



<p>Instructor Responsibilities</p> <ul style="list-style-type: none"> • Complete application describing: current teaching context; teaching philosophy; strengths; weakness and goals. 	<p>Instructor Responsibilities</p> <ul style="list-style-type: none"> • Approves or rejects pairing with Peer Coach. 	<p>Instructor Responsibilities</p> <ul style="list-style-type: none"> • Discusses information on application, discusses other issues (see Gold Sheet), raise concerns, schedules classroom observations and meeting times. 	<p>Instructor Responsibilities</p> <ul style="list-style-type: none"> • Complete Pre-Observation Form (see Green Sheets) and discusses content with Peer Coach at Pre-Observation meeting. • Lead class sessions. • Meets with Peer Coach to debrief (see Red Sheet). • Arranges to videotape, at least, one class session. • Reviews videotape and optional review with Peer Coach. • Shares relevant course materials with Peer Coach. 	<p>Instructor Responsibilities</p> <ul style="list-style-type: none"> • Completes <i>Final Self-Evaluation</i>. 	<p>Instructor Responsibilities</p> <ul style="list-style-type: none"> • Shares <i>Final Self-Evaluation</i> with Peer Coach, discusses its implications, reviews the contents of the Peer Coach's <i>Final Report</i>. 	<p>Instructor Responsibilities</p> <ul style="list-style-type: none"> • Completes <i>Final Program Evaluation Form</i>.
<p>Peer Coach Responsibilities</p> <p>None</p>	<p>Peer Coach Responsibilities</p> <ul style="list-style-type: none"> • Reviews application and approves or rejects pairing with instructor 	<p>Peer Coach Responsibilities</p> <ul style="list-style-type: none"> • Contacts instructor to schedule preliminary meeting. • Seeks clarification of information on application, discusses goals, schedules classroom observations and meetings. 	<p>Peer Coach Responsibilities</p> <ul style="list-style-type: none"> • Holds Pre-Observation meeting with instructor, (see Green Sheets). • Observes class sessions (see Blue Sheets). • Debriefs with instructor. • Interviews students (optional). • Reviews course materials (see Pink Sheets), discussing review with instructor. • Discusses videotape of classroom presentation (optional). 	<p>Peer Coach Responsibilities</p> <ul style="list-style-type: none"> • Completes <i>Final Report</i>. 	<p>Peer Coach Responsibilities</p> <ul style="list-style-type: none"> • Shares <i>Final Report</i> with the instructor, discusses its implications, reviews the contents of the instructor's <i>Final Self-Evaluation</i>. 	<p>Peer Coach Responsibilities</p> <ul style="list-style-type: none"> • Debriefing with LEARN Center staff about potential changes to the program, etc..