AGENDA
2008/2009 University of Wisconsin-Whitewater Faculty Senate
Tuesday, February 10, 2:15 p.m.
University Center 275 A
http://www.uww.edu/facsenate

1. **Call to Order**

2. **Calling of the roll**
   1. Senators present:
   2. Senators absent: (*informed Secretary)

3. **Approval of Minutes:**
   1. 2008/2009 Faculty Senate Meeting, November 11, 2008.

4. **Reports of Committees:**
   1. University Curriculum Committee:
      1. Transmittal of actions of November 21, 2008
      2. Transmittal of actions of January 23, 2009
   2. Faculty Salary Committee:
   3. Faculty Senate Executive Committee:
      1. Appointed Paul Adogame for Affirmative Action/Diversity Committee and Kelly S. Witte, Asst. Professor, HPERC, for Sexual Assault and Prevention Committee
      2. Endorsed the following resolution in support of UW-Oshkosh Faculty Advocacy Committee letter to the Legislature.

      * Whereas the UW-Oshkosh faculty advocacy committee has sent a letter to the legislative fiscal bureau requesting preparation of a white paper on faculty salary issues; and
      * Whereas the faculty at UW-Whitewater share similar concerns over the salary increases consistently below the inflation rate.
      Therefore, be it resolved that the UW-Whitewater Faculty Senate endorse and fully support the petition of UW-Oshkosh faculty advocacy committee to Representative Hintz.

5. **Old Business:** None

6. **New Business:**
   1. Retirement Resolutions: 1. Diane Jones, HPRC (attachment-6)
2. Memorial Committee: Appoint one faculty member to a three year term; term to expire in 2009 (see [http://www.uww.edu/uwwhdbk/committees/ac-memorial.htm](http://www.uww.edu/uwwhdbk/committees/ac-memorial.htm)) (FYI: term continuing: Cristy Jefson, term to expire 2009; Carol Normand, term to expire 2009)

3. Faculty Service Award Selection Committee:
   Choose one former recipient of the Faculty Service Award to serve a one-year term, 2008/2009.
   Choose one Faculty Senator for a one-year term ending 2009.

4. Policy on Class Absence Due to Military Service
   Students shall not be penalized for class absence due to unavoidable or legitimate required military obligations not to exceed two (2) weeks unless special permission is granted by the instructor. Students are responsible for notifying faculty members of such circumstances as far in advance as possible and for providing documentation to the instructor to verify the reason for the absence. The faculty member is responsible to provide reasonable accommodations or opportunities to make up exams or other course assignments that have an impact on the course grade. For absences due to a student being deployed for active duty, please refer to the University’s Active Duty Call-Up Procedure.

7. **Announcements and Information** (no action unless noted otherwise)
   1. Report of the Chancellor
   2. Report of the Provost
   3. Report of the Senate Chair

   1. Faculty Reps and Board of Regent meeting
   2. Resolutions:
      1. from the October 7, 2008, Senate meeting:
         **FS0809-04**: approved UW-W undergraduate course repeat policy; transmitted to the Chancellor 10/15/08; approved by the Chancellor on 1/20/09.
         Resolved that the UW-W course repeat policy for undergraduate students be amended as follows:

         From: “Students may repeat a limited number of courses in which they earned a C-grade or below in order to have those grades replaced. During their undergraduate career at UW-Whitewater, students are limited to repeating no more than 5 separate courses for grade replacement.”

         To: Students who earn a grade of C- or below may repeat the course once for grade and earned credit replacement. Students who wish to enroll in a third attempt of a course must file an approved university appeal. Students should contact the Registrar’s Office for information about the appeal process.
Be it further resolved that the revised policy become effective the first day of the Fall 2009 Term

2. FS0809-05: approved the appreciation resolution for John H. Heyer, Interim Provost and Vice Chancellor for Academic Affairs (2007-2008); transmitted to the Chancellor on 10/08/08.

From the November 11, 2008, Senate meeting:
1. approved all actionable items of the University Curriculum Committee meeting of October 17, 2008; transmitted to the Chancellor 11/18/08; approved by the Chancellor on 11/19/08.
2. approved all actionable items of the University Curriculum Committee meeting of October 31, 2008; transmitted to the Chancellor 11/18/08; approved by the Chancellor on 11/19/08.

2. FS0809-08: approved December, 2008 “Graduate Resolution”
Resolved that the Faculty Senate of the University of Wisconsin-Whitewater recommend to the University of Wisconsin System Board of Regents that the University of Wisconsin-Whitewater students who have applied for graduation in December 2008 and who have been certified by the University Registrar to have met all academic requirements and completed all of their courses of study be granted their degrees at the December 2008 University of Wisconsin-Whitewater commencement exercises; transmitted to the Chancellor 11/18/08; approved by the Chancellor 11/19/08

3. FS0809-09: approved changes to section III, B, 8, c, (3)UWW Faculty Personnel Rules
Resolved that the text in section III, B, 8, c, (3) be inserted as follows

For a candidate who receives credit for prior service, at the discretion of the department and with the approval of the probationary faculty member, a full review may be held two full years before the mandatory tenure and/or promotion decision. This review may take place even if no decision for reappointment is necessary.

probationary faculty in the first year of a two-year contract who receive a strong appraisal in this review, the recommendation of the department, and agreement of the chancellor, may be offered a two year contract so that 1) a consultation is done in the next year and 2) the mandatory tenure and/or promotion review arrives in the year their contract is to be reviewed.

Be it further resolved that the current UWW III.B.8.c.(3)-(5) be renumbered.

Be it further resolved that UWW III Appendix C.1 be revised so that the fourth review year for three years credited experience reads as follows:

Department consultation or decision²; following first semester on campus
2 See UWW III.B.8.c.(3); transmitted to the Chancellor 11/18/08; approved by the Chancellor on 11/25/08.

4. **FS0809-10**: approved insertion of text, section III, E, to faculty personnel rules.

*Resolved that a new section 2 to UWW III, E be added and renumber the following sections and cross references.*

2. **Faculty Senate chair’s and/or the Faculty Senate chair’s designee’s responsibilities:**
   a. Upon receipt of an appeal, the chair shall determine whether or not the appeal is valid (see UWW III, E, 1, b).
   b. If the appeal is determined to be valid, the chair and/or the chair’s designee shall form a Faculty Appeals and Grievance Committee panel.
   c. If the appeal is determined not to be valid, the chair and/or the chair’s designee shall inform the appellant, specifying why the appeal was not valid, and request that an amended appeal be submitted within three business days.
      1) If an amended appeal is not submitted in a timely fashion, the chair or the chair’s designee shall forward the portfolio to the appropriate review agent.
      2) If an amended appeal is submitted, the chair and/or the chair’s designee shall determine if the amended appeal is valid.
      3) If the amended appeal is determined to be valid, the chair and/or the chair’s designee shall form a Faculty Appeals and Grievance Committee panel.
      4) If the amended appeal is determined still not to be valid, the chair and/or the chair’s designee shall inform the appellant and the portfolio shall be forwarded to the appropriate review agent.
   d. The finding that an appeal is not valid is not to be construed as a negative Report of Findings and Decision (see UWW, III, E, 2, f, (6)). The appellant, in this instance, shall not have exhausted all avenues of appeal as would occur with a negative Report of Findings and Decision (see III, E, 2, f, (6), (c) and (e)).
   e. The Faculty Senate chair shall appoint a designee to determine whether or not an appeal is valid if the chair is in the same department as the appellant or if the chair perceives that there is a conflict of interest.

*Renumbering: The old UWW III, E, 2 shall become 3 and the old 3 shall become 4. All cross references to these sections shall be renumbered.*

transmitted to the Chancellor 11/18/08; approved by the Chancellor on 11/25/08.

3. from the December 09, 2008, Senate Executive committee meeting

1. **FS0809-11**: Approved endorsement of UW-Oshkosh Faculty Advocacy Committee letter.

*Resolved that the UW-Whitewater Faculty Senate endorse and fully support the petition of UW-Oshkosh faculty advocacy committee to Representative*
"Hintz." transmitted to the Chancellor 12/11/08; approved by the Chancellor 12/11/08.

8. Senate Meeting Dates and Times

1. **2008/2009 Faculty Senate**: October 7, 2008; November 11, 2008; December 9, 2008; February 10, 2009; March 10, 2009; April 14, 2009; May 5, 2009. Meetings begin at 2:15 p.m. Faculty Senate meetings continue until business is finished, potentially 5 PM or later. The location(s) of the Senate meetings for 2008-2009 are shown on the Faculty Senate home page.

2. **2008/2009 Faculty Senate Executive Committee**: September 23, 2008; October 28, 2008; November 25, 2008; January 27, 2009; February 24, 2009; March 31, 2009; April 21, 2009. Meetings of the Executive Committee are typically at 2:15 on Tuesdays two weeks before Senate meetings and as needed. The Senate Executive Committee meetings for 2008-2009 are held in Upham 222.

9. Adjournment