

UNDERGRADUATE GRADING SYSTEM

Prior to the 2007 fall term, the undergraduate grading system used the following regular/conventional letter grades and honor points:

A	4.000
B	3.000
C	2.000
D	1.000
F	0.000

A new undergraduate plus/minus grading scale began with the 2007 fall term. Starting in 2007 fall, undergraduate courses through the 200-level (i.e., remedial, 100-level and 200-level) could use the plus/minus scheme. Beginning with the 2008 fall term, all undergraduate courses, including 300 and 400-level courses, can use the plus/minus scheme. Instructors are expected to specify their grading schemes in course syllabi noting whether they will use the new plus/minus grading or the traditional A, B, C, D, F scale. The plus/minus grading scale uses the following regular/conventional letter grades and honor points:

A	4.000
A-	3.670
B+	3.330
B	3.000
B-	2.670
C+	2.330
C	2.000
C-	1.670
D+	1.330
D	1.000
D-	0.670
F	0.000

Grade Point Average (GPA): The student term and cumulative grade point averages are based on the computation of regular/conventional letter grade units attempted and regular/conventional letter grade honor points earned. The GPAs are computed by dividing the honor point total by the total number of units attempted. For example, if a student attempts 16 units of work and received a B in each course (3.000 honor points for each unit), he/she would receive 48 honor points and would have a grade point average of 3.000. Grade point averages are not rounded.

Grades not computed into the term or cumulative GPA (no Honor Points):

S	Satisfactory - represents a C grade or above in a satisfactory/no credit grading situation.
NC	No Credit - represents an unsuccessful attempt of a course on a satisfactory/no credit grade basis.
X	Audit
W	Drop/Withdrawal
NN	No Grade Reported
I	Incomplete - if students have been doing passing work until near the end of a term and then, because of illness or other unavoidable circumstances, are prevented from completing the work, their instructor may give them an "incomplete" and extend to them the privilege of completing the work at a later date. The instructor must complete a Contract for Incomplete or Progress Grade form and give specific directions for the completion of the course; the form must be submitted to the Registrar's Office. An incomplete course must be completed within the agreed time but no later than the beginning of the exam period for the next term (excluding summer and winterim), or the grade automatically becomes an F unless a default grade was indicated on the Contract for Incomplete or Progress Grade form, in which case the default grade will be assigned. If an Incomplete grade is awarded in the term of graduation, the student must complete the work no later than 30 calendar days after the end of the term. In no case will students be given an incomplete when, through their own fault, they failed to complete the requirements of the course on time or failed to report for the final examination as scheduled. If the course work is not completed in the allotted time and an official grade change submitted by the instructor, the incomplete will automatically be changed to an F grade prior to the grading cycle following the deadline.