

Minutes

2003/2004 University of Wisconsin-Whitewater Faculty Senate

Tuesday, September 9, 2003, 2:15 p.m.

James R. Connor University Center 219

<http://www.uww.edu/facsenate>

1. Call to Order: Chair Erdmann called the meeting to order at 2:16 p.m.
2. Roll Call
 - a. Senators present: Ahmadi, Anderson, Aulerich, Bren, Cartwright, de Onis, Epps, Erdmann, Ghavamshahidi, Hixson, Hogan, Huang, Johnson, Jones, Kapp, Klug, Kozlowski, Lollar, Moini, Molloy, Oravec, Ossers, Parks, Porter, Portman, Rinaldi, Samaranayake, Sawyer, Stinson, Topp, Weston
 - b. Senators absent: Heyning, Wildermuth (*informed Secretary)
3. Approval of Minutes
 - a. 2002/2003 Faculty Senate Meeting, May 6, 2003: Cartwright/Ahmadi moved approval. Passed.
 - b. 2003/2004 Faculty Senate Organizational Meeting, May 6, 2003: Weston/Epps moved approval. Passed.
4. Reports of Committees
 - a. University Curriculum Committee: At its Oct. 7 meeting the Senate will act on transmittals from the Sept. 5 and 19, 2003 UCC meetings.
 - b. Faculty Personnel Rules Committee (Epps)
 - i. Ossers/Porter moved approval of the resolution: Passed. **FS0304-1**

Whereas, there is no record of election for or membership in the Faculty Disciplinary Hearing Committee since at least 1997, despite the Committee's membership structure's having been changed by action of the General Faculty Meeting of April 7, 1999; and,

whereas, these April 7, 1999 changes required representation on the Faculty Disciplinary Hearing Committee from each of the four constituencies (i.e. the four colleges) and at large; and,
whereas, full representation is becoming increasingly difficult to secure on a number of other faculty committees (note, for example, the vacancies indicated subsequent to the regular Spring 2003 Faculty Elections; and,

whereas, Article VII Sec. 1. B. of the Faculty Constitution specifies that it is the role of the Organization Committee to "assist the faculty in making changes in...[the] committee structure of the faculty,"

be it resolved that the Faculty Senate recommends that the Organization Committee (<http://www.uww.edu/uwwhdbk/committees/FC-Organiz.htm>) revise the faculty constitution and by-laws to

1. *specify in the UWW Handbook that under UWS 4.03 (<http://www.legis.state.wi.us/rsb/code/uws/uws.html>) all hearing panels be drawn from the Faculty Appeals and Grievance Committee*
2. *specify that under UWS 6.01 (<http://www.legis.state.wi.us/rsb/code/uws/uws.html>) and UWW VI.A.(7), (8), (9), and (10) (<http://www.uww.edu/uwwhdbk/0062j.htm#VI-A>) all hearing panels be drawn from the Faculty Appeals and Grievance Committee*
3. *specify the Faculty Appeals and Grievance Committee (<http://www.uww.edu/uwwhdbk/committees/FC-FacAppeals.htm>) as the body from which panels are to be drawn in any other proceedings requiring a panel from the Faculty Disciplinary Hearing Committee*
4. *modify the Functions of the Faculty Appeals and Grievance Committee to encompass this expanded role, including the current Functions of the Faculty Disciplinary Hearing Committee (see <http://www.uww.edu/uwwhdbk/committees/FC-Discipline.htm>)*
5. *eliminate the Faculty Disciplinary Hearing Committee*
6. *eliminate or suitably modify all handbook references to the Faculty Disciplinary Hearing*

Committee, given such modifications as requested in 1-4 immediately above, and any further modifications as the Organization Committee chooses;

be it further resolved that the Faculty Senate recommends that the Organization Committee bring such revisions to the Spring 2004 general meeting of the faculty for approval under the requirements of the Faculty Constitution, Article IX.

- ii. Status report on the revised retention/promotion/tenure rules (Epps): A complete copy of the draft personnel rules is available at via a link on the Faculty Senate home page <http://www.uww.edu/facsenate/index.html>. These rules have been submitted to UWS legal counsel. Provost Telfer, with assistance from Erdmann, responded to their concerns, one of which was that the Chancellor's decision should be subject to appeal. They have not responded again yet.
- c. Academic Affairs Staff (Registrar Dan Edlebeck, Registrar; Carol Miller, Director of Financial Aid)
 - i. Hogan/Topp moved approval of the resolution: Passed. **FS0304-2**

Whereas federal financial aid regulations stipulate that universities must distinguish between a student who receives all failing grades for a term due to non-attendance ("unofficial withdrawal") and a student who attended classes and "earned" all failing grades; that is, federal financial aid regulations stipulate the the student who receives all failing grades due to non-attendance must have his/her financial aid revised to the 50% point of the term (i.e., the student would be required to repay a portion of his/her award) while the student who attended and "earned" all failing grades would be eligible to keep his/her full award; and,

whereas, UWW must be in compliance with the federal regulations

be it resolved that the Faculty Senate approves of the following proposed means to properly identify a student whose entire term record reflects failing grades due to non-attendance:

1. *the Financial Aid Office and the Registrar's Office jointly propose to create a new final grade (e.g. 'L') that would be assigned by an instructor to a student who failed a course due to non-attendance; (while the student who attended and "earned" a failing grade would receive the traditional 'F' grade.)*
 2. *the new grade would be recorded and approved by the instructor during WINS final grading and would convert to an 'F' for transcripting, GPA, academic standing, and certification purposes*
 3. *the new grade would be used for internal purposes by the Financial Aid Office to identify the non-attending student who did not officially drop his/her classes and is required to repay part of the financial aid award.*
- d. Memorial Committee: (please see attachments)
 - i. Sawyer/Epps moved approval of the resolution: Passed. **FS0304-3**

Be it resolved that the Faculty Senate approves of naming the biology museum for Professor Emeritus Jack Cummings

- ii. Anderson/Portman moved approval of the resolution: Passed. **FS0304-4**

Be it resolved that the Faculty Senate approves the proposed additional naming opportunity in the new Business and Economics building requiring a donation of \$1,000,000 for Business Outreach Programs.

5. New Business

- a. Retirement Resolution(s) - none
- b. Appoint two faculty to the Senate's Faculty Personnel Rules Committee (2 faculty - 3 year terms); see <http://www.uww.edu/uwwhdbk/committees/FC-Rules.htm>
 - i. One faculty member to be chosen by Senators representing the College of Business and Economics from among faculty of the College of Business and Economics; new exp. will be 2006 (was Jerry Laurent): Weston/Parks moved to close nominations and declare Jerry Laurent elected by unanimous consent. Passed.
 - ii. One faculty member to be chosen by Senators from among faculty at large, new exp. 2006 (was Virginia Epps): Anderson/Kapp moved to close nominations. Passed. Erdmann declared Virginia

Epps elected by unanimous consent.

- iii. (FYI: term continuing, at-large, to exp. 2005: Hadley Klug)
- iv. (FYI: term continuing, representing L&S to exp. 2005: William Powell)
- v. (FYI: term continuing, representing A&C to exp. 2004: Peter Conover)
- vi. (FYI: term continuing, representing EDU, to exp. 2004: Penny Portman)
- vii. (FYI: term continuing, representing OTHER, to exp. 2004: Barbara Bren)

6. Announcements and Information (no action unless noted otherwise)

- a. Report of the Chancellor - none
- b. Report of the Provost: Overall, enrollment will be within the allowed 1 percent above the target of 8933 FTE, and slightly less than last year. The freshman class of about 1825 is a little smaller than was anticipated. Retention has increased compared to a year ago. The freshman to sophomore year retention of about 80 percent is up from last year's 77.1 percent. These numbers are a credit to faculty and academic staff efforts to improve retention.
- c. Report of the Assistant to the Chancellor for Affirmative Action: Eugene Fujimoto distributed a handout on the online training program *Preventing Sexual Harassment*, which he hopes all UW-W employees will take. Cost to the campus (based on the size of our staff) is \$5000 the first year, \$4000 the next, and \$3500 each year after that. Suggestions on how to encourage broad participation and questions about the training are welcome.
- d. Report of the Senate Chair
 - i. Faculty Elections

Johnson, chair of the committee, announced that faculty should receive nomination forms this week and the election will be held in October. Erdmann stressed the importance of filling the vacancies on the Faculty Disciplinary Hearing Committee. Senate vacancies to be filled by Faculty Elections Committee:

- 1. three vacancies, to represent A&C, new exp. 2005
- 2. one vacancy to represent Associate Professors, new exp. 2004 (to replace Lauren Wentz, now Dean of Arts and Sciences at Peninsula College in Washington)
- 3. one vacancy to represent Assistant Professors, new exp. 2004 (to replace Kevin Rottet)
- ii. UW-System "Legislative Update" on UWS budget
- iii. Resolutions from the May 6, 2003 Senate meeting
 - 1. FS0203-44: UCC actions of Friday, April 11, 2003; approved by Chancellor Miller 5/13 /03
 - 2. FS0203-45: interim personnel rules and timeline beginning 03/04; approved by Chancellor Miller 5/13/03
 - 3. FS0203-46: non-punitive "I" and "NN" grades; approved by Chancellor Miller 5/13/03
 - 4. FS0203-47: retirement resolution for Linda Threadgill, Art; approved by Chancellor Miller 5/13/03
 - 5. FS0203-48: retirement resolution for Frank Luther, Geography and Geology; approved by Chancellor Miller 5/13/03
 - 6. FS0203-49: gratitude to Susan Johnson; Fac. Elections Comm. to allow 5 working days for balloting
- iv. Senate Meeting Dates and Times
 - 1. Faculty Senate: October 7, 2003; November 11, 2003; December 9, 2003; February 3, 2004; March 9, 2004; April 6, 2004; and May 4, 2004
 - 2. Faculty Senate Executive Committee: September 23, 2003; October 28, 2003; November 25, 2003; January 20, 2004; February 24, 2004; March 16, 2004; and April 20, 2004
- e. Other announcements: Weston announced that a memorial service for Norman Martin would be held at the First United Methodist Church on Sunday, September 14, at 1 p.m.

7. Adjournment: Anderson/Hogan moved to adjourn at 3:36 p.m.