

MINUTES
2008/2009 University of Wisconsin-Whitewater Faculty Senate
Tuesday, November 11, 2:15 p.m.
University Center 259A

1. **Call to Order** Meeting called to order at 2:18 PM.
2. **Calling of the roll:**
 1. Senators present: Ahmadi, Albrechtsen, Bertozzi, Cartwright, Chen, Dougan, Drago, Erdmann, Evangelista, Griffith, Gruber, Hogan, Kumpaty, Leitheiser, Lollar, McGuigan, Mickelson, Molloy, Nam, Ossers, Porter, Portman, Robinson, Samaranayake, Skelly, Splinter, Weston
 2. Senators absent: (*informed Secretary) Bren*, Emrey*, Henige, Ghavamshahidi, Johnson, Kolb*, Melton*, Munro*, Tourigny*
 3. Welcome to new and returning senators elected in Fall of 2008: New senators were welcomed by the Chair.
 1. Representing Professors: Zoreh Ghavamshahidi
 2. Representing Associate Professors: Ki-Bong Nam, William Skelly
3. **Approval of Minutes:**
 1. 2008/2009 Faculty Senate Meeting, October 07, 2008; Approved on a Hogan/Ossers motion.
4. **Reports of Committees:**
 1. University Curriculum Committee: Both transmittals approved on a Portman/Hogan motion.
 1. Transmittal of actions of October 17, 2008
 2. Transmittal of actions of October 31, 2008
 3. Faculty Senate Executive Committee:
 1. December 2008 "Graduate Resolution" Passed on a Ahmadi/Bertozzi motion.

Resolved that the Faculty Senate of the University of Wisconsin-Whitewater recommends to the University of Wisconsin System Board of Regents that the University of Wisconsin-Whitewater students who have applied for graduation in December 2008 and who have been certified by the University Registrar to have met all academic requirements and completed all of their courses of study be granted their degrees at the December 2008 University of Wisconsin-Whitewater commencement exercises.
 2. Faculty Personnel Rules Committee: Resolution was originally introduced at the May 2008 Faculty Senate meeting and was referred back to the Committee for further consideration. Hogan/Porter moved for approval. Erdmann offered an editorial amendment to strike the phrase "Contracts for such" which was accepted by the mover and the secondary mover. The motion passed unanimously as amended and reads:

1. **Resolved** that the text in section III, B, 8, c, (3) be inserted as follows

For a candidate who receives credit for prior service, at the discretion of the department and with the approval of the probationary faculty member, a full review may be held two full years before the mandatory tenure and/or promotion decision. This review may take place even if no decision for reappointment is necessary. Probationary faculty in the first year of a two year contract who receive a strong appraisal in this review, the recommendation of the department, and agreement of the chancellor, may be offered a two year contract so that 1) a consultation is done in the next year and 2) the mandatory tenure and/or promotion review arrives in the year their contract is to be reviewed.

Be it further resolved that the current UWW III.B.8.c.(3)-(5) be renumbered.

Be it further resolved that UWW III Appendix C.1 be revised so that the fourth review year for three years credited experience reads as follows:

Department consultation **or decision**²; following first semester on campus

² See UWW III.B.8.c.(3).

2. Recommendations of proposed insertion of section III, E: Hogan/Portman moved for approval. Discussion followed to clarify the meaning of “appropriate review agent”. Motion passed unanimously.

Resolved that a new section 2 to UWW III, E be added and renumber the following sections and cross references.

 2. *Faculty Senate chair’s and/or the Faculty Senate chair’s designee’s responsibilities:*
 - a. *Upon receipt of an appeal, the chair shall determine whether or not the appeal is valid (see UWW III, E, 1, b).*
 - b. *If the appeal is determined to be valid, the chair and/or the chair’s designee shall form a Faculty Appeals and Grievance Committee panel.*
 - c. *If the appeal is determined not to be valid, the chair and/or the chair’s designee shall inform the appellant, specifying why the appeal was not valid, and request that an amended appeal be submitted within three business days.*
 - (1) *If an amended appeal is not submitted in a timely fashion, the chair or the chair’s designee shall forward the portfolio to the appropriate review agent.*
 - (2) *If an amended appeal is submitted, the chair and/or the chair’s designee shall determine if the amended appeal is valid.*
 - (3) *If the amended appeal is determined to be valid, the chair and/or the chair’s designee shall form a Faculty Appeals and Grievance Committee panel.*
 - (4) *If the amended appeal is determined still not to be valid, the chair and/or the chair’s designee shall inform the appellant and the portfolio shall be forwarded to the appropriate review agent.*
 - d. *The finding that an appeal is not valid is not to be construed as a negative Report of Findings and Decision (see UWW, III, E, 2, f, (6)). The appellant, in this instance, shall not have exhausted all avenues of appeal as would occur with a negative Report of Findings and Decision (see III, E, 2, f, (6), (c) and (e)).*

e. The Faculty Senate chair shall appoint a designee to determine whether or not an appeal is valid if the chair is in the same department as the appellant or if the chair perceives that there is a conflict of interest.

Renumbering: The old UWW III, E, 2 shall become 3 and the old 3 shall become 4. All cross references to these sections shall be renumbered.

5. Old Business: None

6. New Business:

1. Retirement Resolutions: None
2. Appoint one faculty member to the Sexual Assault and Prevention committee, term to expire in 2010. No nominations being offered, the item is postponed to the December meeting.
3. Appoint one faculty member to the Affirmative Action/EO/Diversity Committee: No nominations being offered, the item is postponed to the December meeting.
4. Whitewater Student Government: Porter/Leitheiser moved to approve the resolution. Members of the WSG legislative committee explained the rationale for the proposal. Discussion ensued as to the appropriateness of syllabi as information mechanisms. Resolution failed.
 1. Resolution on "Student Grade Appeals on Course Syllabi" (attachment-4)

RESOLVED, that each course syllabus will include the following text:

"Student Grade Appeals Process:

The University of Wisconsin-Whitewater and its faculty are dedicated to judging academic performance with consistency and accuracy. If a student has reason to believe that a grade is incorrect, the grade may be appealed under certain guidelines. The grade appeals process may be found at <http://www.uww.edu/uwwhdbk/GradeAppeals.htm>. Please note that a student must take action within 7 calendar days of the start of classes after the grading period in question."

THEREFORE BE IT FINALLY RESOLVED, That all hard copy and online syllabi will be updated by January 1, 2009.

7. Announcements and Information (no action unless noted otherwise)

1. Report of the Chancellor
2. Report of the Provost - The Chancellor being out of town, Provost Clements presented information from both her office and the Chancellor's. As of November 1, all new hires must be justified to the State Department of Administration. The budget does not look good – cuts and lapses are probable. System has been instructed to plan a 10% reduction in administrative costs at their level, whether the campuses are included is not yet clear. The Governor is expecting a revenue shortfall of \$3 to 5 billion for the 09-11 biennium.

The Chancellor has indicated that we will keep our focus on our mission in providing a quality education.

3. Report of the Senate Chair – The Faculty Representatives met on October 31 to pull together a pay plan and a report on retention/recruitment challenges for the November BOR meeting. At the November 6 meeting, the Regents received the faculty presentations and discussed better ways to make the System's case to the Legislature and be flexible in terms of non-salary compensation. Information was also presented on options for professional doctoral programs at comprehensive campuses, especially in education, nursing, and allied health fields.

b. Report From Sarah Kuhl, News and Publications, updated the Senate on changes to the campus website. The home page is designed for the external audience. She suggested faculty bookmark the faculty/staff page for their uses. She also introduced Anita Clark, the new publications manager.

8. Senate Meeting Dates and Times

1. [2008/2009 Faculty Senate](#): October 7, 2008; November 11, 2008; December 9, 2008; February 10, 2009; March 10, 2009; April 14, 2009; May 5, 2009. Meetings begin at 2:15 p.m. Faculty Senate meetings continue until business is finished, potentially 5 PM or later. The location(s) of the Senate meetings for 2008-2009 are shown on the Faculty Senate home page.
2. 2008/2009 Faculty Senate Executive Committee: September 23, 2008; October 28, 2008; November 25, 2008; January 27, 2009; February 24, 2009; March 31, 2009; April 21, 2009. Meetings of the Executive Committee are typically at 2:15 on Tuesdays two weeks before Senate meetings and as needed. The Senate Executive Committee meetings for 2008-2009 will be held in Upham 222. (link gave an error saying the page could not be found. May not be activated yet.)

9. Adjournment Meeting adjourned at 3:27 PM on a Ahmadi/Leitheiser motion.