# University Honors Program Study Abroad Award Application

<table>
<thead>
<tr>
<th>Student’s Name</th>
<th>Student’s ID Number</th>
<th>Year in College</th>
<th>Major</th>
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<tbody>
<tr>
<td>Cumulative GPA</td>
<td>Honors credits earned to date</td>
<td>Term or Dates of Study Abroad</td>
<td>Study Abroad Institution/Destination</td>
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<tr>
<th>Do you receive financial aid?</th>
<th>If you receive financial aid, what kind?</th>
<th>Do you receive a Federal Pell Grant?</th>
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<tr>
<td>□ Yes</td>
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<td>□ Yes</td>
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<tr>
<td>□ No</td>
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*Please attach additional sheet if necessary*

## Terms and Conditions:

The UHP Study Abroad Awards are intended to assist UHP students in good standing (cum GPA of 3.4 or higher) who study abroad under a formal structure such as a Study Abroad Program, a language institute, an internship. Criteria used in the selection process include financial need and University Honors Program involvement—see the *University Honors Program Study Abroad Award Rubric* for more details.

In most years, up to four (4) Study Abroad awards of $500 each will be awarded with the following deadlines:

- **October 15th** for programs undertaken in the spring, winterim or a year-long program that begins in the spring and ends in the fall.
- **April 1st** for programs undertaken in the summer, fall or a year-long program that begins in the fall and ends in the spring.

To ensure opportunities for Study Abroad for as many Honors students as possible, a student may receive only one UHP Study Abroad Award during his/her tenure at UWW.

## Application Requirements:

1. A two-page essay that explains why you wish to apply for a University Honors Program Study Abroad Award. Please note that the attached rubric will be used to rate your application, so your essay should address as many of the following categories as possible:
   a. Financial Need
   b. Opportunity
   c. University Honors Program Involvement
   d. An articulation of your Plans and Goals
   e. An articulation of your Expected Outcomes
   f. A discussion of how the activity will contribute to your education at UW-Whitewater and your future professional goals

2. A letter of support from a Faculty/Academic Staff who is familiar with your work.

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**Administrative Section:**

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<th>Approve □</th>
<th>Denied □</th>
<th>Initials: ________</th>
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<td>Notify student: ________</td>
<td>Initials: ________</td>
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3. Please submit Application Requirements #1 and 2 to the University Honors Program, Andersen Library, Room 2115, by the relevant deadline (October 15th or April 1st).

4. Upon your return, you will submit a five-page report about your experiences (pages 1-2 will provide a summary of your experiences; pages 3-4 will assess the specific ways in which your travel experiences have enriched you personally; page 5 will address the larger question of how and why the travel study you undertook connects to your academic and/or career path.

5. Upon your return, you agree to share about your travel experiences (if requested) with other UWW Honors students and/or UWW Faculty and Staff. You further agree to allow excerpts from your five-page report to be posted on the University Honors Program website for promotional purposes.

Logistics for Award recipients:

Typically the $500 Study Abroad Award is paid in the form of a reimbursement check for up to $500 of expenses incurred during your travel experience for which the Study Abroad Award was granted. Therefore, you must submit the following to the University Honors Program upon your return if you wish to receive reimbursement:

a. A completed Travel Expense Report (TER)—available from the Office of Financial Services
b. All of the receipts for which you qualify for reimbursement—typically one plane ticket abroad will exceed $500
c. An itinerary of your travels—see the UHP for examples if necessary
d. A copy of your letter of acceptance to the Study Abroad Program or institution
e. The five-page report about your experiences (#4 above)

By signing below, you are agreeing to the Terms and Conditions, attesting to the accuracy of your application materials (to the best of your ability), and acknowledging the steps you must follow to claim reimbursement if you are awarded the Study Abroad Award.

Applicant’s Signature: ____________________________  Date: ____________

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Administrative Section:  

Approve ☐  

Denied ☐  

Initials: ________

Notify student: ________  

Initials: ________

Rev. 11 March 2015