19.98
 - (d) *summaries of any oral presentation by the faculty member and any oral presentation(s) by any other person(s) with the consent of the tenured faculty*
 - (e) subjects considered under III, C 4, b, (2), (c)-(f) and III, C, 4, e (3)-(6) of these rules
 - (f) statements of the decision made, *including motions and roll call votes*. A roll call vote is required to decide if the meeting will be held in closed session. The only roll call vote required is the vote to go into closed session.
 - (g) standards based reasons supporting the decision made (*UWS 3.07, (1), (a)*), and
 - (h) by attachment, the notice of review
- (2) The Report of Decision shall be signed by the department chair or the department's designee, copied to the faculty member, and placed in the portfolio.
- (3) for the definition section: The Report of Decision replaces documents named in previous iterations of the Faculty Personnel Rules as the "Record of Review," and the "Report of Decision".

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on _____.

FS1112-30: 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-30, approval of May 2012 graduation resolution.

Resolved that the Faculty Senate of the University of Wisconsin-Whitewater recommends to the University of Wisconsin System Board of Regents that the University of Wisconsin-Whitewater students who have applied for graduation in May 2012 and who have been certified by the University Registrar to have met all academic

requirements and completed all of their courses of study be granted their degrees at the May 2012 University of Wisconsin-Whitewater commencement exercises.

Transmitted to the Chancellor on 5/09/12; Approved by the Chancellor on 5/09/12.

FS1112-31: 05/1/12: On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-31- Faculty budget committee meeting.

Be it resolved that faculty budget committee meet and present a report to the faculty senate at the Sept, 2012 faculty senate meeting.

Transmitted to the Chancellor on 5/09/12; Received by the Chancellor on 5/09/12.

FS1112-32: 05/1/12: On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-32, approval of retirement resolution: Donald K. Zahn, ITBE.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.

FS1112-33: 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution **FS1112-33**, approval of retirement resolution: George Sargent, MCS.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.

FS1112-34: : 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-34, approval of retirement resolution: John Howat, Finance.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.

FS1112-35: 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution **FS1112-35**, approval of retirement resolution: Brenda Clayton, HPERC.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.

FS1112-36: 05/1/12; On May 01, 2012, the Faculty Senate passed Faculty Senate Resolution FS1112-36, received Audit and Review committee report.

Transmitted to the Chancellor on 5/15/12; Approved by the Chancellor on 5/17/12.